

DEPARTMENT: Public Works 01-298 By: Jim Petropulos Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Public Works is requesting authorization to upgrade the Kingsview building so that a portion of the Human Services may relocate there.

Proposed work includes heating and air conditioning upgrades, plumbing, electrical repairs, flooring, painting and minor structural repairs. Most of the facility is presently vacant except for a small portion utilized by the Veteran's Service office.

Human Services is presently overcrowded. Moving a portion of that department to the Kingsview facility will relieve some of the overcrowding and provide more appropriate quarters. The Veteran's Service office will remain at its present location.

Estimated cost of the facility upgrade is \$38,389. Funding will be provided by a combination of state, federal and realignment monies from the various Human Services division budget.

Public Works Facilities Division will obtain the necessary bids and coordinate the work. Following is a summary of the estimated costs:

1.	Painting	\$ 3,000
2.	Carpet	\$ 4,136
3.	Structural repairs	\$ 2,430
4.	Heating & Air Conditioning	\$15,927
5.	Plumbing/ADA	\$ 550
6.	Electrical Upgrade	\$ 7,600
	15% Contingency	\$ 5,046
	Total	\$38,689

BACKGROUND AND HISTORY OF BOARD ACTIONS:

No previous action. The Space Needs Committee has met several times regarding this item and has recommended that Human Services be allowed to relocated a portion of its department to the Kingsview facility provided the upgrades are completed as outlined above.

The Space Needs Committee also considered other requests for use of the Kingsview facility including one made by the District Attorney's office. After careful consideration, the Committee recommended to allow a portion of the Human Services Department to relocate to that facility. The building requires a substantial amount of work, particulatly the mechanical/electrical systems, which is expensive. Human Services has non-general fund revenue to pay for the necessary work. Also, it is expected that Human Services will eventually have a consolidated facility and no longer require the use of the Kingsview building. At that time another department may be able to utilize the upgraded building at no additional cost since the necessary upgrades will have been completed.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative or not action will result in the continued overcrowding of the Human Serviced Department. Also, the Kingsview facility is presently underutilized. Negative action will delay beneficial use of the facility.

COSTS: () Not Applicable
A. Budgeted current FY> \$ _____
B. Total anticipated Costs> \$ _____
C. Required additional funding> \$ _____
D. Internal transfers> \$ _____

SOURCE: () 4/5th Vote Required
A. Unanticipated revenues> \$ _____
B. Reserve for contingencies> \$ _____
C. Source description: > _____
Balance in Reserve Contingencies, If Approved:
\$ _____

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

- 1. Floor plan of the facility
- 2. Correspondence with Veteran's Service (2 pgs)
- 3. Budget Action Form

CLERK'S USE ONLY

Res. No.: 01-278 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____

MARGIE WILLIAMS, Clerk of the Board

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- _____ Recommended
- _____ Not Recommended
- _____ For Policy Determination
- _____ Submitted with Comment
- _____ Returned for Further Action

Comment: _____

C.A.O. Initials: AW

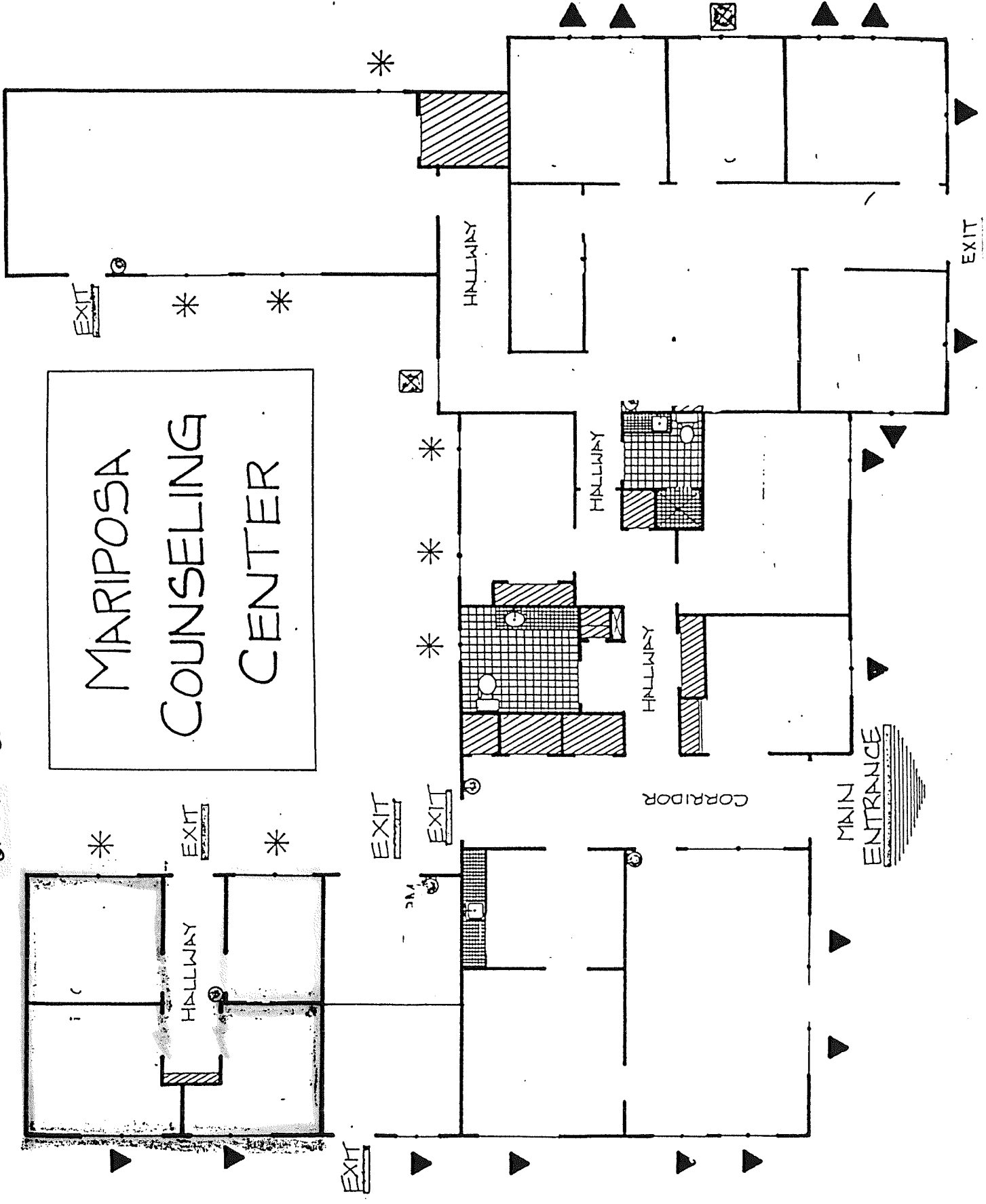
Veteran's Affairs

Conservator's Office

Blue

Green

MARIPOSA COUNSELING CENTER





MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT

P.O. Box 7 • Mariposa, CA 95338 • (209) 966-2131 • Fax (209) 966-5943

Alcohol & Drug Community Action Housing Authority Mental Health Public Guardian/Conservator Social Services
CHERYLE RUTHERFORD-KELLY, MSW, DIRECTOR

September 17, 2001

Mr. Dennis Blessing
Veterans' Affairs
5085 Bullion Street
Mariposa, CA 95338

COPY

RE: Reallocation of space Veteran's Affairs

Dear Mr. Blessing:

It was a pleasure to speak with you on Monday, September 17, 2001 regarding the reallocation of space from Veteran's Affairs to Leanne Priest, Conservator. Pursuant to our conversation, I have drafted the following letter for your signature.

Please review the letter, and if it reflects your sentiments as discussed, please sign and date accordingly. Thank you for your help in this matter. If there is anything we can do to assist you in the future, please let us know.

Sincerely,

Lea Gilbert

Enclosures

/lg

