

**RECOMMENDED ACTION AND JUSTIFICATION:** (Policy Item: Yes \_\_\_ No X)

Approve Intrabudget Transfers for the following departments Surveyor/Engineer (\$2,000), Boating Safety (\$3,354), and DA-Family Support (\$2,400).

Surveyor/Engineer: Vacant positions are now filled necessitating an increase in office expense. Funds are available in professional services as there is no longer a need to contract for engineering services.

Boating Safety: Because of the new dispatch computers and equipment it was necessary to purchase new furniture to accommodate the updated equipment. Funding was originally budgeted in the Building Maintenance account but a more appropriate account is Equipment Under \$1,000. According to the Sheriff this is an allowable cost from the Boating Safety budget unit.

DA-Family Support: During the budget process it was unknown that on-site computer maintenance support would be required for the State computer system. Funds are available in Professional Services.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board has approved previous Intrabudget Transfer requests.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve Intrabudget Transfer requests.

<p><b>COSTS:</b> ( X ) Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$</p> <p>D. Internal Transfers \$</p> <p><b>SOURCE:</b> ( ) 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies, if approved: _____</p>	<p><b>SPECIAL INSTRUCTIONS:</b> List the attachments and number the pages consecutively:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p><b>CLERKS USE ONLY:</b></p> <p>Res. No. <u>01-6</u> Ord. No. _____</p> <p>Vote - Ayes: <u>5</u> Noes: _____</p> <p>Absent: _____ Abstained: _____</p> <p><u>AMY</u> Approved ( ) Denied</p> <p>( ) Minute Order Attached ( ) No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST: _____</p> <p>MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____</p> <p>Deputy</p>	<p><b>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</b> This item on agenda as:</p> <p>_____ Recommended</p> <p>_____ Not Recommended</p> <p>_____ For Policy Determination</p> <p>_____ Submitted with Comment</p> <p>_____ Returned for Further Action</p> <p>Comment: _____</p> <p>CAO's Initials: <u>MIJ</u></p>



# INTRA BUDGET TRANSFER

FUND	DEPT	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	Sheriff	0219-523-0430	Building maintenance		3,354
001	Sheriff	0219-523-0480	Equipment -\$1000	3,354	
TOTALS				3,354	3,354

DATE 12/18/00

DEPARTMENT APPROVAL *Samuel J. Davis*

AUDITOR'S USE ONLY

BA#

AUDITOR APPROVAL

10-9-01 mmw 01-6

# INTRABUDGET TRANSFER

DEPARTMENT: District Attorney-Family Support Division

DATE: 11-30-2000

Fund	Dept.	Account	Description	Project	WHOLE DOLLARS ONLY	
					Increase	Decrease
001	0207	515-0418	Professional Services			2,400
001	0207	515-0412	Maintenance - Equip		2,400	
<b>TOTALS:</b>					2,400	2,400

Explanation: During the budget process, it was unknown that we would require on-site support maintenance for our computer system.

This form is used to transfer amounts within categories (salaries to salaries or services to services) within a budget unit. This can be done at the department level unless the amount exceeds \$1,000 in any one line item. Any changes between categories or increases/decreases in the total amount of the budget must be approved by the Board of Supervisors on a Budget Action Form.

Dept. Head Signature: *Christine Johnson by Marita Green*

Auditor Signature: \_\_\_\_\_

Auditor's Use Only	
Period: _____	Year: _____
BA# _____	

# Mariposa County Board of Supervisors

District 1.....PATTI A. REILLY  
District 2.....DOUG BALMAIN  
District 3.....ROBERT C. STEWART  
District 4.....GARRY R. PARKER  
District 5.....BOB PICKARD



**GREGORY G. ITURRIA**  
County Administrative Officer

**MARGIE WILLIAMS**  
Clerk of the Board

P.O. Box 784  
MARIPOSA, CALIFORNIA 95338  
(209) 966-3222  
1-800-736-1252

FAX (209) 966-5147

January 4, 2001

To: Board of Supervisors  
From: Greg Iturria, County Administrative Officer *gcl*  
Subject: Mental Health Budget Action

Attached is a Budget Action Form from Mental Health requesting an increase in County Vehicle Use and Training and Seminars, and a decrease in Private Vehicle Use and Respite Care. The current Human Services Director did not participate in the budget preparation so staff was unaware of the need to attend Mental Health conferences. The previous Director's attendance at conferences was minimal. The Director will be using a county vehicle versus a private vehicle and expenditures in the Respite Care account have been lower than anticipated.

mbh  
Attachment



BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0402	622.04-45	Respite Care			2,000
001	0402	622.04-90	Training and Seminars		2,000	
001	0402	622.04-91	Private Vehicle Use			500
001	0402	622.04-50	County Vehicle Use		500	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS					2,500	2,500

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

(x) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION This transfer is necessary to cover costs of attending department-related meetings and conferences and funds for conference attendance were not included in this year's budget. The previous director did not travel and the new director needs to be able to attend conferences, etc., and money is available from respite savings.

DEPT HEAD SIGNATURE [Signature] DATE 1-4-01
APPROVED BY RES NO. 01-6 CLERK [Signature] DATE 1-9-01

AUDITOR'S USE ONLY
BA #