

DEPARTMENT: Planning

BY: Kris Schenk
PHONE: 742-1216

RECOMMENDED ACTION AND JUSTIFICATION: June 15 at 2:00 PM is the regularly scheduled meeting time of the Mariposa LAFCo. The Commission is scheduled to consider and adopt a final LAFCo budget for FY 2010-11.

2010-001

2010-002

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Mariposa LAFCo consists of three elected members (County Supervisors) and two at-large public members, with appointed alternates for each category.

The Commission meets at quarterly scheduled meetings to conduct LAFCo business and to discuss matters of interest to LAFCo members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: An alternative meeting time could be considered; however action to adopt the LAFCo final budget is required by June 15, 2010, pursuant to the C-K-H provisions in California State law.

Financial Impact? Yes No Current FY Cost: \$87,200.
Budgeted In Current FY? () Yes () No () Partially Funded

Annual Recurring Cost: \$

Amount in Budget: \$
Additional Funding Needed: ~~\$72,000~~
Source:
Internal Transfer _____
Unanticipated Revenue _____ 4/5's vote
Budget Transfer Between Funds _____ 4/5's vote
Contingency _____ 4/5's vote
() General () Other

List Attachments, number pages consecutively
1. LAFCo agenda for June 15, 2010
2. Draft minutes of April 27, 2010
3. Final budget for FY 2010-2011
4. Resolution No. 2010 - 001 Adopting the FY 2010-2011 Budget
5. Recommended 2010 Amendments to the CALAFCO Bylaws *Res. 2010-002*

CLERK'S USE ONLY:

Res. No.: *2010-001 & 2010-002* Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
 Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
() No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: *KJB*

MEMBER BALLOT

Amendment to the Corporation Bylaws

14 May 2010

The Board of Directors of the California Association of Local Agency Formation Commissions is placing a proposal to amend the Corporation Bylaws by the Members through a mailed ballot.

The Board recommends approval of the amendments to the process to elect the Board of Directors as shown below. If approved by the membership, the new process will take effect at the next annual business meeting on 7 October 2010 in Palm Springs.

ARTICLE IV DIRECTORS

4.1 Number.

4.1.1 The authorized number of Directors of the Corporation shall be ~~eighteen nineteen (19), of which fifteen (15) sixteen (16) shall be voting members and~~ elected from among the Commission Members as follows:

- (1) Four (4) Directors shall be city members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meeting;
- (2) Four (4) Directors shall be county members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meeting;
- (3) Four (4) Three (3) Directors shall be public members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meetings ~~held in odd-numbered years and one (1) Director shall be elected at annual meetings held in even-numbered years;~~
- (4) Four (4) Directors shall be special district members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meeting;

4.1.2 Three (3) nonvoting Directors shall be appointed as follows:

- (1)(5) One Director, appointed by the voting members of the Board, shall be an Executive Officer or a person functioning as executive officer of a Member LAFCO;
- (2)(6) One Director, appointed by the voting members of the Board, shall be the Executive Director of the Corporation; and
- (3)(7) One Director, appointed by the voting members of the Board, shall be a legal counsel or deputy legal counsel of a Member LAFCO.

Collectively, the Directors shall be known as the Board of Directors ("Board").

4.1.3 The State shall be divided into four (4) regions as follows for the purpose of electing Board Members: Northern, Central, Coastal and Southern. The counties in each of the four (4) regions shall be determined by the Board of Directors.

Each region shall elect four (4) Directors comprised of one city member, one county member, one public member and one special district member.

4.2 Nomination; Election; and Term.

4.2.1 Prior to the annual meeting, the Board shall appoint a recruitment committee consisting of one ~~member from each Region Commissioner representing cities, one Commissioner representing counties, one Commissioner representing the general public, and one Commissioner representing special districts,~~ in accordance with election procedures adopted by the Board. The committee shall ~~solicit submit~~ solicit submit nominations and conduct regional elections for all positions on the Board, the terms of which will expire with the annual that meeting. ~~Nominations may~~

~~also be made from the floor at the annual meeting. The Board shall make such rules as are necessary to carry out the provisions of this section.~~

4.2.2 In the event that: (a) less than fifty (50) percent of the regions' Member LAFCOs vote, or (b) no nominations are received for an open director position in the region, then the open director position becomes at-large for one term and shall be elected at the annual meeting.

