

MARIPOSA COUNTY RESOLUTION No. 82-193

POLICY FOR PURCHASES OVER \$3,000
PURSUANT TO ORDINANCE No. 584

WHEREAS, the Board of Supervisors of Mariposa County adopted a revision to the Purchasing Ordinance to more accurately reflect the laws of the State of California; and

WHEREAS, pursuant to Ordinance No. 584 and Resolution No. 82-153(b), County departments must request the Board of Supervisors to act on purchases of items other than supplies and equipment in amounts or estimated amounts in excess of three thousand dollars (\$3,000);

NOW THEREFORE, the Board of Supervisors of Mariposa County does hereby resolve that the policies and procedures to be followed in presenting a request for purchases in excess of three thousand dollars (\$3,000) are as follows:

1. The department or office shall secure an allocation or line item in the County budget for the purchase;
2. Where appropriate for the item or items being purchased, contact shall be made with State Purchasing to determine availability and cost from that source;
3. The Board of Supervisors shall be consulted in a regular meeting for a determination of whether the purchase shall be made by formal bidding or by open market purchase;
4. Formal bidding shall be conducted as described in Ordinance No. 584;
5. Open market purchases shall be made under the direction of the Board as follows:

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- a. Specifications shall be submitted to and approved by the Board;
- b. At least three quotations shall be secured from separate vendors on the item or items specified, and shall be recorded for presentation to the Board;
- c. Options or variables to the specifications shall be noted in the quotations;
- d. Quotations and a recommendation shall be presented to the Board at a regular meeting for a decision on the purchase.

6.. The Board of Supervisors may find that the public interest requires a deviation from this procedure in specific instances and the Board may direct purchases to be made in a different manner in conformance with State law and Ordinance No. 584.


PASSED AND ADOPTED this 14th day of September, 1982, by the Board of Supervisors of Mariposa County by the following vote:

AYES:	Taber, Barrick, Dalton, Erickson, Moffitt
NOES:	None
ABSENT:	None
ABSTAINED:	None



 WILLIAM H. MOFFITT, Chairman
 Board of Supervisors

ATTEST:

ELLEN BRONSON
 ELLEN BRONSON, County Clerk and
 Ex Officio Clerk of the Board

BY: 
 PATRICIA E. ALBERTA
 Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


 RICHARD K. DENHALTER, County Counsel