



In-Home Supportive Services Public Authority Advisory Committee

Of Mariposa County

PO Box 99

Mariposa, CA 95338

(209) 966-3609

Minutes

Monday, September 13, 2010

Members Present: Tim Davis, Colleen Charlton, Sally Uribe
Members Absent: Jeri Correia, Linda Lefforge
Staff: Curtis Hinton, Nancy Bell
Guests: Jim Rydingsword; Director Human Services
Recording Secretary: Heidi Estep
Quorum: **Yes**

1) Call to Order and Introductions

a) Tim Davis called the meeting to order at 1:15pm

2) Public Comments

a) None

3) Approval of September 13, 2010 Agenda

a) Sally moved to approve the agenda Colleen second. Agenda approved

4) Approval of August 9, 2010 Minutes

a) Colleen moved to approve minutes, Sally second, note for future grammatical tenses to be more aware. Agenda approved. At this time, Tim asked guest Jim Rydingsword to introduce himself and the committee reciprocated.

5) CUHW Representative – Union Status Update

a) Union members will be able to nominate themselves to the Chapter Board with a five hundred words or less letter about themselves. The Chapter Board needs a Chair, Vice-Chair, Secretary and Treasurer, that will help with running the union. There is a wage for the Chapter Chair, \$500.00 quarterly while on the Executive Board. The Chapter Chair must attend the quarterly meetings in Sacramento; provisions for transportation can be made in order for the Chapter Chair to attend. The election process is overseen by an attorney. The California state budget is at a standstill at this time, no update until the budget is passed. The union is currently working to make the public aware of the importance of the IHSS program. Curtis asked Marsha about the union dues notification to providers, did a mailing go out? When the contract was signed a copy of the MOU was sent out, this was many months ago. There was no additional notification sent out. The initiation fee of

\$25.00 (one time) was deducted over two pay periods. (12.50 each pay period). Colleen felt that the union should send out a notification regarding the dues because of the miscommunication to the members. Marsha agrees that there could have been better communication; she left flyers with Curtis to be posted on the bulletin boards, and however Marsha indicated that the cost of postage to send out notifications may not be a good use of the member's dues. The union is considering changing, reducing the members' dues for certain counties because of the current economic situation. Marsha stated the relationship with Linda Lefforge and she is limited to Union matters only, all e-mail received or sent are copied to all committee members.

- 6) Sally has made a request that the Union send an update in writing in addition to Marsha's verbal report.
- 7) The committee at this time along with Jim discusses the resignation of Linda Lefforge and future of the committee. Jim stated he was going to talk to the Board of Supervisors about the membership and assist with the recruitment of members. Jim stated that his staff, Nancy and Curtis would review the committee's budget and come back with recommendations for the committee. Jim encourages the committee to move forward and not dwell on the past, noting that his department is here to support the committee.

8) Staff Updates

a) Program Updates

- i) No update

b) Orientation Booklet

- i) Orientation presentation meeting for committee members, 9/20/2010 1:15.

c) Registry Update

- i) Curtis states that we currently have 36 preferred providers, last Friday they had a CPR/First Aid class, ran 7 pending applications, with one job reference check to complete.

d) CAPA Conference

- i) No update

e) CICA Conference Call

- i) Sally was unable to attend; she handed out the agenda; noting a new president.

9) Old Business

a) Public Authority Goals

- i) Curtis presented the Public Authority Goals, printed copy for all committee members.

b) Advisory Committee Goals

- i) Public Authority will let the Committee know how they can assist the Public Authority with the completion of the goals, which will in turn generate some of the Committee goals.
- ii) Nancy makes a suggestion that the notification to the Mariposa providers, regarding the Union Dues, be handled by the committee. Colleen moved recording secretary will copy and highlight the dues section of the information

notice from the CUHW, print envelopes with the IHSS Logo, and return address; Nancy will then create the labels and add postage, Sally seconded.

c) Membership Recruitment

Colleen moved to put the Membership Recruitment letter and the article to the Gazette on hold until Jim reports back from the Board of Supervisors at the next meeting.

d) Local Resource Guide

i) No update

10) New Business

a) PA Training

i) Curtis will present the Blood Born Pathogens DVD on September 20, special orientation meeting.

b) PA Distribution of gloves and hand sanitizers

i) Gloves have been purchased, 10 boxes of medium, 10 boxes of large, sanitizers were purchased also. In the future the sanitizer will be provided by the health department. Nancy and Curtis will bring the items to the October meeting along with a distribution plan.

c) Legislative Update (Sally)

i) **No Update; no budget**

d) County Transportation – Rules of Ridership

i) Tim will ask Linda Lefforge for the changes to the letter and report back at the next meeting.

e) Membership (Jeri)

i) Colleen will contact and report back at the next meeting.

f) Leadership

i) Colleen moved that we accept Linda Lefforge resignation; Sally seconded.

g) Stipend

i) Tim moved to increase the committee member stipend by \$15.00 for each meeting. Colleen second. Discussion followed, motion approved. Nancy will email By-Laws to all committee members.

h) 2009 Complete Budget

i) Nancy passed out the 2009-2010 budget spending report.

i) Conference update and reservations

i) Colleen would like to attend. Tim has requested that he have his attendant, Linda attend also. Nancy will make the hotel reservations and conference registration with input from Tim and Colleen.

j) Project Possibilities

i) **Update after Conference**

11) Committee Concerns

12) Adjournment – 2:45p.m.

13) Future Regular Meeting Date: October 18, 2010 (due to county holiday)