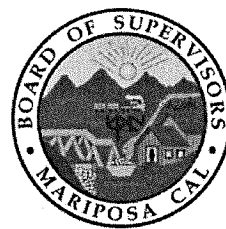




MARIPOSA COUNTY

Administration • 209-966-3222



RESOLUTION - ACTION REQUESTED 2014-556

MEETING: October 28, 2014

TO: The Board of Supervisors

FROM: Mary Hodson, Interim CAO

RE: Agreement with Spriggs, Inc. for Victim Witness Copy Machine

RECOMMENDATION AND JUSTIFICATION:

Approve a Five Year Lease Agreement with Spriggs Inc., for a Copy Machine Service for the District Attorney - Victim Witness Department, and Authorize the Chairman of the Board of Supervisors to Sign the Agreement. During last year's review of County's copy machine use and needs conducted by Spriggs Inc., the Victim Witness Coordinator position was vacant and as a result the copy machine did not get replaced or upgraded. Recently the Victim Witness Coordinator position was filled and it was determined that the "old" copy machine will be unable to meet the current service demands. The existing county-wide copy machine lease agreement does not allow for the addition of new copy machines necessitating this separate 5-year lease agreement.

The new/upgraded copy machine will have a monthly lease of \$121.12 and will have the necessary features to allow the office to function efficiently. There is sufficient money in the Victim Witness budget for the copy machine.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On November 26, 2013, the County entered a 5-year lease agreement for copy machine service with Spriggs, Inc., by adopting Resolution #13-533.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the agreement with Spriggs Inc. The District Attorney - Victim Witness Department will continue to use the "old" copy machine that does not have the needed features or capabilities, and when necessary staff will use the District Attorney copy machine that is located in a different building.

FINANCIAL IMPACT:

There is sufficient funding in the Victim Witness Budget for the cost of this agreement.

ATTACHMENTS:

Victim Witness Copy Machine Lease (PDF)

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson

Mary Hodson, Interim CAO 10/22/2014

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Lee Stetson, District I Supervisor

SECONDER: John Carrier, District V Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier