

RECOMMENDED ACTION AND JUSTIFICATION:

Approve the Psychiatrist job description, set the hourly salary at \$38.10-\$46.3108, and assign the classification to the MCMCO bargaining unit.

Currently, psychiatric services for clients are offered through Kingsview via tele-psychiatry, video conferencing between a Psychiatrist and a client. One of the needs identified by the Mariposa County Mental Health Board was to have a Psychiatrist who would be on staff in the Behavioral Health Division of the Human Services Department in order to offer clients not only tele-psychiatric services but also face-to-face service. Although clients would have the ability to have access to tele-psychiatry, having a Psychiatrist on staff would reduce the need for this service. This would result in better service to the community and a cost savings to Human Service programs.

This position will require a pre-employment physical.

One 50% permanent part-time allocation as well as funding for this position was approved during the 2009/2010 final budget hearings.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

During the 2009/2010 final budget hearings, the Human Services Department received approval to fund a 50% permanent part-time Psychiatrist. Staff was directed to return with a job description and associated wage.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve this action as drafted. Amend as the Board desires and adopt.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? (X) Yes () No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$		
Source:		Job description
Internal Transfer		
Unanticipated Revenue	_____ 4/5's vote	
Transfer Between Funds	_____ 4/5's vote	
Contingency	_____ 4/5's vote	
() General () Other		

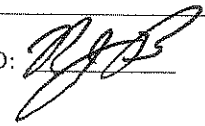
CLERK'S USE ONLY:

Res. No.: 10-60 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 () Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: 

PSYCHIATRIST

DEFINITION

To provide professional psychiatric services in the diagnosis and treatment of patients with mental and emotional disorders.

SUPERVISION EXERCISED AND RECEIVED

Receives direction from the Human Services Director or the Deputy Director of Behavioral Health.

May exercise supervision over lower level staff.

EXAMPLES OF ESSENTIAL FUNCTIONS

Evaluates patients for medical necessity and psychiatric needs.

Provides treatment for patients including medication management.

Prescribes appropriate medications, diagnostic testing, and other necessary procedures.

Checks and records vital signs of patients and performs related tests as required.

Consults with staff members on individual cases to ensure optimum levels of care and case management is provided.

Fully documents diagnosis and treatment and monitors patient records for accuracy and completeness.

Consults with and educates patients, family members, and other medical providers concerning treatment and recovery plans.

Works collaboratively with other providers and peers working in the community.

Provides on-going direction and education to staff.

Responds to emergency medical situations as necessary.

Attend staff meetings as required.

EMPLOYMENT STANDARDS:

Knowledge of:

Psychiatric, psychological, and social aspects and characteristics of emotional disturbances and mental illness.

Principles, methods, and techniques used in psychological and social assessments of individuals.

Medical and clinical skills and procedures.

Medications used in treating psychiatric conditions of children, adolescents, and adults.

Problems and needs of the seriously mentally ill.

Pertinent laws and regulations regarding medical and behavioral health treatment, and as they pertain to an individual's legal rights.

Pharmacology of medications, including psychotropic drugs.

Principles and techniques of work coordination and training.

Ability to:

Accurately assess mental disorders and functional impairments, developing effective coordinated care plans in consultation with clients and other professionals.

Accurately prescribe and monitor medications to treat psychiatric disorders.

Provide work direction, consultation, and training for other staff.

Perform psychotherapy services for assigned cases.

Establish and maintain effective working relationships with patients, staff, other medical providers, and other County departments.

Establish and maintain a variety of personal and administrative records, clinical documentation, and related materials.

TYPICAL WORKING CONDITIONS

Work is normally performed in an office environment. Interaction with clients requires adaptability when confronted with emergency, critical, unusual, or potentially dangerous situations. Potential exposure to infectious diseases.

TYPICAL PHYSICAL REQUIREMENTS

Requires the ability to sit at a desk for long periods of time and intermittently walk, stand, stoop, kneel, crouch and reach while performing office duties: lift and/or move light weights; use hands to finger, handle or feel objects, tools or controls. Must be able to maintain effective audio, visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment. Must be able to use a telephone to communicate verbally and a keyboard to communicate through written means, to review information and enter/retrieve data, to see and read characters on a computer screen.

MINIMUM QUALIFICATIONS

Education:

Possession of a license to practice medicine in the State of California and Board certification as a psychiatrist by the American Board of Psychiatry and Neurology

Additional Requirements:

Possession of a valid California driver's license. Under certain circumstances, the Personnel Director may accept a valid driver's license if applicant acknowledges his/her intent to acquire a California driver's license within three months by signing an acknowledgement form.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.