

DEPARTMENT: Personnel

BY: Richard J. Benson

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Transfer the Custodian allocation from the Human Services Department (.50 Alcohol and Drug and .50 Behavioral Health) to the Facilities Maintenance Division of the Public Works Department effective July 1, 2011. The maintenance of the new building, which will house the entire Human Services Department, will require a custodial crew instead of a single Custodian. Moving the single Custodian position from the Human Services Department to the Facilities Division will allow the incumbent in the single Custodian position to be a part of the custodial crew that will perform the janitorial maintenance of the new building. This will ensure that there is continuity in the cleaning of the building.

The budgetary appropriations for this action will be transferred during the 2011/2012 final budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

None on this action.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not move the single Custodian allocation as recommended, however, a negative action could result in unclear direction on how the new building should be cleaned.

Financial Impact? () Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$		
Source:		No attachments.
Internal Transfer		
Unanticipated Revenue	_____ 4/5's vote	
Transfer Between Funds	_____ 4/5's vote	
Contingency	_____ 4/5's vote	
() General () Other		

CLERK'S USE ONLY:

Res. No.: 11-291 Ord. No. _____
 Vote - Ayes: 4 Noes: _____
 Absent: Warpin
 Approved
 Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

CAO: [Signature]



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JIM ALLEN, CHAIR
JANET BIBBY, VICE-CHAIR
LEE STETSON
LYLE TURPIN
KEVIN CANN

DISTRICT V
DISTRICT III
DISTRICT I
DISTRICT II
DISTRICT IV



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: RICHARD J. BENSON, CAO
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: Consider Items Removed from the Consent Agenda
RES. 11-291

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on June 14, 2011

ACTION AND VOTE:

Item 105 – Supervisor Bibby asked for assurance that no General Fund money is being used for the maintenance of the new facility, and she asked about the expenses for the Child Support and Mother Lode Job Training portions. Rick Benson advised that the expenses will be tracked by Public Works, that the General Fund will cover the expenses initially and that it will be reimbursed through the countywide cost allocation plan and that there is a two-year lag for reimbursement. Jim Rydingsword/Human Services Director, advised that reimbursement will be “dollar-for-dollar” and that they will capture all costs; and he responded to a question about finger printing personnel for security clearance. Allen Toschi/Public Works Director, advised that they are working with Administration to come up with a work program to track all costs. (M)Bibby, (S)Stetson, item 105 was approved with the understanding that the County will be reimbursed dollar-for-dollar/Ayes: Stetson, Bibby, Cann, Allen; Excused: Turpin.

CA-105

Administration

Transfer the Custodian Allocation from the Human Services Department (.50 Alcohol and Drug and .50 Behavioral Health) to the Facilities Maintenance Division of the Public Works Department Effective July 1, 2011; Res. 11-291 with the understanding that the County will be reimbursed for costs

Cc: Sandi Laird, Personnel
Mary Hodson, Deputy CAO
Bill Davis, Auditor
Jim Rydingsword, Human Services Director
Allen Toschi, Public Works Director
File