

DEPARTMENT: Human Services

BY: Jim Rydingsword, Director  
PHONE: 966-4303

**RECOMMENDED ACTION AND JUSTIFICATION:  
PUBLIC HEARING**

Adopt a Resolution approving the Mariposa County Housing Rehabilitation Program Guidelines: Please see attached Report.

**BACKGROUND AND HISTORY OF BOARD ACTIONS**

The purpose of this Public Hearing is for the governing board to adopt a resolution approving the Housing Rehabilitation Program Guidelines (Guidelines), disseminate information and solicit citizen input on the above mentioned Guidelines and Plan.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Not approving the Guidelines would cause the County to be ineligible for CDBG Block Grant funding.

Financial Impact? ( ) Yes (x) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded		
Amount in Budget: \$0		List Attachments, number pages consecutively
Additional Funding Needed: \$		Report, Attachment "1", pages 1-5
Source:		Resolution, Attachment, "2", pages 6
Internal Transfer		Mariposa Co. Housing Rehabilitation Guidelines, Attachment "3", pages 7 - 22
Unanticipated Revenue _____ 4/5's vote		Public Hearing Notice, Attachment "4", pages 23
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
( ) General ( ) Other		

**CLERK'S USE ONLY:**

Res. No.: 11-368 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
MM Approved

**COUNTY ADMINISTRATIVE OFFICER:**

1 Requested Action Recommended  
\_\_\_\_\_ No Opinion  
Comments:

1 Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of \_\_\_\_\_  
the original on file in this office. \_\_\_\_\_  
Date: \_\_\_\_\_

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

CAO: [Signature]

**A RESOLUTION OF THE COUNTY OF MARIPOSA TO APPROVE THE MARIPOSA COUNTY HOUSING REHABILITATION PROGRAM GUIDELINES**

**WHEREAS**, the County of Mariposa is required to have adopted and State approved Housing Rehabilitation Program Guidelines (Guidelines) that defines the parameters of the Housing Rehabilitation Loan Program; and,

**WHEREAS**, the County of Mariposa wishes to establish the Mariposa County Housing Rehabilitation Program Guidelines in compliance with the State of California Housing and Community Development (HCD) standards, which will provide maximum flexibility in meeting the needs of the local community;

**NOW, THEREFORE BE IT RESOLVED** by the County of Mariposa as follows:

**SECTION 1:**

The County of Mariposa hereby approves the Housing Rehabilitation Program Guidelines, dated November 15, 2011, attached hereto as Attachment "3".

**SECTION 2:**

Upon approval of Housing Rehabilitation Program Guidelines (Guidelines), the Human Services Director or his designee is authorized to sign the Guidelines and all administrative reports related to the above-mentioned document attached hereto as Attachment "3".

**PASSED AND ADOPTED** at its regular meeting of the Board of Supervisors of the County of Mariposa was held on November 15, 2011, by the following vote:

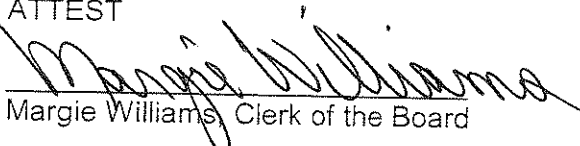
AYES: STETSON, TURPIN, BIBBY, CANN, ALLEN  
NOES: NONE  
ABSENT: NONE

  
\_\_\_\_\_  
Jim Allen, Chairman of the Board

APPROVED AS TO FORM

  
\_\_\_\_\_  
Steven W. Dahlem, County Counsel

ATTEST

  
\_\_\_\_\_  
Margie Williams, Clerk of the Board



# COUNTY OF MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JIM ALLEN, CHAIR  
JANET BIBBY, VICE-CHAIR  
LEE STETSON  
LYLE TURPIN  
KEVIN CANN

DISTRICT V  
DISTRICT III  
DISTRICT I  
DISTRICT II  
DISTRICT IV



## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

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TO: RICHARD J. BENSON, CAO

FROM: MARGIE WILLIAMS, Clerk of the Board *MW*

SUBJECT: PUBLIC HEARING to Adopt a Resolution for the Mariposa County Housing Rehabilitation Program Guidelines