4.2.3 Nominations shall be made from the floor at the annual meeting for any at-large position described in Section 4.2.2. The nominations shall be from the same category as the open director position.

4.2.4.2 Only Commissioners of Member LAFCOs in good standing and whose membership dues and assessments are fully paid may be nominated to be a Director by the method of nomination authorized by the Board or by any other method authorized by law.

4.2.5.3 Directors shall be elected at a regular or special meeting or by written ballot as authorized by Section 3.8 of these Bylaws. Directors shall be eligible for reelection without limitation on the number of terms they may serve, unless elected to an at-large position that is not within their region.

4.2.6.4 Directors are elected for a term of two (2) years.

4.2.7.5 A vacancy occurring in the office of Director may be filled by the Board for the balance of the unexpired term and until a successor has been elected and qualified by the Board in accordance with Board-adopted election procedures.

4.2.8.6 Each elected Director shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified.

4.2.9 The Board shall make such rules as are necessary to carry out the provisions of Section 4.2.

This mailed ballot is being conducted pursuant to Section 3.8 (Written Ballot of the Members) of the Bylaws. To pass the proposal must be approved by a majority of the written ballots voting on the proposal. A quorum will be established once at least 50% of the Members have voted.

CALAFCO Bylaws (§3.7.1) provide that each Member LAFCo is entitled to one vote. That vote may be cast by either the commission, a designated member of the commission, or the executive officer as designated by the commission.

Ballots must be received at the CALAFCO office by **Friday, 9 July at 5:00 p.m.** Ballots may be mailed or faxed.

BALLOT

LAFCo: MARIPOSA County
Anonymous ballots will not be counted

VOTE:

- YES. Support the recommended amendments to the Corporation Bylaws.
- NO. Oppose the recommended amendments to the Corporation Bylaws.

SIGNATURE: Edward Nye, Chair

Please return completed ballot to: Executive Director, CALAFCO, 1215 K Street, Suite 1650, Sacramento, CA 95814 or fax to Executive Director at 916.442.6535 by 9 July 2010.

Elected Commissioners
Lyle Turpin
Janet Bibby
Jim Allen, Vice-Chair
in Cann, alternate
Schenk, Executive Officer

LAFCO 
OF MARIPOSA COUNTY
Local Agency Formation Commission
P. O. Box 2039, Mariposa, CA 95338
(209)742-1216 • FAX (209) 742-5024
www.mariposacounty.org/planning/LAFCO Home Page.htm

Public Commissioners
Ed Mee, Chair
Kris Casto
Kenneth Kennedy, Alternate

DATE: June 15, 2010
TO: Mariposa LAFCo Commission
FROM: Kris Schenk, Executive Officer *KAS*
SUBJECT: CALAFCO ELECTION AMENDMENTS

MEMORANDUM

Mariposa LAFCo is a long-time member of the state association of LAFCo counties, cities and special districts, known as CALAFCO. The CALAFCO Board of Directors, after extended discussion among its members, has proposed amendments to its official by-laws. The recommended amendments would change election policies and procedures within its by-laws to more evenly balance the membership of local member entities across the state. As a CALAFCO voting agency, Mariposa LAFCo is entitled to a vote on this matter.

The existing CALACO by-laws provide for at-large representation on the Board by member jurisdictions. The election amendments would create four (4) geographic regions with an equal number of CALAFCo Board members from each area. Mariposa LAFCO would become a member of an 18-county Central California Region. Staff believes that a geographically-balanced CALAFCO Board of Directors, which frequently takes positions on statewide issues and advances legislation in Sacramento, is an inherently fairer forum for Mariposa County interests. Central Region elected officials are most likely to understand and be able to explain rural and mountain area perspectives to their urban counterparts.

