

DEPARTMENT: Community Services BY: Mary Williams/966-5315

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes () No (x))

Request approval for Intrabudget Transfer in Veterans from services to cover salary and benefits for the remaining year for extra help.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board usually approves Intrabudget transfers if funding is available within the same budget.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Department would request general contingency funds.
2. Veteran Service Office would need to close until next fiscal year.

COSTS: (x) Not Applicable

A. Budgeted current FY \$ _____

B. Total anticipated costs \$ _____

C. Required additional funding \$ _____

D. Internal transfers \$ _____

SOURCE: () 4/5ths Vote Required

A. Unanticipated revenues \$ _____

B. Reserve for contingencies \$ _____

C. Source description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 01-186 Ord. No. _____

Vote - Ayes: _____ Noes: _____

Absent: _____ Abstained: _____

() Approved () Denied () Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: [Signature]

BUDGET ACTION FORM

| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|---------------|---------|--|------------------------|---------|------------|------------|
| 001 | 0510 | 701.02-01 | Extra Help | | 305 | |
| 001 | 0510 | 701.03-01 | Benefits | | 305 | |
| 001 | 0510 | 701.04-06 | Communications | | | 50 |
| 001 | 0510 | 701.04-17 | Office Expense | | | 50 |
| 001 | 0510 | 701.04-50 | County Vehicle Expense | | | 50 |
| 001 | 0510 | 701.04-71 | Copier Expense | | | 90 |
| 001 | 0510 | 701.04-90 | Training & Seminars | | | 70 |
| 001 | 0510 | 701.04-91 | Private Vehicle | | | 100 |
| 001 | 0510 | 701.06-42 | Computer Equipment | | | 200 |
| | | | | | | |
| | | Purpose: To cover extra help salary & benefits | | | | |
| | | | | | | |
| 001 | 0104 | 414-1090 | GENERAL CONTINGENCY | | | |
| | | | | | | |
| TOTALS | | | | | 610 | 610 |

| TRANSFER BETWEEN FUNDS | | | | DEBIT | CREDIT |
|------------------------|--|--|--|-------|--------|
| | | | | | |
| | | | | | |
| TOTALS | | | | | |

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION To cover extra help salary and benefits. Extra-help over budget because of transition at beginning of year when Pam Lassetter was still on board and used hours to train in-coming personnel. Her salary was \$795.00 plus benefits.

DEPT HEAD SIGNATURE Mary E. Williams DATE 6-13-01

APPROVED BY RES NO. 01-186 CLERK [Signature] DATE 6-26-01

DEPARTMENT _____

| |
|--------------------|
| AUDITOR'S USE ONLY |
| BA # _____ |