Resolution 11-563

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on November 15, 2011

#### ACTION AND VOTE:

3      **Administration**  
PUBLIC HEARING to Adopt a Resolution for the Mariposa County Housing Rehabilitation Program Guidelines  
**BOARD ACTION:** Rick Benson and Marilyn Lidyoff presented the staff report. Jim Rydingsword/Human Services Director, was present to respond to questions. Staff responded to questions from the Board relative to the source of the funds for this program and the status of funds that were repaid from a loan program in the 1990's and that information on the status of liens for the older program will be provided to the Board; relative to owner-occupied conversions to rentals and reporting and program requirements; relative to consideration of having the Auditor or a representative involved with the Loan Advisory Board – Jim Rydingsword suggested that a representative serve in an advisory role; relative to lien requirements; relative to duplication in the wording with the lead-based paint; relative to the demand for this program; and whether the County can demand that the funds be paid back if the dwelling is converted to a rental. The hearing was continued for a recess.

**10:34 a.m.** Recess

**10:45 a.m.** The Board reconvened.

Staff continued with responding to questions from the Board as to what would be involved in changing the language to demand that the loan be repaid immediately if a dwelling is converted to a rental and the option for the Board to make the decision at the time a request is made; relative to income criteria; and relative to request that each applicant and the Board members receive a copy of the owner investor guidelines.

The public portion of the hearing was opened and input was provided by the following:

Greg Kittelson stated he feels the requests for conversion to a rental should be handled on a case-by-case basis based on his previous experience as a landlord dealing with fluctuations in the housing market – he does not feel that someone should be punished for trying to do better.

The public portion of the hearing was closed and the Board commenced with deliberations. (M)Turpin, (S)Stetson, Res. 11-563 was adopted approving the Housing rehabilitation Program Guidelines/Ayes: Unanimous. The hearing was closed.

Cc: Jim Rydingsword, Human Services Director  
Marilyn Lidyoff, Business Development Coordinator  
File

## ATTACHMENT "1"

### REPORT

## BACKGROUND AND HISTORY OF BOARD ACTIONS

The Department of Housing and Community Development require that jurisdictions have Housing Rehabilitation Program Guidelines that have been adopted by its governing board.

### Highlights of the Mariposa County Housing Rehabilitation Program Guidelines

#### *Applicant Eligibility*

##### *Conflict of Interest*

No member of the governing body of the locality and no other official, employee, or agent of the county government who exercises policy, decision-making functions, or responsibilities in connection with the planning and implementation of the program shall directly or indirectly be eligible for this program, unless the application for assistance has been reviewed and approved according to applicable California Department of Housing and Community Development (HCD) guidelines. This ineligibility shall continue for one year after an individual's relationship with the county ends.

A Contractor with a vested interest in the property cannot bid on a rehabilitation job. Such Contractor may act as owner/builder, subject to standard construction procedures.

##### *Income*

Owner Occupant - To be eligible, household income must be equal to, or less than, the applicable HCD income guidelines. Owner will be required to provide income documentation. (See attached Annual Household Income Definition/Income Limits)

##### *Occupancy*

Only owner occupied property is eligible for this program.

##### *Fair Housing*

This program will be implemented in ways consistent with the County's commitment to Fair Housing. No person will be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part with Community Development Block Grant (CDBG) funds on the basis of his or her religion or religious affiliation, age, race, color, ancestry, national origin, sex, marital status, familial status (children), physical or mental disability, sexual orientation, or other arbitrary cause.

##### *Property Eligibility*

##### *Location*

Units to be rehabilitated must be located within current unincorporated areas of Mariposa County.

##### *Rehabilitation Standards*

All repair work will meet Uniform Building Code standards. The priority will be the elimination of health and safety hazards; and all improvements must be physically attached to the property and permanent in nature.

Compliance -- Failure to comply with these terms and conditions will result in the loan becoming due and payable. If necessary, foreclosure proceedings will be instituted.

#### *Maintenance Agreement*

As specified in the Rehabilitation Loan Agreement, an owner investor who participates in the program must maintain the property at post-rehabilitation conditions for a minimum of five years. Should the property not be maintained accordingly, the loan will become due and payable, and if necessary, foreclosure proceedings will be instituted.

#### *Residency Requirement*

Owner occupants will be required to submit to the County between January 1 and 15 of each year for the term of the loan:

- Proof of occupancy in the form of a copy of a current utility bill.
- Statement of unit's continued use as a residence.
- Declaration that other title holders do not reside on the premises.

In the event that an owner occupant sells, transfers title, or discontinues residence in the rehabilitated or purchased property for any reason, the loan is due and payable.

