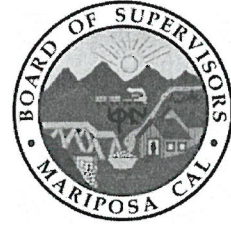




# MARIPOSA COUNTY

Human Services • 209-966-2000



## **RESOLUTION - ACTION REQUESTED 2014-31**

MEETING: January 21, 2014

TO: The Board of Supervisors

FROM: John Lawless, Interim Human Services Director

RE: Central Coast Energy Services ServTraq software license agreement

---

### **RECOMMENDATION AND JUSTIFICATION:**

Approve a License Agreement with Central Coast Energy Services in the Amount of \$15,000 for ServTraq Energy Assistance Software, and Authorize the Board Chair to Sign the Agreement. The State Department of Community Services and Development (CSD) has made \$50,000 in Automation Set Aside (ASA) funds available to the Mariposa County Energy Assistance program, of which \$38,000 remains unspent. Mariposa County Human Services wishes to purchase ServTraq Energy Assistance management software for \$15,000.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board approved the existing 2013 LIHEAP 13B-5022 contract with CSD by Resolution 2013-23 on January 17, 2013. This contract made available the ASA funds for Mariposa County until January 31, 2014.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

If the Board does not approve this agreement, the Mariposa County Energy Assistance program will be without a viable software system to interface with changing state requirements. This will be detrimental to the Energy Assistance program. In addition, the Mariposa County Energy Assistance program will be unable to fully spend the funds allocated for Mariposa County by January 31, 2014, and the unused portion will be forfeited to the State CSD.

### **FINANCIAL IMPACT:**

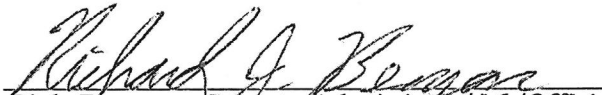
**This contract will be paid with LIHEAP Energy Assistance Fund 334. The software line item is adequately funded. There is no impact to the County General Fund.**

### **ATTACHMENTS:**

**Central Coast Energy Services ServTraq Agreement 2014 (PDF)**

### **CAO RECOMMENDATION**

Requested Action Recommended

  
Rick Benson, County Administrative Office

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Lee Stetson, District I Supervisor

**SECONDER:** Merlin Jones, District II Supervisor

**AYES:** Stetson, Jones, Bibby, Cann, Carrier