

DEPARTMENT: Administration

BY: Rick Benson
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve an Employment Agreement with Willdan Engineering for the services of Doug Wilson as Interim Public Works Director in a not to exceed amount of \$65,000 and authorize the Chairman of the Board of Supervisors to sign the Agreement; approve budget action transferring funds within the Public Works Administration budget for the Employment Agreement. The Public Works division is in need of experienced leadership while the search for a replacement Public Works Director is conducted. Doug Wilson has the necessary experience and is willing to serve in this capacity. Funds are available due to the cost savings realized with the vacant Public Works Director position.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board directed the County Administrative Officer to enter into a short-term agreement for Doug Wilson's services. The previous Public Works Director - Dana Hertfelder, retired effective March 19, 2010.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the Employment Agreement. Management of the Public Works division would become the responsibility of the various division managers and the division would lack any single individual to be responsible for overall operations.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: <u>\$0</u>		List Attachments, number pages consecutively
Additional Funding Needed: <u>\$36,000</u>		<u>Employment Agreement</u>
Source:		<u>Budget Action</u>
Internal Transfer <u>X</u>		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency _____	4/5's vote	
<input type="checkbox"/> General <input type="checkbox"/> Other		

CLERK'S USE ONLY:

Res. No.: 10-153 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: [Signature]

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0304-583	0101	Public Works Director			\$29,600
001	0304-583	0313	Medical/Dental/Vision			\$3,000
001	0304-583	0314	Retirement - Employer			\$3,400
001	0304-583	0418	Professional Services		\$36,000	
001	0104-414	1090	GENERAL CONTINGENCY			
				TOTAL	\$36,000	\$36,000

TRANSFER BETWEEN FUNDS						
				TOTALS	\$0	\$0

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To fund the employment agreement of the Interim Public Works Director.

DEPT HEAD SIGNATURE Mary B. Hoban DATE 3-29-10
 APPROVED BY RES NO. 10-153 CLERK mmj DATE 4-6-10

PUBLIC WORK ADMINISTRATION

AUDITOR'S USE ONLY BA #
