

DEPARTMENT: Public Works/Solid Waste

BY: Dana S. Hertfelder

PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Effective July 1, 2005, delete the allocation of one Maintenance Supervisor – Facilities position and one Maintenance Worker III – Facilities position from the Facilities division and allocate these two positions in Solid Waste.

The Board directed the Public Works Department to take over landfill operations effective February 1, 2005. Because we needed to hire staff quickly, it was decided to utilize the existing job classifications in the Facilities division for a Supervisor and Senior Maintenance Worker and waive certain requirements that were not pertinent to landfill operations. Since the positions were allocated in Facilities, the employees' salaries have been paid out of the Facilities budget and reimbursed by Solid Waste. The reimbursement from Solid Waste is recorded as revenue in the Facilities budget (as opposed to a direct offset to the salary expense line items) so it makes an analysis of the Facilities division operations more difficult.

We are now requesting that the positions be allocated in the Solid Waste division so salary expense may be paid directly from that budget, rather than having it go through the Facilities budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On December 21, 2004, the Board directed the Public Works Department to take over operation of the landfill as of January 3, 2005, Res. No. 04-544. On January 18, 2005, the Board approved the allocation of two full-time positions in the Facilities division to hire staff to work at the landfill, Res. No. 05-24.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would result in having to continue the cumbersome method of paying employees out of a different division than where they actually work.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively _____
Additional Funding Needed: \$ _____		_____
Source:		_____
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 05-315 Ord. No. _____
 Vote – Ayes: 5 Noes: _____ Absent: _____
 Approved
 Minute Order Attached No Action Necessary
 The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:
Budget Adjustments will be presented to the Board in September reflecting the changes in the allocations if the Board approves this action.
 CAO: [Signature]