

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No X)

Approve Intrabudget Transfers for Human Services (\$8,500), Facilities Maintenance (\$3,825), and Roads (\$1,452). In Human Services there has been an unanticipated increase in Adoption Assistance caseloads, with five new cases being added in March 2001. The additional cases have increased expenditures by approximately \$2,500 a month. There are sufficient funds in the Foster Care account to cover the unanticipated expenses.

In both Facilities Maintenance and Roads, approving the transfer of funds will allow for the payment of services from a more appropriate line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved Intrabudget Transfers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

<p>COSTS: () Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$ 8,500</p> <p>D. Internal Transfers \$ 8,500</p> <p>SOURCE: () 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies ,if approved: _____</p>	<p>SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively: Intrabudget Transfer – Human Services Public Works Memo and Intrabudget Transfer</p>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>01-152</u> Ord. No. _____</p> <p>Vote - Ayes: <u>5</u> Noes: _____</p> <p>Absent: _____ Abstained: _____</p> <p>Approved () Denied ()</p> <p>() Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST: _____</p> <p>MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____</p> <p>Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION: This item on agenda as:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> For Policy Determination</p> <p><input type="checkbox"/> Submitted with Comment</p> <p><input type="checkbox"/> Returned for Further Action</p> <p>Comment: _____</p> <p>CAO's Initials: <u>[Signature]</u></p>



COUNTY of MARIPOSA

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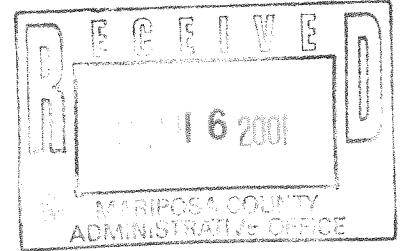
DEPARTMENT OF PUBLIC WORKS

Divisions of:


- Design & Construction
- Administration
- Operations

James J. Petropulos
Director

May 16, 2001



M E M O

TO: Greg Iturria, County Administrative Officer
FROM: Marty Allan, Fleet/Fiscal Manager 
SUBJECT: **Accounting Adjustments for Facilities and Roads**

The attached budget action form is to transfer funds from Travel & Training in both budgets to Professional Services. We had originally charged in-house training to the training line item. In talking to Ken, he feels that the Travel & Training line item should only be used when the training is done away from the office. In this case the trainer came to Public Works to do the training in conjunction with the Safety Program, and therefore needs to be charged to Professional Services.

If you have any questions, please let me know.

cc: James J. Petropulos, Director
Dana Hertfelder, Assistant Director
Ken Hawkins, Auditor

(2)

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0128	473-0490	Travel & Training			3,825
001	0128	473-0418	Professional Services		3,825	
300	0301	581-0490	Travel & Training			1,452
300	0301	581-0418	Professional Services		1,452	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					5,277	5,277

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Accounting Adjustment per Auditor

DEPT HEAD SIGNATURE	DATE 5/26/01
APPROVED BY RES NO. 01-152 CLERK	DATE 6-5-01

AUDITOR'S USE ONLY

BA#