If the owner occupant sells or otherwise transfers title of the property to a targeted income group household, the county will consider subordinating the loan and continuing all or part of the lien as a DPL.

If the owner occupant dies, and if the heir to the property lives in the house and is income eligible, the heir may be permitted, upon approval of the County, to assume the loan at the rate and terms the heir qualifies for under current participation guidelines.

If the owner occupant dies and the heir is not income eligible, the loan is due and payable.

If the owner occupant dies and the heir is not income eligible, but he or she chooses to rent the unit to TIG households and agrees to comply with owner investor restrictions, the heir may be permitted, upon approval of the County of Mariposa, to assume the loan at the same rate and terms offered owner investors under current program guidelines. If the heir/owner investor does not comply with owner investor restrictions, the loan is due and payable.

If an owner occupant wants to convert the rehabilitated property to a rental unit, the owner must notify the county in advance. If the county approves the conversion of an owner occupied unit to a rental, the owner will be required to comply with the provisions of the owner investor guidelines, including rent limitation provisions and financing arrangements.

If an owner wants to convert the rehabilitated property to any commercial or non-residential use, the loan is due and payable.

#### *Foreclosure policy/loan servicing*

If an owner defaults on a loan and foreclosure procedures are instituted, they shall be carried out according to the CDBG Foreclosure Policy adopted by the County of Mariposa.

- Compensation Insurance, unemployment and disability insurance.
- All contractors must comply with CDBG federal and state regulations.
- A Notice of Completion must be recorded with the County Recorder.

#### *Sweat Equity*

Participants who wish to perform sweat equity will sign a written commitment itemizing the work they will perform, a time schedule for completion and a dollar value of the contribution.

#### *Compliance to Use Program Income (PI) or CDBG Funds for Housing Rehabilitation Projects and Environmental Review:*

To remain in compliance with the Community Development Block Grant Program (CDBG); under 24 CFR Part 58, Federal Guidelines require jurisdictions using CDBG funds to update its Environmental Review documents every 5 years authorizing the use of PI and CDBG funds in connection with CDBG Projects. See attached 5 Year Rehabilitation Environmental Review (RER) and Authority to Use Grant Funds.

## ATTACHMENT "3"

### MARIPOSA COUNTY

#### HOUSING REHABILITATION PROGRAM GUIDELINES

##### I. APPLICANT ELIGIBILITY

###### Conflict of Interest

No member of the governing body of the locality and no other official, employee, or agent of the county government who exercises policy, decision-making functions, or responsibilities in connection with the planning and implementation of the program shall directly or indirectly be eligible for this program, unless the application for assistance has been reviewed and approved according to applicable California Department of Housing and Community Development (HCD) guidelines. This ineligibility shall continue for one year after an individual's relationship with the county ends.

A contractor with a vested interest in the property cannot bid on a rehabilitation job. Such a contractor may act as owner/builder, subject to standard construction procedures. (Owner/builders are reimbursed for materials purchased which are verified by invoice/receipt and used on the job. Reimbursement occurs after the installation is verified by the Construction Supervisor to be part of the scope of work. Owner/builders are not reimbursed for labor.) The County reserves the right to determine if the owner is capable of owner/builder rehabilitation work.

###### Income

Owner Occupant - To be eligible, household income must be equal to, or less than, the applicable HCD income guidelines. Owner will be required to provide income documentation. (See attached Annual Household Income Definition/Income Limits)

###### Occupancy

Only owner occupied property is eligible for this program.

###### Fair Housing

This program will be implemented in ways consistent with the county's commitment to Fair Housing. No person shall be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part with Community Development Block Grant (CDBG) funds on the basis of his or her religion or religious affiliation, age, race, color, ancestry, national origin, sex, marital status, familial status (children), physical or mental disability, sexual orientation, or other arbitrary cause.

##### II. PROPERTY ELIGIBILITY

###### Location

Units to be rehabilitated must be located within current unincorporated areas of Mariposa County.

###### Rehabilitation Standards

All repair work will meet Uniform Building Code standards. The priority will be the elimination of health and safety hazards.

###### Property Improvements

All improvements must be physically attached to the property and permanent in nature. General property improvements should be limited to 15% of the rehabilitation loan amount. Luxury items are not permitted.



and with a maximum term of 15 years.

Combined financing - 70% percent of rehabilitation costs as a BMIR loan and 30% percent as a DPL. A DPL is a 3% interest bearing loan secured by a deed of trust with payback required at 15 years or until the owner investor sells or otherwise transfers title to the rehabilitated property, unless sold or transferred to a targeted income group household. Payments may be made voluntarily on a DPL.

Compliance -- Failure to comply with these terms and conditions will result in the loan becoming due and payable. If necessary, foreclosure proceedings will be instituted.

#### Lead-Based Paint

Program participants, including tenants, rehabilitating homes constructed prior to January 1, 1978 must be provided with the proper disclosure notification concerning lead-based paint (LBP) hazards. Whenever pre-1978 houses are rehabilitated under CDBG, please refer to Chapter 20, Lead-Based Paint Requirements for guidance. The costs associated with meeting these requirements are eligible to be paid for with CDBG funds, and should be considered during program design.

#### Maintenance Agreement

As specified in the Rehabilitation Loan Agreement, an owner investor who participates in the program must maintain the property at post-rehabilitation conditions for a minimum of five years. Should the property not be maintained accordingly, the loan will become due and payable, and if necessary, foreclosure proceedings will be instituted.

### **IV. RESIDENCY REQUIREMENTS**

#### Owner Occupant

Owner occupants will be required to submit to the county between January 1 and 15 of each year for the term of the loan:

- Proof of occupancy in the form of a copy of a current utility bill.
- Statement of unit's continued use as a residence.
- Declaration that other title holders do not reside on the premises.

In the event that an owner occupant sells, transfers title, or discontinues residence in the rehabilitated or purchased property for any reason, the loan is due and payable.

If the owner occupant sells or otherwise transfers title of the property to a targeted income group household, the county will consider subordinating the loan and continuing all or part of the lien as a DPL.

If the owner occupant dies, and if the heir to the property lives in the house and is income eligible, the heir may be permitted, upon approval of the County of Mariposa, to assume the loan at the rate and terms the heir qualifies for under current participation guidelines.

If the owner occupant dies and the heir is not income eligible, the loan is due and payable.

If the owner occupant dies and the heir is not income eligible, but he or she chooses to rent the unit to TIG households and agrees to comply with owner investor restrictions, the heir may be permitted, upon

within fifteen (15) working days. If the applicant is not satisfied with the committee's decision, a request for an appeal may be filed with the county board of supervisors. Final appeal may be filed in writing with HCD within one year after denial or the filing of the Project Notice of Completion.

#### **IX. GRIEVANCES BETWEEN PARTICIPANTS AND CONSTRUCTION CONTRACTOR**

Contracts signed by the contractor and the participant include the following clause, which provides a procedure for resolution of grievances:

Any controversy arising out of or relating to this Contract, or the breach thereof, shall be submitted to binding arbitration in accordance with the provisions of the California Arbitration Law, Code of Civil Procedure 1280 et seq., and the Rules of the American Arbitration Association. The arbitrator shall have the final authority to order work performed, to order the payment from one party to another, and to order who shall bear the costs of arbitration. Costs to initiate arbitration shall be paid by the party seeking arbitration. Notwithstanding, the party prevailing in any arbitration proceeding shall be entitled to recover from the other all attorney's fees and costs of arbitration.

#### **X. CONTRACTING PROCEDURES**

- All housing rehabilitation work must be carried out using the CDBG adopted housing rehabilitation guidelines.
- The county will prepare, advertise the bid package and assist the homeowner in negotiating the contract.
- The homeowner will select the contractor.
- All contractors must be checked and cleared with HUD'S federal debarred list of contractors.
- All contractors must be actively licensed and bonded with the State of California.
- All contractors must have public liability insurance to the county required limits, Workmen's Compensation Insurance, unemployment and disability insurance.
- All contractors must comply with CDBG federal and state regulations.
- A Notice of Completion must be recorded with the County Recorder.

#### **XI. SWEAT EQUITY**

Participants who wish to perform sweat equity will sign a written commitment itemizing the work they will perform, a time schedule for completion and a dollar value of the contribution.

Owners that contribute sweat equity that involves painting will not participate in activities that include the abatement or mitigation of lead paint hazards without first being trained on Safe Work Practices as required by HUD and provide documentation of such in the project file.

