

DEPARTMENT: Public Works

By: James J. Petropulos

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes No)

Request approval of intrabudget transfer from acct #700-0305-573-0433 (Outside Labor) to acct #700-0305-573-0460 (Utilities) in the amount of \$6000. This is necessary to cover the estimated expenditures for the remaining fiscal year due to increased utility costs.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved intrabudget transfers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

<p>COSTS: (X) Not Applicable</p> <p>A. Budgeted current FY> \$ _____</p> <p>B. Total anticipated Costs> \$ _____</p> <p>C. Required additional funding> \$ _____</p> <p>D. Internal transfers> \$ <u>6000</u></p> <p>COSTS: () 4/5th Vote Required</p> <p>A. Unanticipated revenues> \$ _____</p> <p>B. Reserve for contingencies> \$ _____</p> <p>C. Source description: > _____</p> <p>Balance in Reserve Contingencies, If Approved: \$ _____</p> <p>SPECIAL INSTRUCTIONS:</p>	<p>List the attachments and number the pages consecutively:</p> <p><u>1. Resolution of Intention (2 pages)</u></p> <p><u>2. Staff Report (4 pages)</u></p> <p><u>3. Vicinity Map</u></p> <p><u>4. Zone of Benefit Map</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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CLERK'S USE ONLY

Res. No.: 01-112 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____

MARGIE WILLIAMS, Clerk of the Board

By: _____

Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

_____ Recommended

_____ Not Recommended

_____ For Policy Determination

_____ Submitted for Comment

_____ Returned for Further Action

Comment: _____

A.O. Initials: JJ

INTRABUDGET TRANSFER

DEPARTMENT: Fleet Maintenance

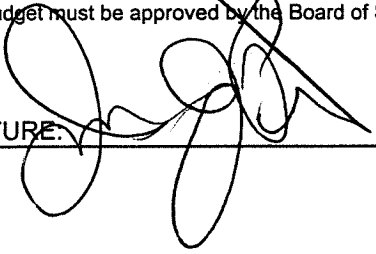
DATE: 04/13/01

WHOLE DOLLARS ONLY

FUND	DEPT	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
700	0305	573-0460	Utilities		6,000.	
700	0305	573.0433	Outside Labor			6,000
TOTALS:					6,000	6,000

Explanation: See attached

This form is used to transfer amounts within categories (salaries to salaries or services to services) within a budget unit. This can be done at the department level unless the amount exceeds \$1,000 in any one line item. Any changes between categories or increases/decreases in the total amount of the budget must be approved by the Board of Supervisors on a Budget Action Form.

DEPT. HEAD SIGNATURE: 

AUDITOR'S USE ONLY

Period: Year:

BA#

AUDITOR SIGNATURE: 5-1-01 Rec. 01-117 [initials]