



MARIPOSA COUNTY

Human Resources · (209) 742-1379



RESOLUTION - ACTION REQUESTED 2019-727

MEETING: December 17, 2019

TO: The Board of Supervisors

MINUTE ORDER ATTACHED

FROM: Kimberly Williams, Human Resources Director

RE: Approve the Overfill of the Senior Administrative Analyst Allocation in Human Resources Effective Im

RECOMMENDATION AND JUSTIFICATION:

Approve the Overfill of the Senior Administrative Analyst Allocation in Human Resources with either a Senior Administrative Analyst or an Administrative Analyst I/II Classification Effective March 1, 2020.

The incumbent will be retiring in June, 2020 and in order to allow time for training, we would like to overfill this position with either a Senior Administrative Analyst or Administrative Analyst I/II to begin employment effective March 1, 2020. The term of the overfill would be from March 1, 2020 to June 30, 2020.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per current policy, the Board of Supervisors must approve the overfilling of positions and filling of vacant positions. The Board has previously approved the overfilling of positions for other departments.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board does not approve the overfill, the replacement will not have an opportunity to receive training from the retiring incumbent.

ATTACHMENTS:

9931 HR Overfill (PDF)

RESULT: ADOPTED AS AMENDED [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey



COUNTY of MARIPOSA

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KEVIN CANN, VICE-CHAIR
ROSEMARIE SMALLCOMBE
MERLIN JONES
MARSHALL LONG**

**DISTRICT V
DISTRICT IV
DISTRICT I
DISTRICT II
DISTRICT III**

MARIPOSA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

TO: KIMBERLY WILLIAMS/Human Resources Director
FROM: RENÉ LaROCHE/Clerk of the Board *RL*
SUBJECT: Approve the Overfill of the Senior Administrative Analyst Allocation in Human Resources with Either a Senior Administrative Analyst or an Administrative Analyst I/II Classification Effective March 1, 2020
RESOLUTION: **19-727**

The following action was taken by the Mariposa County Board of Supervisors on **December 17, 2019:**

H. 4. Human Resources RES-2019-727

Approve the Overfill of the Senior Administrative Analyst Allocation in Human Resources with Either a Senior Administrative Analyst or an Administrative Analyst I/II Classification Effective March 1, 2020 4/5ths Vote Required

Kim Williams/Human Resources Director gave the staff report. No public input.

AMENDMENT: *The item was amended to include the approval of the attached budget action transferring funds within the Human Resources budget to cover the overfill in the amount of \$24,935.*

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey