



Mental Health Board

For MARIPOSA COUNTY

Post Office Box 99

Mariposa, California 95338

(209) 966-2000

**November 1, 2012
Meeting Minutes
12:00 – 1:30 P.M.**

Members Present: Janet Bibby, Meghan Kehoe, Lori Ritter, Jeremy Brieese,
Lisa Carisio

Members Excused: Ruth Catalan, Eleanor Keuning

Members Absent:

Guests: Julia Crespi

Quorum: Yes

Director: Jim Rydingsword

Deputy Director: John Lawless

Staff: Angela Phillips, Social Worker Supervisor I
Donna Shimer, Recording Secretary

I. Meeting was called to order at 12:06 p.m. by Chair, Meghan Kehoe.

PERSONS WISHING TO ADDRESS ANY AGENDA ITEM OR COMMENT ON ANY ITEM NOT ON THE AGENDA MAY DO SO AT THIS TIME. ANY COMMENTS ARE TO BE LIMITED TO FIVE MINUTES PER PERSON. PLEASE STATE YOUR NAME AND ADDRESS (OPTIONAL).

FOR ITEMS NOT ON THE AGENDA, NO ACTION WILL BE TAKEN AT THIS TIME. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR PLACED ON THE NEXT AGENDA.

Public Comments - N/A

II. **Approval of Minutes:** Janet Bibby made a motion to accept the October, 2012 meeting minutes, Lisa Carisio seconded and the motion was passed by the board.

III. Reports:

- A. Director (Jim Rydingsword): N/A
- B. Deputy Director (John Lawless): John informed the Board that Jim was attending an AB 109 meeting to get information on how AB 109 impacts our community. He also talked about how we have been providing services at the jail in regards to AOD and Mental Health services. He stated that we are currently not providing group services. He also informed the Board that he called Donna Ures regarding the DHCS Plan of Revision, he has not heard back from her. John informed the Board that they have been preparing for an EQRO (External Quality Review Organization) Audit in December, 2012. He gave the Board a brief explanation of what they will be doing during the audit. He invited the board to sit in on the audit if they are able to do so. The Board was also informed that the new client services policy went into effect today. John and Angela explained the procedures of the new policy.
- C. Social Worker Supervisor I (Angela): Lori asked if there was a reconfiguration/redefinition of the Crisis Intervention Plan in terms of when they will respond and changes to the policy. John stated that he was not aware of any policy changes. There was a glitch regarding an incident at the school. Angela explained to the board that the daytime Crisis team is now through Mental Health at Human Services. She explained what the changes had been made and how things are being handled. She also talked about what staff is doing at the jail for a client.
- D. Board Chair (Meghan Kehoe): N/A

IV. Old Business:

- A. MHSA Governing Board - Lori and Janet gave a brief description to Jeremy of what the Board entails. Jeremy accepted the nomination to be on the board. John informed the board that as soon as he hears from the DHCS he will notify Donna who will then notify the board.

V. New Business:

- A. Reappointment/Leave of absence of Board Member - Meghan read Steve Dahlem's response to Donnas' e-mail regarding Ruth Catalan taking a leave of absence from the Mental Health Board due to health issues. The e-mail states "Section 10 of the bylaws states that a vacancy exists if a member declares his or her intent to cease participation in board activities. The bylaws do not distinguish between a temporary or permanent cessation of participation. Nor do the bylaws address the issues of excused absences or leave of absence. It therefore appears that a request for a leave of absence is a declaration to cease participation in board activities and that a vacancy would exist." The Board suggested that we let her term expire and when she is well and able to attend board meetings regularly, the board will then reappoint her. No BOS packet is needed. We will pull her application, have her make any changes, and re-sign the application. Janet will talk to Margie and Steve regarding this and what the Mental Health Board wants to do. She

will also e-mail Ruth and let her know what the Board decided to do. Lori mentioned that the Board should discuss leave of absences the next time the bylaws are up for review. Meghan asked Board members to keep a look out for new potential board members.

- B. Just in Case: Janet informed the Board that Jim sent her an e-mail stating that they had done the posters and were going to get them up to the schools. John mentioned that cards were also created and Jim was going to get those to Janet. Meghan asked that this item be kept on the agenda for next months meeting.

Lori had asked if the Board wanted Jill Ballenger to do an article in the paper like she did a few years ago called "Holiday Blues". Meghan asked that this be put on the agenda for next months meeting. Janet will text Jill regarding the article.

Jeremy asked if someone will be replacing Ruth's place on the Homeless Committee. Lisa and Lori agreed to be on the community. Jeremy also talked to the Board about the homeless situation in Mariposa County and how he noticed that there was an increase. The Board discussed this issue in detail.

- VI. **Adjournment:** Jeremy made a motion to adjourn the meeting at 12:45pm. Lisa seconded and the motion was passed.

Reminder: The next meeting will be held on **December 6, 2012** at the Human Services Mariposa Room, from 12:00 p.m. – 1:30 p.m.

Submitted,

Donna Shimer

Donna Shimer
Recording Secretary