LAFCo staff recommends that the Commission approve the recommended CALAFCO election amendments, and authorize the Chairperson to sign the Member Ballot on behalf of Mariposa LAFCo.

Attachments

14 May 2010

**2010
Board of Directors**

Chair
ROGER ANDERSON
Santa Cruz LAFCo

Vice Chair
SUSAN VICKLUND WILSON
Santa Clara LAFCo

Treasurer
JERRY GLADBACH
Los Angeles LAFCo

Secretary
SEPI RICHARDSON
San Mateo LAFCo

BILL CONNELLY
Butte LAFCo

MARY JANE GRIEGO
Yuba LAFCo

KAY HOSMER
Colusa LAFCo

GAY JONES
Sacramento LAFCo

GEORGE LANGE
Ventura LAFCo

THEODORE NOVELLI
Amador LAFCo

DENISE RUSHING
Lake LAFCo

CATHY SCHLOTTMANN
Santa Barbara LAFCo

ALLEN SETTLE
San Luis Obispo LAFCo

STEPHEN SOUZA
Yolo LAFCo

CHRIS TOOKER
Sacramento LAFCo

Chair and Members of the Commission
Member Local Agency Formation Commissions

RE: CALAFCO Bylaws Amendment Mail Ballot

Dear LAFCo Commissioners:

Over the last 18 months the CALAFCO Board of Directors has studied how to insure a sustained, balanced representation on the Board. After examining a number of options and much input from members, the Board unanimously approved a Bylaws change for consideration by the membership. Attached please find 1) detailed information describing the proposed amendments, and 2) a mail-in ballot to approve the amendments.

The proposal creates four regions for nominating and electing members to the Board and replaces the current at-large system. The regions have no other required function. The regional elections will take place during the CALAFCO annual conference. This modification is not expected to result in any additional costs for member LAFCos or the Association.

The primary goal is to assure a sustained, balanced Board whose members represent interests and viewpoints from throughout the state. Under the current at-large system the Board could be – and has been – unbalanced in the past and important LAFCo perspectives may have been missed.

The membership of all LAFCos is important. Some LAFCos have signaled their intent to leave CALAFCO unless a more balanced election system is implemented.

A truly statewide association of LAFCos allows us to:

- ◆ Benefit from staff and commissioner experience and expertise from all LAFCos including membership on the Board of Directors.
- ◆ Share and learn from the expertise and resources of all LAFCos at workshops, conferences, educational courses and the CALAFCO website.
- ◆ Participate as a peer with other statewide local government associations such as the League, CSAC and CSDA.
- ◆ Serve as the recognized voice for LAFCos and their interests. Continue our respected relationships with the Legislature and regulatory agencies such as the Public Utilities Commission, Housing & Community Development, Conservation Department, Air Resources Board, Office of Planning & Research and many more.
- ◆ Sustain the broad range of services the Association is able to offer member LAFCos and other stakeholders.

We are much stronger together than separately. The Board feels so strongly about resolving this issue that it wants to amend the Bylaws by mailed ballot so the revised elections system can be implemented at this year's Annual Conference in Palm Springs.

1215 K Street, Suite 1650
Sacramento, CA 95814

Voice 916-442-6536
Fax 916-442-6535

www.calafco.org



IN A NUTSHELL

What the Proposal Does

Creates four regions within the state only for the purpose of electing the CALAFCO Board of Directors. Each region will elect four Directors. The regions have no other required function or responsibility.

The Question Before Each Member LAFCo

The Board of Directors has asked Member LAFCos to approve the recommended Board election process. Each Member has the opportunity to vote on the change to the Bylaws to enact the recommendation. The Board has already approved the necessary policy changes required, pending Member approval of the Bylaw amendments.

Cost to Members

The new elections process is not expected to add any additional costs to members, will not require any additional meetings, nor result in any increase in CALAFCO dues to fund it. The process may reduce the costs for Board candidates to run for office.

