

DEPARTMENT: Public Works

BY: Doug Wilson
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Adopt a resolution to amend Exhibit "A" concerning the Airport Advisory Committee

At the January 13, 2010 meeting of the AAC, the committee recommended that Resolution 09-479 be amended from the current policy. Currently, the Chairman serves a term of one (1) year and may not serve two consecutive terms. The Vice Chairman becomes the Chairman the succeeding year. In the proposed policy, the committee will select a new Chairman and Vice Chairman at the first meeting of the calendar year.

The Committee requests to limit the number of unexcused absences to two (2) annually. Any member exceeding this limit would be dismissed. In addition, three consecutive absences annually would be cause for dismissal. Board approval will be necessary to all dismissals.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On July 6, 1993, the Board of Supervisors adopted Resolution No. 03-387 establishing the Mariposa County Airport Advisory Committee.

On July 27, 2004, per Resolution No. 04-352, the Board approved amending Resolution No. 93-387 to increase the membership of the committee from seven to nine, eliminate the requirement that public notice shall be given to local newspaper and only require notice to be posted 72 hours before a meeting of the committee and establish a process for selection of a Chairman and Vice Chairman.

On October 6, 2009, per Resolution No. 09-479, the Board approved amending Exhibit "A" approving the addition of two (2) alternate members to the AAC and modify the quorum requirements changing the number of members that must be present to conduct business at a regular or special meeting of the committee from five (5) to four (4) members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes <input checked="" type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		1. Amended Exhibit "A"
Source:		2. Resolution No. 03-387
Internal Transfer _____		3. Resolution No. 04-352
Unanticipated Revenue _____ 4/5's vote		4. Resolution NO. 09-479
Transfer Between Funds _____ 4/5's vote		<i>New Resolution</i>
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No.: 10262 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: *[Signature]*

RESOLUTION AMENDING EXHIBIT "A" OF RESOLUTION 04-352 OF THE POLICIES AND PROCEDURES OF THE AIRPORT ADVISORY COMMITTEE

WHEREAS, the Airport Advisory Committee (AAC) was established as an advisory group to the Mariposa County Planning Commission and the Board of Supervisors to advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport comprehensive land use plan, the land use projects in the Mt. Bullion area which may affect airport operations, and the preparation and adoption of an airport master plan and the operation of the airport; and

WHEREAS, the AAC is requesting the Board of Supervisors amend Exhibit "A" of Resolution No. 04-352; and

WHEREAS, the AAC will select a new Chairman and Vice Chairman at the first meeting of the calendar year; and

WHEREAS, the AAC requests to limit the number of unexcused absences to two (2) annually. Any member exceeding this limit would be dismissed; and

WHEREAS, any three (3) consecutive absences annually would be cause for dismissal; and

WHEREAS, any dismissal would be approved by the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED that the Mariposa County Board of Supervisors hereby amends Exhibit "A" of Resolution No. 04-352 of the Policies and Procedures of the Airport Advisory Committee as set forth in Exhibit "A" attached hereto.

PASSED AND ADOPTED by the Mariposa County Board of Supervisors on this 1st day of June 2010, by the following vote:

AYES: ABORN, TURPIN, BIBBY, CANN, ALLEN
NOES: NONE
ABSENT: NONE
ABSTAINED: NONE



KEVIN CANN, Chair

ATTEST:



MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM



STEVEN W. DAHLEM, County Counsel

EXHIBIT "A"

1. MEMBERSHIP

The Airport Advisory Committee shall be established with seven (7) voting members, and two (2) alternate members with voting rights to ensure a quorum of the Committee as follows:

- (A) Three (3) members with expertise in aviation. A person who, by way of education, training, business, experience, vocation or avocation has acquired and possesses particular knowledge of, and familiarity with, the function, operation, and role of airports shall be deemed to have expertise in aviation.
- (B) Two (2) members who reside or own property within the Airport Influence Area of the Mariposa-Yosemite Airport.
- (C) Two (2) members of the general public.
- (D) Two (2) alternate members with voting rights if the Committee does not have a quorum. Alternate 1 will have first voting rights if only one alternate is needed for a quorum. If both alternates are required for a quorum, or if alternate 1 is not available for a quorum, alternate 2 will have voting rights.

