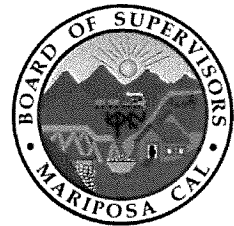


MARIPOSA COUNTY

Administration · 966-3222



RESOLUTION - ACTION REQUESTED 2019-585

MEETING: October 8, 2019
TO: The Board of Supervisors
FROM: Dallin Kimble, County Administrative Officer
RE: Approve Position Reclassification in Administration

RECOMMENDATION AND JUSTIFICATION:

Approve the Position Reclassification Within Administration from Senior Administrative Analyst to Administrative Analyst I/II Effective Immediately.

The housing development field is relatively new and growing. Demand for highly-qualified, experienced professionals is high. In addition, job requirements for housing development positions are highly varied, encompassing everything from knowledge of the trades to brokering financial agreements to influencing land management decisions to community engagement and more.

After an unsuccessful attempt to recruit a housing development specialist at the senior level, staff recruited and filled the position with reduced minimum requirements to broaden the applicant field. Staff is thrilled to have found an excellent candidate as a result of that recruitment and now needs to adjust the allocated classification to match the advertised position.

Accordingly, staff is requesting the Senior Administrative Analyst classification be changed to an Administrative Analyst I/II classification effective immediately.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board resolution 2018-562 (November 20, 2018) allocated one full-time Senior Administrative Analyst position to Administration for the Housing Development Specialist.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The position would remain underfilled, a condition that we try to avoid except on a temporary basis.

FINANCIAL IMPACT:

Sufficient funding is in the budget to support this request

Resolution - Action Requested 2019-585

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey