



**In-Home Supportive Services  
Public Authority Advisory Committee  
of Mariposa County  
Post Office Box 99  
Mariposa, CA 95338  
(209) 966-2000**

**MINUTES**

**Monday, March 9, 2015**

**AS APPROVED**

**Members Present:** Ron Schmidt, Paul Perry; Anne Zachary; Sally Punte  
**Members Absent:** Sally Uribe; Colleen Charlton  
**Staff Present:** Chevon Kothari; Nancy Bell; Rebecca Maietto  
**Staff Absent:** none  
**BOS Liaison:** Supervisor Carrier and Supervisor Smallcombe  
**Guests:** none  
**Recording Secretary:** Kathryn Berry

1. **Call to Order and Introductions** – Chair Paul Perry called the meeting to order at 1:33 P.M.
2. **Public Comments** – No public comments.
3. **Approval of March 9, 2015 Agenda** – Motion to approve by Sally P., motion seconded by Anne Z. – *motion carried.*
4. **Approval of February 9, 2015 Agenda** – Agenda not approved.
5. **Approval of January 12, 2015 Minutes** – Motion to approve by Sally P., motion seconded by Anne Z. – *motion carried.*
6. **Approval of February 9, 2015 Minutes** – Minutes not approved.
7. **CUWH – Union Status Update – Miguel Espinoza – Absent – Ron S. provided Update**
  - A. Miguel E. was not present due to his attending a meeting covering the on-going re-structuring of the Union within Sacramento, where the individual chapters are being separated from CUWH and distributed to SEIU or UDW. Labor negotiations for our contract will be held April 16, 2015. It is still being negotiated as to whether or not new elections will be needed. Ron S.

is personally promoting for better discounts for Union members.

## **8. Old Business**

### **A. ID Badges for Preferred Providers**

- i) Rebecca M. reported that since the last letter sent to PP's stating they would be taken off of the referral list if they did not get an ID Badge, only 5 more PP's came in. To date, there are 47 PP's that have badges and can be referred out.
- ii) Item to stay on Agenda.

### **B. ID Badges for Non-Preferred Providers**

- i) Chevon K. reiterated discussion on this topic from the last meeting, which included: The County will not be issuing or requiring ID Badges for non-Preferred Providers. General discussion was held. During this meeting, it was clarified that both non-PP's and PP applicants, go through the same background check which includes a Fingerprint report through the Department of Justice. In addition, PP applicants must: complete a job application; provide references; conduct a job interview; and provide DMV records. Additional requirements that must be fulfilled in order to become a PP, include CPR and First Aid certification; therefore, only PP's will be eligible for ID badge issuance.
- ii) Motion made by Sally P., to leave this item on the Agenda for one more month, motion seconded by Anne Z. – *motion carried.*
- iii) Item to stay on Agenda (for one more month).

### **C. Update of Progress of Services to Providers in North County at Coulterville Office**

- i) Chevon K. reiterated that services are available at the North County office including new computers, phones and a T-1 Line. Chevon K. reported that there will be a meeting held next week with department staff to see what needs / services (if any) are needed that aren't being fulfilled. Most services are able to be completed online and/or with help from Ivey W. (No. Co. office staff) and do not require face to face interaction with a

worker. The need (and frequency) for an on-site worker will be reviewed. The North County office is small, with one reception area and two office areas.

ii) Item to stay on Agenda.

#### **D. Resource Guide Update – Chevon Kothari – Resource guides provided**

i) Chevon K. provided an update on the proposed 211 System. The 211 System proposal will be presented to the BOS on March 24, 2015. If adopted, Mariposa would partner with United Way of Merced County and the 211 system would be the new resource system for Mariposa, the information within, would be in a printable format. United Way of Merced County has adequate staff to keep the information in the 211 system current and up-to-date. If the BOS adopts the 211 system, we will move forward with the marketing / advertising strategies that come with it. If the system is not adopted, the topic will be brought back to the table for discussion. If the 211 system gets adopted, it may remove the need for Agenda Item 12. E.

