

DEPARTMENT: Public Works

By: James J. Petropulos

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Approve the Intrabudget Transfer of \$1,000.00 to allow for proper allocation of funds for food purchases in the Facilities budget. Allocation originally budgeted in office expense (0417).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves intrabudget transfers to adjust for shortfalls and/or savings.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve, it will be necessary to continue paying for food items out of account 0417, which will give us an inaccurate breakdown of spending.

COSTS: () Not Applicable

A. Budgeted current FY> \$ _____

B. Total anticipated Costs> \$ _____

C. Required additional funding> \$ _____

D. Internal transfers> \$ 1,000.00

SOURCE: () 4/5th Vote Required

A. Unanticipated revenues> \$ _____

B. Reserve for contingencies> \$ _____

C. Source description: > _____

Balance in Reserve Contingencies, If Approved:
\$ _____

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

1. Intrabudget Transfer

CLERK'S USE ONLY

Res. No.: 01-316 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____

MARGIE WILLIAMS, Clerk of the Board

By: _____

Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

_____ Recommended

_____ Not Recommended

_____ For Policy Determination

✓ Submitted with Comment

_____ Returned for Further Action

Comment: Water purchases due to contaminated well at DPW.

C.A.O. Initials: BJL