What Happens Next

Assuming a majority of the members voting approve the Bylaw change, the new process will take affect at the next elections to be held at the annual conference in October, 2010.

All 16 seats on the Board will be up for election by the new process.

The Board of Director's Recommendation

The Board unanimously recommends a YES vote.

PROPOSAL TO THE MEMBERSHIP

Reshaping the CALAFCO Board of Directors Election Process

The CALAFCO Board of Directors is recommending approval of an Association Bylaws amendment to improve the process for electing Board members. The Board has directed that a mail ballot be conducted in order to implement the new process in October.

The proposal creates four geographic regions within the state solely for the purpose of electing Directors to the CALAFCO Board. The proposal does not require regions to meet or collaborate outside of elections at the conference. It is not expected to add any significant cost to Association operations, and does not require any additional travel or costs for Member LAFCos. The only required meeting of regions will be a caucus during the CALAFCO annual conference to elect its Directors to the Board of Directors.

Background

2011 will mark the 40th anniversary of the California Association of Local Agency Formation Commissions. Over those years the Association has been served by over a hundred outstanding members of the Board of Directors who have guided this organization to its success today.

During the Association's 40 years there have been times when the membership of the Board has been well-balanced by geography and population level (urban, suburban, rural). However, the current process has sometimes resulted in the Board's membership being more heavily tilted toward one geographic area of the state or toward a specific population level (i.e., rural, suburban or urban).

California has a rich diversity of perspectives and needs that vary geographically and demographically. With the growth of California over the last 40 years it has become particularly critical that all of those perspectives are represented on the Board. That breadth helps assure better policy, legislative and member service decisions by the Board on behalf of all the Members.

Board's Efforts Since 2009

A number of Member LAFCos have objected to the current manner of electing Directors and requested a review of the process. They believe as a result of the current process a significant portion of the state is not represented on the Board or in the policy and legislative decisions of the Association.

**Goals of the
Proposed
Elections Process**

The Board of Directors identified four goals the new process will achieve:

1. Assure a sustained, balanced Board, representing statewide interests and viewpoints
2. Enhance CALAFCO's reputation statewide as a profession, well-respected organization.
3. Not increase the costs, dues or time required of Member LAFCoS to elect Directors.
4. Continue CALAFCO's effective and cohesive voice and services by retaining all LAFCoS as Members.

Description of the Proposal Before Members

Currently Board Directors are elected at-large to two-year terms by all Member LAFCoS at the CALAFCO Annual Meeting held during the annual conference. The Board has 15 members: four county members; four city members; four special district members; and three public members. CALAFCO policy directs the nominations committee to seek nominees that represent the geographic and population density (urban-suburban-rural) diversity of the state. Ultimately, however, the Directors elected depends on the vote of all Members at the Annual Meeting.

If the membership approves this proposal to change the Bylaws, it will do three things:

1. Establish four geographic regions within the state.
2. Provide that each region elect four members to the Board (city, county, special district, public) from that region.
3. Increase the Board from 15 to 16 members (one additional public member).

In addition, the Board of Directors has approved a number of Association policy changes that will be implemented if the membership approves the change in Bylaws. Those policy and procedure changes would:

- ♦ Implement the new elections process at the 2010 CALAFCO Annual Conference in Palm Springs on October 6th-8th.
- ♦ Put all 16 Directors seats up for election in 2010; two from each region will be for an initial one-year term and two for a two-year term. All subsequent terms would be two-years, staggered.
- ♦ Require elections to be held during the annual conference in regional caucuses.
- ♦ Establishes the process for how elections will be conducted during each of the regional caucuses. The process is nearly identical to the current process used for the at-large elections.
- ♦ Direct the Recruitment Committee to work with each region to secure an adequate number of nominations from that region.
- ♦ Assign a volunteer CALAFCO staff officer to each region to coordinate with the recruitment committee. This will increase the number of volunteer staff officers from three to four.
- ♦ Require the Directors elected from each region to be commissioners from within that region, but provide for an at-large election at the Annual Meeting for any unfilled seats.
- ♦ Identify which LAFCoS are in each region. See the attached map for initial assignments. This allows the Board to change a

- 4.2.9 Allows the Board to adopt any other policies or procedures necessary to carry out the elections.

