



# MARIPOSA COUNTY

HHS/Social Services · (209) 966-2000



## RESOLUTION - ACTION REQUESTED 2019-577

MEETING: October 1, 2019

TO: The Board of Supervisors

**MINUTE ORDER ATTACHED**

FROM: Chevon Kothari, Health and Human Services Director

RE: Approve Three Full-Time Program Specialist I/II/III Allocations

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### RECOMMENDATION AND JUSTIFICATION:

Approve three full-time Program Specialist I/II/III allocations and assign the positions to the Health Education Unit of the Public Health Branch of the Health and Human Services Agency.

Recently, the Board of Supervisors approved the job description for a flexible classification of Program Specialist I/II/III. At the time the job description was developed, the Board of Supervisors had previously approved two full-time Program Specialist allocations, which were assigned to the Adult & Aging Branch under the Human Services Division. This was done during the comprehensive organizational structure change in June 2019, which included consolidation changes to positions, span of control, and coordinated services. Today's request and recommendation is to add three additional full-time Program Specialist I/II/III allocations and assign the positions to the Agency's Public Health Branch of the Health Services Division.

The Program Specialist I/II/III will provide technical and specialized program support duties within a set of Program guidelines. The Program Specialist classification was developed to continue supporting the Agency's organizational goals under the consolidation.

### BACKGROUND AND HISTORY OF BOARD ACTIONS:

Changes to the employee allocation schedule require Board approval. The Board has approved allocation changes that will ultimately increase the level and quality of services provided to the County.

### ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve this action as recommended, however, a negative action could result in the lack of the higher level technical and specialized duties being fulfilled.

### FINANCIAL IMPACT:

**There will be no financial impact to the County General Fund.**

## Resolution - Action Requested 2019-577

**RESULT:** ADOPTED AS AMENDED [UNANIMOUS]

**MOVER:** Rosemarie Smallcombe, District I Supervisor

**SECONDER:** Marshall Long, District III Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Menetrey



# COUNTY of MARIPOSA

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## MARIPOSA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

TO: CHEVON KOTHARI/Health and Human Services Agency Director  
FROM: RENÉ LaROCHE/Clerk of the Board *RL*  
SUBJECT: Approve Three Full-Time Program Specialist I/II/III Allocations and Assign the Positions to the Health Education Unit of the Public Health Branch of the Health and Human Services Agency  
RESOLUTION: **19-577**

The following action was taken by the Mariposa County Board of Supervisors on **October 1, 2019**:

### H.5. **HHS/Social Services RES-2019-577**

#### **Approve Three Full-Time Program Specialist I/II/III Allocations and Assign the Positions to the Health Education Unit of the Public Health Branch of the Health and Human Services Agency**

Chevon Kothari gave the staff report, noting a correction to the number of allocations and advising that the money has already been budgeted for the correct number. No public input.

**AMENDMENT:** *The item was corrected to allocate 3.6 Full-Time Program Specialist I/II/III Allocations, rather than the three noted in the item.*

**RESULT:** **ADOPTED AS AMENDED [UNANIMOUS]**

**MOVER:** Rosemarie Smallcombe, District I Supervisor

**SECONDER:** Marshall Long, District III Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Menetrey