



MARIPOSA COUNTY

Health · (209) 966-3689



RESOLUTION - ACTION REQUESTED 2014-167

MEETING: April 22, 2014

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Fill Vacant Senior Office Assistant Position at the Public Health Department

RECOMMENDATION AND JUSTIFICATION:

Authorize Health Officer to Fill Vacant Senior Office Assistant Position at the Public Health Department. With the April 11, 2014 resignation of the Department's only Senior Office Assistant, there is an urgent need to fill the position. The Health Department currently has a very minimal staffing pattern for clerical/administration/accounting support and this position is indispensable.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board authorizes the filling of all vacant positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

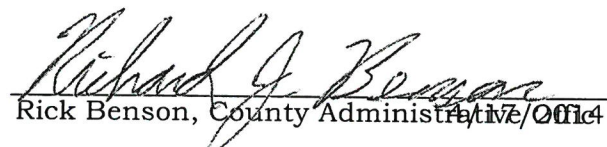
Not filling the position of Senior Office Assistant II will create an unmanageable work load for remaining clerical support positions.

FINANCIAL IMPACT:

Budget is adequate to support filling the vacant position.

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrator/Officer

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Lee Stetson, District I Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier