

DEPARTMENT: VISITORS BUREAU BY: PHONE: 966-3685

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Request that the Mariposa County Board of Supervisors approve the attached budget transfer request to repair and add components and software to Visitors Bureau Macintosh computer.

The Bureau's Macintosh computer is currently not working. The power supply is not functioning. In addition some software updates and hard drive capacity are needed to make the computer more effective. This would assist with Department efficiency. The Macintosh computer was purchased 1/2/96.

Fixing the existing computer is the most cost effective short term solution. Since most magazines, newspapers, and printers specify Macintosh files the Bureau has invested in Macintosh software that can not be used on a IBM compatible computer. The current edition of the Vacation Planner has been put on hold until the computer can be used. This delay is not critical but is a delay nonetheless. In addition, this computer serves in the daily work of the Visitors Bureau Director.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board did approve appropriations to replace the Macintosh in the current budget which were contingent on grant funding. The grant funds will not be realized consequently the appropriation has not been spent.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- ⇒ No action would leave Visitors Bureau without the computer important in sending files to publishers for advertising and promotions.
- ⇒ The Board could approve appropriations that would replace the old Macintosh system with a brand new system which may also help to improve productivity.
- ⇒ Provide professional service appropriations to outsource functions that require a Macintosh computer and provide replacement IBM compatible computer for director's use.

COSTS: () Not Applicable

A. Budgeted current FY	\$ 2,500
B. Total anticipated costs	\$ 868
C. Required additional funding	\$ 868
D. Internal transfers	\$ 0

SOURCE: (X) 4/5ths Vote Required

A. Unanticipated revenues	\$ 0
B. Reserve for contingencies	\$ 868
C. Source description:	

Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

___ CAO Memo _____

___ Budget Transfer _____

CLERK'S USE ONLY:

Res. No.: 01-86 Ord. No. _____
 Vote - Ayes: 4 Noes: 0
 Absent: _____ Abstained: _____
 Approved () Denied
 Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

___ Recommended
 ___ Not Recommended
 ___ For Policy Determination
 ___ Submitted with Comment
 ___ Returned for Further Action

Comment: _____

C.A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 ATTEST: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