#### **XII. Compliance to Use Program Income (PI) or CDBG Funds for Housing Rehabilitation Projects and Environmental Review:**

To remain in compliance with the Community Development Block Grant Program (CDBG); under 24 CFR Part 58, Federal Guidelines require jurisdictions using CDBG funds to update its Environmental Review documents every 5 years authorizing the use of PI and CDBG funds in connection with CDBG Projects. See attached 5 Year Rehabilitation Environmental Review (RER) and Authority to Use Grant Funds.

**Exhibit "1"**  
**ANNUAL HOUSEHOLD INCOME DEFINITION**

For the purposes of determining eligibility in accordance with HCD income guidelines, Annual Income will include, for all members of the household:

1. Gross wages and salary before deductions.
2. Net money income from self-employment.
3. Cash income received from such sources as rental units, Social Security benefits, pensions, and periodic income from insurance policy annuities.
4. Periodic cash benefits from public assistance and other compensation, including AFDC, SSI, Worker's Compensation, State Disability Insurance and Unemployment benefits.
5. Interest earned on savings and investments.

Annual Income will not include:

1. Non-cash income such as food stamps or vouchers received for the purpose of food or housing.
2. Capital gains or losses.
3. One time unearned income such as scholarship and fellowship grants; accident, health or casualty insurance proceeds; prizes or gifts; inheritances.
4. Payments designated specifically for medical or other costs, foster children or their non-disposable income.
5. Income from employment of children under the age of 18.
6. Payment for the care of foster children.

This is not meant to be a complete list. Grantee will make the final decision in situations where the classification of income is not clear cut. Any exceptions or other deviations from this definition of annual income will be considered by Grantee.

### Exhibit 3 Loan Foreclosure

#### Process for Loan Foreclosure:

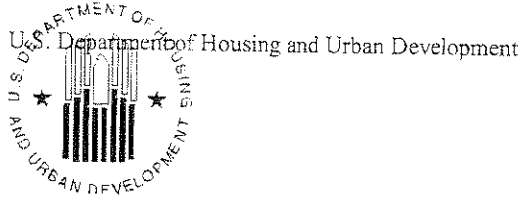
Upon any condition of loan default: 1) non payment; 2) lack of insurance or property tax payment; 3) violation of rent limitation agreement; 4) change in title or use without approval; 5) default on senior loans, the Lender will send out a letter to the Borrower notifying them of the default situation. If the default situation continues then the Lender may start a formal process of foreclosure.

When a senior lien holder starts a foreclosure process and the Lender is notified via a Request for Notice of Default, the Lender, who is the junior lien holder, may cancel the foreclosure proceedings by "reinstating" the senior lien holder. The reinstatement amount or payoff amount must be obtained by contacting the senior lien holder. This amount will include all delinquent payments, late charges and fees to date. Lender must confer with Borrower to determine if, upon paying the senior lien holder current, the Borrower can provide future payments. If this is the case then the Lender may cure the foreclosure and add the costs to the balance of the loan with a Notice of Additional Advance on the existing note.

If the Lender determines, based on information on the reinstatement amount and status of borrower, that bringing the loan current will not preserve the loan, then staff must determine if it is cost effective to protect their position by paying off the senior lien holder in total and restructure the debt such that the unit is made affordable to the Borrower. If the Lender does not have sufficient funds to pay the senior lien holder in full, then they may choose to cure the senior lien holder and foreclose on the property them selves. As long as there is sufficient value in the property, the Lender can afford to pay for the foreclosure process and pay off the senior lien holder and retain some or all of their investment.

If the Lender decides to reinstate, the senior lien holder will accept the amount to reinstate the loan up until five (5) days prior to the set "foreclosure sale date." This "foreclosure sale date" usually occurs about four (4) to six (6) months from the date of recording of the "Notice of Default." If the Lender fails to reinstate the senior lien holder before five (5) days prior to the foreclosure sale date, the senior lien holder would then require a full pay off of the balance, plus costs, to cancel foreclosure. If the Lender determines the reinstatement and maintenance of the property not to be cost effective and allows the senior lien holder to complete foreclosure, the Lender's lien may be eliminated due to insufficient sales proceeds. See attached REQUEST FOR NOTICE OF DEFAULT.

Doc Name: FONSIROF.10.03



Fort Worth Regional Office, Region VI  
 Office of Community Planning and Development  
 801 Cherry Street, PO Box 2905  
 Fort Worth, TX 76102  
 Phone (817) 978-5965 - Fax (817) 978-5567  
[www.hud.gov](http://www.hud.gov)

**Instructions for Completing the  
 Request for Release of Funds and Certification [form HUD-7015.15]**

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**Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity / City-County)**

**Block 1. Program Title(s):** enter the HUD program name - e.g., Community Development Block Grant, HOME, Supportive Housing, Shelter Plus Care, Section 8 Moderate Rehabilitation Single Room Occupancy, Housing Opportunities for Persons with AIDS, etc.

**Block 2. HUD/State Identification Number:** enter the letters/numbers assigned to your program/project by HUD- e.g. Community Development Block Grant, B-05-UC-48-XXXX; Supportive Housing Program, DE05B01XXXX; HOME, M-05-MC-48-XXXX; etc.

**Block 3. Data Universal Numbering System (DUNS) Number:** The DUNS number is a unique nine character identification number provided by D&B.

**Block 4. OMB Catalog Number(s):** enter designated OMB letters/numbers - e.g., CFDA No 14.235, Supportive Housing Program; CFDA No. 14.228, Community Development Block Grant (Non-Entitlement Jurisdictions); CDFA No. 14.239, HOME; CFDA No. 14.246, Brownfields Economic Development Initiative; CFDA No. 14.247, Self-Help Homeownership Opportunity Program (SHOP); CFDA No. 14.866, HOPE VI Demolition/Revitalization Grants; etc. CFDA No. 14.251, Economic Development Initiative-Special Project

**NOTE:** The OMB Catalog is available on line at <http://www.cfda.gov/public/faprs.htm>: click on "By Agency," then on "Housing and Urban Development" to get to the HUD Programs listing.

**Block 5. Name and Address of Responsible Entity:** enter the name and address of the unit of government or the State Agency/Department responsible for the environmental review of the activity(ies)/project(s). It may be the same as the grant recipient implementing the project.

**Block 6. For Information about this request, Contact (name & phone number):** enter the name of person to contact concerning this form HUD-7015.15 and the environmental review(s) for the activity(ies)/project(s) listed on this form.

**Block 7. Name and Address of Recipient (if different than responsible entity):** enter the name of the private, public, quasi-governmental, profit or non-profit organization which received the grant directly from HUD but lacks the legal capacity to assume the environmental review responsibility for the activity(ies)/project(s). As such the recipient is

implement any special environmental conditions resulting from the environmental review prepared by the responsible entity. The recipient also agrees to notify the responsible entity of any proposed change in scope of the project or any change in environmental conditions. It also agrees not to implement any of those changes without a prior concurrence from the responsible entity and, if deemed necessary by the responsible entity, a supplemental formal release of funds from HUD.

**11. Program Activity/Project Description**

Housing Rehabilitation Program. The program is for approximately \$\_\_\_\_\_ in funding provided by CDBG and CDBG Program Income Revolving Loan account for a period of five years commencing on \_\_\_\_\_, 2011 to undertake a project known as County of Mariposa Housing Rehabilitation Program for the purpose of single family rehabilitations in the County of Mariposa unincorporated areas of Mariposa County for approximately \_\_\_\_\_ assisted units. The County of Mariposa offers low interest rate loans to homeowners that earn 80% or less that the area median income level. These loans can only be used to finance certain types of repairs or improvements to the homes that are outlined in the Program Guidelines. These rehabilitation projects will primarily be for repairing or correcting health and safety issues so as to maintain and improve the low-income housing stock within the County.

**Part 2. Environmental Certification (to be completed by responsible entity)**

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with, the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did  did not  require the preparation and dissemination of an environmental impact statement.
4. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
5. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
6. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

7. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
8. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity	<b>Name &amp; Title of Certifying Officer</b>
X	County Administrative Officer
	Date signed
Address of Certifying Officer	

**Part 3. To be completed when the Recipient is not the Responsible Entity**

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient	Title of Authorized Officer
<b>N/A</b> - State CDBG program recipients please complete and sign only in above area.	N/A
	Date signed
	N/A

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A RESOLUTION APPROVING THE MARIPOSA  
COUNTY HOUSING REHABILITATION  
PROGRAM GUIDELINES UNDER THE STATE  
OF CALIFORNIA BLOCK GRANT PROGRAM

NOTICE IS HEREBY GIVEN that the County of Mariposa will conduct a public hearing by the County Board of Supervisors on Tuesday, November 15, 2011, at 9:00 a.m. or soon thereafter, at the Board of Supervisor's Chambers, 5100 Bullion Street, Mariposa, CA 95338, to discuss the proposed Mariposa County Housing Rehabilitation Program Guidelines under the State of California Community Development Block Grant (CDBG) Program and to solicit citizen participation.

Projects funded with Community Development Block Grant Allocation must meet the National Objective of Benefit to Targeted Income Group (TIG) person. The Economic Enterprise Fund Component can meet any of the three National Objectives, Benefit to Targeted Income Group (TIG) persons, elimination of slums and blight and meeting urgent community development needs.

The purpose of the public hearing is to provide citizens an opportunity to comment/recommend activities on the proposed Mariposa County Housing Rehabilitation Program Guidelines. If unable to attend the public hearing, you may direct written comments to the County of Mariposa Human Services Department, P.O. Box 99, Mariposa, CA 95338 or telephone James Rydingsword, Human Services Director. In addition, a public information file is available for review at the Mariposa County Human Services Department between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

If you plan on attending the public hearing and need special accommodations due to a sensory or mobility impairment/disability, or have a need for an interpreter, please contact Mr. Rydingsword at (209) 966-2000 to arrange for those accommodations.

The County of Mariposa promotes fair housing and makes all programs available to low and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

11/3/11:1C



Mariposa Gazette  
P.O. Box 38  
5024 State Highway 140  
Mariposa, CA 95338-0038

Invoice

Bill To:

Mariposa Cnty Board of Supes  
P.O. Box 784  
Mariposa, CA 95338

Invoice #: 00013203

Date: 11/3/11

Page: 1

DATE	DESCRIPTION	AMOUNT	
11/3/11	Publication of Resolution	\$225.00	
Invoice Only--No Statement Will Follow--We Appreciate Your Business!		Sales Tax:	\$0.00
		Total Amount:	\$225.00
		Amount	\$0.00
		Balance Due:	\$225.00

Terms: Net 10

Certificate of Publication

C.C.P. 2015.5

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Attach copy of notice

STATE OF CALIFORNIA )

COUNTY OF MARIPOSA )

) ss.

A RESOLUTION APPROVING THE MARIPOSA COUNTY HOUSING REHABILITATION PROGRAM GUIDELINES UNDER THE STATE OF CALIFORNIA BLOCK GRANT PROGRAM

I, the undersigned, state:

I am the publisher and principal clerk of the MARIPOSA COUNTY GAZETTE AND MINER, an established weekly newspaper of general circulation, within the Town and County of Mariposa, California, within the provision of Chapter 1, Title 1 of the California Government Code, and my newspaper has been printed and published weekly in Mariposa, County of Mariposa, State of California since the year 1854; that I am a citizen of the State of California over the age of 18 years, and a resident of the County of Mariposa; that the notice, of which the annexed is a printed copy published in each regular issue of said newspaper and any supplement thereof on the following dates, to

11/3/11

NOTICE IS HEREBY GIVEN that the County of Mariposa will conduct a public hearing by the County Board of Supervisors on Tuesday, November 15, 2011, at 9:00 a.m. or soon thereafter, at the Board of Supervisor's Chambers, 5100 Bullion Street, Mariposa, CA 95338, to discuss the proposed Mariposa County Housing Rehabilitation Program Guidelines under the State of California Community Development Block Grant (CDBG) Program and to solicit citizen participation.

Projects funded with Community Development Block Grant Allocation must meet the National Objective of Benefit to Targeted Income Group (TIG) person. The Economic Enterprise Fund Component can meet any of the three National Objectives, Benefit to Targeted Income Group (TIG) persons, elimination of slums and blight and meeting urgent community development needs.

The purpose of the public hearing is to provide citizens an opportunity to comment/recommend activities on the proposed Mariposa County Housing Rehabilitation Program Guidelines. If unable to attend the public hearing, you may direct written comments to the County of Mariposa Human Services Department, P.O. Box 99, Mariposa, CA 95338 or telephone James Rydingsword, Human Services Director. In addition, a public information file is available for review at the Mariposa County Human Services Department between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

If you plan on attending the public hearing and need special accommodations due to a sensory or mobility impairment/disability, or have a need for an interpreter, please contact Mr. Rydingsword at (209) 966-2000 to arrange for those accommodations.

The County of Mariposa promotes fair housing and makes all programs available to low and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

11/3/11:1C

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature (R.D. Tucker, Publisher)

Date

11/4

2011