

MARIPOSA COUNTY

Human Services • (209) 966-2000



RESOLUTION - ACTION REQUESTED 2016-127

MEETING: March 15, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Pitney Bowes Lease Agreement

RECOMMENDATION AND JUSTIFICATION:

Approve a Lease Agreement with Pitney Bowes in the Amount of \$8,388.60 (\$139.81 Per Month for a Term of Five Years), and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Human Services Department was notified by Pitney Bowes on February 23, 2016, that the Lease Agreement that was approved by the Board of Supervisors on November 24, 2010 will expire on March 31, 2016.

The Human Services Department has been using their own postage meter since 1999, due to the need to post mail in large quantities on a daily basis. Having a postage meter at the Human Services Department has been the most efficient and cost effective way to process the Department's mail.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved the last Lease Agreement in the amount of \$11,031.40 (\$183.69 per month for a term of five years). The price decrease is due to Human Services Department being co-located in one building and the need for multiple machines was eliminated upon moving to the new building.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not authorize Board of Supervisors Chair to sign the agreement. The Department will need to identify another vendor or method for processing daily mailings that may have a higher cost than what is currently budgeted.

FINANCIAL IMPACT:

Sufficient funding is included in the Fiscal Year 2015-16 Budget for these services and will be included in future year's budgets. There is no impact to the County General Fund.

ATTACHMENTS:

Piney Bowes Agreement 2016 to 2021 (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 3/10/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

WSCA/NASPO FMV Lease Option C Agreement

Account # 10

Your Business Information

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Agreement Number

MARIPOSA COUNTY DEPARTMENT OF SOCIAL

Full Legal Name of Customer	DBA Name of Customer	Tax ID # (FEIN/TIN)	
PO BOX 99	MARIPOSA	CA	95338-0099
Billing Address: Street	City	State	Zip+4
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
5362 LEMEE LN	MARIPOSA	CA	95338-9556
Installation Address (If different from billing address): Street	City	State	Zip+4
Installation Contact Name	Installation Contact Phone #	Installation CAN #	
Fiscal Period (from - to)	Customer PO #	Delivery CAN #	

Your Business Needs

Qty	Business Solution Description
1	Mail Stream Solution - 2
1	DM400C Digital Meter System
1	IntelliLink Interface / PSD for DM300C/ DM400C/DM450C
1	Basic Accounting (50 Accounts)
1	120 LPM Feature
1	10 lb Integrated Weighing
1	Differential Weighing for 2 lb, 5 lb, or 10 lb Scale
1	Integrated Weighing Platform
1	pbSmartPostage Free
1	IntelliLink Subscription

Check items to be included in customer's payment

Equipment Maintenance (Included with your payments for the initial term)
Provides service coverage including certain parts and labor

Software Maintenance (1st year included)
Provides revision updates and technical assistance

Soft-Guard® Subscription (Included with your meter rental)
Provides postal and carrier updates

IntelliLink® Subscription/Meter Rental
Provides simplified billing and includes () resets per year

() Confirmation Services Electronic access to postal confirmation service
Receive an invoice for postage, consolidated billing and enhanced management reporting information.

() Purchase Power®

Your Payment Plan

Number Of Months	Monthly Amount *
First 60	\$139.81

(*Does not include any applicable taxes)

() Required advance check of \$() received


Tax Exempt# State Tax (If applicable)

() Tax Exempt Certificate Attached

() Tax Exempt Certificate Not Required

Your Signature Below

By signing below, you agree to be bound by this FMV Lease Option C Agreement (this "Lease"). This Lease is made and entered into pursuant to your State's/Entity's Participating Addendum, which is made in connection with the WSCA/NASPO Contract # ADSP011-00000411-7 ("Agreements"), all of which are available at www.pb.com/states. The terms and conditions of the Agreements govern this transaction, and in the event of any inconsistency with this Lease, the Agreements will supersede this Lease. This Lease will be binding on PBGFS only after PBGFS has completed its credit and documentation approval process and an authorized PBGFS employee signs below.


	3-15-16	#7-12-70-26
Customer Signature	Date	State's/Entity's Participating Addendum #
John Carrier	Board chair	
Print Name	Title	Email Address

Sales Information

Mike Motley-ISS	473
Account Rep Name	District Office
Equipment Vendor: Pitney Bowes Inc. for Sales and Service call 1-800-322-8000	

APPROVED AS TO FORM:

PBGFS Acceptance



STEVEN W. DAHLEM
COUNSEL

See www.pb.com/states for additional terms and conditions