PROPOSED CHANGES TO THE BYLAWS
California Association of Local Agency Formation Commissions

ARTICLE IV
DIRECTORS

4.1 Number.

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- (3) ~~Four (4), Three (3)~~ Four (4) Directors shall be public members or alternates of LAFCOs, of which and two (2) Directors shall be elected at each annual meetings held in odd-numbered years and one (1) Director shall be elected at annual meetings held in even-numbered years;
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Collectively, the Directors shall be known as the Board of Directors ("Board").

4.1.3 The State shall be divided into four (4) regions as follows for the purpose of electing Board Members: Northern, Central, Coastal and Southern. The counties in each of the four (4) regions shall be determined by the Board of Directors.

Each region shall elect four (4) Directors comprised of one city member, one county member, one public member and one special district member.

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4.2.1 Prior to the annual meeting, the Board shall appoint a recruitment committee consisting of ~~one member from each Region Commissioner representing cities, one Commissioner representing counties, one Commissioner representing the general public, and one Commissioner representing special districts,~~ in accordance with election procedures adopted by the Board. The committee shall solicit submit nominations and conduct regional elections for all positions on the Board, the terms of which will expire with the annual that meeting. Nominations may also be made from the floor at the annual meeting. The Board shall make such rules as are necessary to carry out the provisions of this section.

4.2.2 In the event that: (a) less than fifty (50) percent of the regions' Member LAFCOs vote, or (b) no nominations are received for an open director position in the region, then the open director position becomes at-large for one term and shall be elected at the annual meeting.

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4.2.4 Only Commissioners of Member LAFCOs in good standing and whose membership dues and assessments are fully paid may be nominated to be a Director by the method of nomination authorized by the Board or by any other method authorized by law.



BYLAW AMENDMENT PROPOSAL
TO MEMBERSHIP FOR APPROVAL

Reshaping the
Board Election Process

May, 2010

SECTION 1

Definition of Organizational Structure and Primary Responsibilities

~~and Evaluation Criteria for CALAFCO Executive Director and Staff Officers~~

1.1 Governance

CALAFCO is governed by a ~~15~~ 16 voting member Board elected by regions as described in the Association's Bylaws. The Bylaws establish four (4) regions for the purpose of electing Board Members.

The counties in each of the four regions shall consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yolo
Yuba

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kern
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2008 and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.

CHANGES TO CALAFCO POLICIES & PROCEDURES PENDING MEMBER APPROVAL OF BYLAWS AMENDMENT

5. Seconding the Motion -- A positive vote from any other Member is considered a second to the motion.
6. Voting Period - Members vote by using the "reply-all" button so that every Board Member sees all votes. The voting process must be completed within two (2) working days, although a shorter time frame could be requested in the body of the motion. In no case can the motion stay alive longer than two (2) working days [this excludes weekends and holidays].
7. Quorum - A quorum must be established by at least eight Board Members casting a vote.
8. Affirmative vote - Assuming a quorum is established, an affirmative vote by a majority of those voting is sufficient to pass the motion.
9. Amendments - Once the discussion period has passed and the formal motion has been made, the motion may not be amended.
10. Minutes -- Will be prepared by the Deputy Executive Officer for each electronic vote and presented to the Board at the next actual Board meeting.