ii) Rebecca M. stated that the Resource Guides will be distributed during Provider Orientations, and will be given to Recipients during re-assessment visits, the guide can also be mailed upon request, copies will also be available in the lobby and Ron S. will be provided copies to hand out per the Union.

iii) This Resource Guide was produced specifically for in-home care Providers and Recipients. The 211 system would provide a much wider base of information and resources.

iv) Ron S. made a motion to remove this item from the Agenda, motion seconded by Sally P. – ***motion carried.***

### **9. New Business**

#### **A. Committee Members to Attend Disability Capitol Action Day (DCAD) - May 21, 2015**

i) Members Paul P. and Ron S. are requesting to attend both the CICA (May 19, 2015)

and the DCAD (May 20, 2015) Conferences held in Sacramento, for a total of a 2-night trip. Ron S. stated that he was not able to get a Union discount for a hotel due to the current Union situation/changes. Last years trip was approved at \$375 for each member attending (2) with one night's stay. A specific dollar amount needed for the Advance will be provided at the next meeting by Ron S.

ii) Ron S. provided a brief description of CAPA and CICA.

iii) It was requested to have the list of Acronyms (provided in member binders) shared with BOS Carrier and Smallcombe.

iv) Item to stay on Agenda.

## 10. Committee Goals

### A. Ways to Promote Usage of County Website

i) No Update. Item to stay on Agenda.

### B. Presentation to Board of Supervisors

i) No Update. Item to stay on Agenda.

## 11. Committee Concerns

### A. Membership

i) The Committee currently has one vacant position of Consumer. Rebecca M. stated that one person has inquired of this position so far. An application has been mailed to said person, with no response yet.

ii) Item to stay on Agenda.

B. Sally P. made a motion for the Committee to approve the purchase of ink cartridges for Ron S.'s personal printer, motion seconded by Paul P. – ***motion carried***. Ron S. to give printer information to Secretary for purchasing purposes.

## 12. Updates

### A. Program and PA Updates – Rebecca Maietto

i) **Stats** - provided in Agenda Packet. Rebecca M. clarified that the Stats will show a three-month snapshot, any applications pending past the three-months will carry over. The Committee questioned the number of denials on the Stats. Rebecca M. clarified that often, applicants are not initially aware of the scope of services that the program provides. Rebecca M. shared that after an application is received, a Provider Packet is sent to the applicant. County staff will typically make 2 phone calls to the applicant (one call after the initial application is received, and another call 1-2 weeks prior to paperwork due date) to assist with completion and any questions/issues.

**B. CAPA – Rebecca Maietto**

i) Rebecca M. was unable to attend the last CAPA call. No report provided.

**C. CICA Conference Call – Ron Schmidt**

i) Ron S. reported that there is much talk around the 7% cut restoration; Overtime - those with a consistent number of high hours are looking into respite care as a possible solution instead of using OT hours; Assembly Bill 470 addresses background checks for Providers and length of time DOJ has to complete a background check after payment is received; Counties no longer pay for DOJ background checks; Amendments to the Health and Safety Code; No further CICA input re: Kaisers push for mandatory 75 hour trainings; IHSS Waiver Program (effects less than 1% of IHSS population).

**D. Monthly Financial Update – April 2015 – Nancy Bell**

**E. County and Network of Care Website Updates**

i) Topic also discussed in Item 8.D. Nancy B. stated that if the 211 system is adopted, it is likely that it will replace the Network of Care website. The new 211 system would be a 24-hour call center. October 1, 2015 is the proposed implementation date for the 211 system.

**F. BOS Update – Supervisor John Carrier**

- i) Supervisor Carrier attended a CSAC meeting approximately one month ago. Projected revenues came in much higher than what the State had anticipated, there is a perceived surplus in Sacramento. IHSS relevant topics included discussion regarding background checks, the 7% cut restoration and IHSS workers having the ability to have sick time (this would be a huge cost to the State). The end of June 2015 may bring final decisions on these topics.

**13. Next Scheduled Meeting Date**

- A. April 13, 2015

**14. Adjournment** – Paul P. adjourned the meeting at 2:23 P.M.