

DEPARTMENT: Administration

BY: Rick Benson, CAO

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Discussion and direction to set the Board's meeting schedule for 2011.

At its meeting of September 28, 2010, Chair Cann asked that the Board set its meeting schedule for calendar year 2011 versus scheduling an agenda item for each change during the year. This does not preclude changes from being made during the year if necessary.

The attached list contains the meeting dates that are scheduled for 2011, and those in question are so noted for the Board to provide direction as to whether or not to cancel the meeting.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Chapter 2.04 of the County Code, entitled "Meetings of Board of Supervisors" is attached. This Code section establishes the regular meeting schedule for the Board and allows for cancellation and rescheduling of meetings by Board action.

Chapter 2.64.020 of the County Code, entitled "Legal Holidays" is attached. This Code section establishes the legal holidays for the County.

Some Supervisors and Department Heads may be absent during the holidays, and staff schedules vacations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Meeting Schedule
Source:		County Code Chapter 2.04
Internal Transfer _____		County Code Chapter 2.64.020
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No.: 11-8 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
16 approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments: _____

CAO: [Signature]



COUNTY OF MARIPOSA

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JIM ALLEN, CHAIR
JANET BIBBY, VICE-CHAIR
LEE STETSON
LYLE TURPIN
KEVIN CANN

DISTRICT V
DISTRICT III
DISTRICT I
DISTRICT II
DISTRICT IV



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: FILE
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: Discussion and Direction to Set the Board's Meeting Schedule for 2011
Res. 11-8

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on January 4, 2011

ACTION AND VOTE:

- 6 **Administration**
Discussion and Direction to Set the Board's Meeting Schedule for 2011
BOARD ACTION: Rick Benson, County Administrative Officer, presented information and history including traditionally cancelled meetings. He provided a full year meeting schedule as previously recommended by the Board and requested direction on the December 20th meeting. Supervisor Cann suggested not canceling the December 20th meeting at this time to leave it open for possible subsequent action if necessary. (M)Stetson, (S)Cann, Res. 11-8 was adopted setting the Board's meeting schedule for 2011 and scheduling a meeting on December 20th/Ayes: Unanimous.

Cc: All Departments (via email)
File

2011 Board of Supervisors Meeting Schedule

JANUARY:

January 4th – Swearing-in Ceremony for Elected/Re-elected County Officials

January 11th

(Note: Monday, January 17th is a County holiday in observance of Martin Luther King, Jr. Day)

January 18th

January 25th

FEBRUARY:

February 1st

February 8th

February 15th

(Note: Monday, February 21st is a County holiday in observance of Presidents' Day)

February 22nd

MARCH:

March 1st

March 8th

March 15th

March 22nd

March 29th – No Board meeting as this is a fifth Tuesday

APRIL:

April 5th

April 12th

April 19th

April 26th

MAY:

May 3rd

May 10th

May 17th

May 24th

(Note: Monday, May 30th is a County holiday in observance of Memorial Day)

May 31st – No Board meeting as this is a fifth Tuesday

JUNE:

June 7th

June 14th

June 21st

June 28th

JULY:

(Note: Monday, July 4th is a County holiday in observance of Independence Day)

July 5th – The Board has taken action to cancel this meeting in the past due to the Independence Day holiday. **Recommend cancelation.**

July 12th

July 19th

July 26th

↑ & canceled "

AUGUST:

August 2nd

August 9th

August 16th

August 23rd

August 30th – No Board meeting as this is a fifth Tuesday

SEPTEMBER:

(Note: Monday, September 5th is a County holiday in observance of Labor Day)

September 6th

September 13th

September 20th

September 27th

(Note: **Recommend saving September 13th for Final Budget Hearings.** No other actions to be addressed on that date.)

OCTOBER:

October 4th

(Note: Monday, October 10th is a County holiday in observance of Columbus Day)

October 11th

October 18th

October 25th

NOVEMBER:

November 1st

November 8th

(Note: Friday, November 11th is a County holiday in observance of Veterans Day)

November 15th

November 22nd – The Board has taken action to cancel this meeting in some years due to the Thanksgiving holidays. **Recommend meeting on this date.**

(Note: Thursday, November 24th and Friday, November 25th are County holidays in observance of Thanksgiving)

November 29th – No Board meeting as this is a fifth Tuesday

DECEMBER:

December 6th

December 13th

December 20th – The Board has taken action to cancel this meeting in the past due to the Christmas holiday; thus, **direction is being requested.** *Meeting on this date.*

(Note: Monday, December 26th is a County holiday in observance of Christmas)

December 27th – The Board has taken action to cancel this meeting in the past due to the Christmas holidays; thus, direction is being requested. (In 1993, by Ordinance No. 866, language was included in the County Code that the Board would not meet when a Tuesday occurs between Christmas and New Year's Day. This language was left out of Ordinance No. 986 adopted in 2003 to move the meetings from the Courthouse to the Government Center; and separate action has been taken by resolution each year to cancel that meeting. **Recommend cancellation.**)

Cancelled