2. TERM OF OFFICE, VACANCIES AND APPOINTMENT

- (A) Committee members shall be appointed by majority vote of the Board of Supervisors. The Board of Supervisors may remove any member at any time without cause.
- (B) The term of office of each member shall be four (4) years and until the appointment and qualification of his or her successor. The expiration date of the term of office of each member shall be the first Monday in the year which his or her term is to expire. Any vacancy in the membership of the Committee shall be filled for the unexpired term by appointment by the Board of Supervisors.
- (C) Members of the Committee shall classify themselves by lot so that the term of office of two members is one (1) year, two members is two (2) years, two members is three (3) years and the remaining three members is four (4) years.
- (D) For any vacancy of the Committee, recruitment shall be done in accordance with the requirements of the Maddy Act.

3. COMMITTEE OFFICERS AND DUTIES

- (A) At the first meeting of each calendar year following adoption of this resolution, the Committee shall select a Chairman and a Vice Chairman by majority vote for the Committee. The Chairman shall serve a term of one (1) year and may not serve two consecutive terms. ~~The Vice Chairman shall become the Chairman the succeeding year.~~
- (B) In subsequent years at the first meeting of the calendar year the Committee shall select a ~~Vice~~ Chairman ~~who shall become~~ and a Vice Chairman ~~in the following year.~~

- (C) Should either the Chairman or the Vice Chairman vacate his or her position on the Committee the Committee shall elect a new Chairman or Vice Chairman at the first meeting following the date the Chairman or Vice Chairman vacates his or her position.
- (D) It shall be the duty of the Chairman to conduct each meeting of the Committee and preside over each meeting. The Chairman may also appoint ad hoc committees from the Committee membership to address special issues or concerns that come before the Committee.
- (E) It shall be the duty of the Vice Chairman to act as the Chairman in the Chairman's absence and to do those tasks as assigned by the Chairman.

4. MEETINGS AND QUORUMS

- (A) The Committee shall meet as necessary to conduct the business of the Committee and fulfill its responsibilities.
- (B) The Committee shall meet at the call of the Committee Chairman or at the request of the majority of the Committee members.
- (C) Business may not be transacted at a regular or special meeting of the Committee without a quorum of four (4) members.
- (D) *A limit of two (2) unexcused absences annually. Any member of the Committee exceeding this limit will be dismissed.*
- (E) *A limit of three (3) consecutive absences annually will be cause for dismissal.*

5. NOTICE OF COMMITTEE MEETINGS

Notice of a regular meeting of the Committee shall be posted in a prominent public place at the Mariposa-Yosemite Airport seventy-two (72) hours before said meeting.

6. STAFF ASSISTANCE AND OPERATING EXPENSES

County staff assistance to the Committee shall be provided by the Mariposa County Planning Department for land use matters and by the Mariposa County Public Works Department for matters involving the operation of the Mariposa-Yosemite Airport.

7. COMMITTEE DUTIES AND RESPONSIBILITIES

The Airport Advisory Committee is established as an advisory committee to the Mariposa County Planning Commission and Board of Supervisors. The powers, duties and responsibilities shall be as follows:

- (A) To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport comprehensive land use plan for the Mariposa-Yosemite Airport.
- (B) To review, advise and provide recommendations to the Planning Commission and the Board of Supervisors on land use projects in the Mt. Bullion area which may affect airport operations.
- (C) To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport master plan and the operation of the airport.

Tom Book

DEPARTMENT: Planning and Building BY: Tony Lashbrook PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Resolution designating the Mariposa County Board of Supervisors as the land use planning body for the Mariposa-Yosemite Airport and establishing the Mariposa County Airport Advisory Committee. The resolution has been prepared as directed by the Chairman.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board adopted Resolution No. 88-157 on April 12, 1988 establishing the Mariposa County Airport Land Use Committee. At the June 15, 1993 meeting, the Planning and Building Department introduced a resolution to the Board recommending reorganization of the Committee. The Board of Supervisors directed staff to research the requirements for an airport land use committee and whether the Board of Supervisors may appoint themselves to sit as the airport land use committee. At the June 22, 1993 meeting the Chairman directed staff to prepare a resolution for Board consideration designating the Board as the airport land use committee and establishing an airport advisory committee.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

ALTERNATIVES: (1) Continue matter; (2) Modify resolution; (3) Take no action.

NEGATIVE ACTION would result in the continued existence of the Airport Land Use Committee under its present organization.

COSTS: (X) Not Applicable
A. Budgeted current FY \$ _____
B. Total anticipated costs \$ _____
C. Required additional funding \$ _____
D. Internal transfers \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Resolution

SOURCE: () 4/5ths Vote Required
A. Unanticipated revenues \$ _____
B. Reserve for contingencies \$ _____
C. Source description: _____
Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:
Rec. No.: 93-387 Ord. No. _____
Ayes: 4 Noes: _____
Absent: None Abstained: _____
Approved: _____ () Denied _____
Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

Comment: _____
A.O. Initials: ML

(4)

DEPARTMENT: Administration

BY: Rich Inman, CAO
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Amend Exhibit A of Resolution No. 93-387 concerning Airport Advisory Committee

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On Tuesday May 18, 2004 the Board of Supervisors took an action to amend Exhibit A of Resolution No. 93-387 entitled "A Resolution Designating the Mariposa County Board of Supervisors as the Land Use Planning Body for the Mariposa-Yosemite Airport and Establishing the Mariposa County Airport Advisory Committee". The Board directed that the following amendments be made:

- 1.) Increase the membership of the Committee from seven (7) members to nine (9) members.
- 2.) Eliminate the requirement that public notice shall be given in the local newspaper and only require notice to be posted 72 hours before a meeting of the Committee.
- 3.) Establish a process for selection of a Chairman and Vice Chairman.

Attached are two copies of the proposed amendments. One copy shows the deletions and additions and the other copy is the proposed clean copy of Exhibit A.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Resolution No. 93-387
Source:		Exhibit A with deletions and additions
Internal Transfer _____		Exhibit A as proposed
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 04-352 Ord. No. _____
 Vote - Ayes: _____ Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: Rich Inman

DEPARTMENT: Public Works/Airport

BY: Dana Hertfelder

PHONE: 966-5356

OCT 09 2009

RECOMMENDED ACTION AND JUSTIFICATION:

Adopt a resolution approving the addition of two alternate members to the Airport Advisory Committee with voting rights if the Committee does not have a quorum; and modify the quorum requirements.

The modification to the quorum requirement is to change the number of members that must be present to conduct business at a regular or special meeting of the Committee from five (5) members to four (4) members.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On September 8, 2009, the Board of Supervisors approved the appointment of two new members to fill vacancies on the Airport Advisory Committee; change Mr. Joe Coho's representation from the general public to a member residing in the influence area of the Airport. At that meeting, Public Works was directed to return to the Board to add two alternate positions with voting rights if the Committee does not have a quorum; and to modify the quorum requirements.

The Airport Advisory Committee was established as an advisory group to the Mariposa County Planning Commission and the Board of Supervisors. They advise and provide recommendations on the preparation and adoption of an airport comprehensive use plan, land use projects in the Mt. Bullion area, and an airport master plan for the Mariposa-Yosemite Airport.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes (X) No Current FY Cost: \$ Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded
Amount in Budget: \$ List Attachments, number pages consecutively
Additional Funding Needed: \$ Exhibit A
Source:
Internal Transfer
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
() General () Other

CLERK'S USE ONLY:

Res. No. 09-479 Ord. No.
Vote - Ayes: 4 Noes:
Absent:
Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

(X) Requested Action Recommended
No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

CAO: [Signature]

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