5.5 Board Nomination and Election Procedures

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. APPOINTMENT OF A NOMINATIONS RECRUITMENT COMMITTEE (identified as "Recruitment Committee in the By-Laws).
 - a. At its first meeting Following the Annual Membership Meeting the Board no later than four months prior to the Annual Conference shall appoint a Nominations Recruitment Committee of four members of the Board. The Nominations Recruitment Committee shall consist of one member from each region city member, one county member, one public member and one special district member whose term of office on the Board is are not ending.
 - b. The Board shall appoint one of the members of the Nominations Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer of the Nominations Committee Chairman's LAFCo shall appoint a CALAFCO staff member to serve as staff for the Nominations Recruitment Committee in cooperation with the CALAFCO Executive Director.
 - c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
 - d. A Goals goal of the Committee is are to encourage and solicit candidates by region who represent member LAFCos across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.
2. ANNOUNCEMENT TO ALL MEMBER LAFCos.
 - a. No later than three months prior to prior to the Annual Membership Meeting Conference, the Nominations Recruitment Committee Chairman shall send an announcement to each LAFCo for distribution to each commissioner member and alternate. The announcement shall include the following.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007-, 8 February 2008-, 13 February 2009- and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.



BYLAW AMENDMENT PROPOSAL
TO MEMBERSHIP FOR APPROVAL

Reshaping the
Board Election Process

May, 2010

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CHANGES TO CALAFCO POLICIES & PROCEDURES PENDING MEMBER APPROVAL OF BYLAWS AMENDMENT

d. A copy of these procedures shall be posted on the web site.

3. THE NOMINATIONS RECRUITMENT COMMITTEE:

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Nominations Recruitment Committee Chair shall distribute to the members of the Nominations Committee the Committee Report organized by regions including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Nominations Committee Report for each Conference participant Young Member by the beginning of the Annual Conference Business Session.
- d. Make available, along with the Nominations Committee Report, blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats insufficient nominations for any all offices subject to the election, the Nominations Recruitment Committee Chairman shall call a meeting of the Nominations Committee (which may be held by phone) to notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.
 - i. Determine the number and category of nominations needed to fill all offices.
 - ii. Divide responsibilities among its members to seek candidates to fill these vacancies, giving consideration to geographic diversity, as well as category diversity between urban, suburban and rural LAFCOs.
- i. Once sufficient nominations are received to fill all offices subject to the election, the Recruitment Committee shall meet again, no later than 28 hours prior to the Business Session of the Annual Conference. The meeting may be held by telephone.



**BYLAW AMENDMENT PROPOSAL
TO MEMBERSHIP FOR APPROVAL**

**Reshaping the
Board Election Process**

May, 2010

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These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009 and 12 February 2010 (pending Member approval of Bylaw change). They supersede all previous versions of the policies.

CHANGES TO CALAFCO POLICIES & PROCEDURES PENDING MEMBER APPROVAL OF BYLAWS AMENDMENT

ii. For categories where there are more candidates than vacancies each contested category, the Presiding Officer shall:

1. Poll the LAFCoS in good standing by written ballot.
2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
3. With assistance from CALAFCO staff, tally the votes and announce the results.

iii. Election to the Board shall occur as follows:

1. For one vacancy, the nominee receiving the highest number of votes is elected.
2. For two vacancies, the two nominees receiving the two highest numbers of votes are elected.
3. In case of tie votes:
 - a. For one vacancy, drop all nominees except the two who tied with the highest number of votes and repeat the election process.
 - b. If there are two vacancies and there is a two-way tie for second place, the person with the most votes is declared elected.
 - c. Remove from consideration all nominees with fewer votes than those tied for second and repeat the election process between the two tied to fill the remaining vacancy.
 - d. If three or more are tied, drop the nominees with fewer votes and conduct the runoff election among those tied.

5. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies in all contested elections, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.



**BYLAW AMENDMENT PROPOSAL
TO MEMBERSHIP FOR APPROVAL**

**Reshaping the
Board Election Process**

May, 2010

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, and 12 February 2010 (pending Member approval of bylaw change). They supersede all previous versions of the policies.

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REGIONS FOR BOARD OF DIRECTORS ELECTIONS



BYLAW AMENDMENT PROPOSAL TO MEMBERSHIP FOR APPROVAL

Reshaping the
Board Election Process

May, 2010

END