



MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2019-293

MEETING: June 4, 2019

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve Budget Action Reducing General Fund Contingency and Increasing Administration Services

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Reducing General Fund Contingency by \$5,000 and Board of Supervisors Strategic Planning Costs by \$5,000 and Deputy Clerk of the Board Salary Savings by \$10,000 to Increase Appropriations in the Administration Budget by \$20,000 to Allow for Additional Professional Services to Cover Unanticipated Expenses Associated with Property Sale and Acquisition.

Administration has been actively engaged in County property acquisition efforts, incurring appraisal, public notification, and title search costs for several projects. The budget action will cover all anticipated costs through the end of the fiscal year on June 30, 2019.

In addition, Strategic Plan Retreat costs were coded to Administration but were budgeted in the Board of Supervisors budget, so the budget is being moved to Administration to align expenditures with budget.

The Clerk of the Board indicated that there is additional salary savings in the vacant Deputy Clerk of the Board which could be used to minimize the impact on the General Fund contingency.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve and staff will not engage any additional professional services in this area.

FINANCIAL IMPACT:

General Fund Contingency will be reduced by \$5,000 and \$15,000 will be transferred from the Board of Supervisors budget to cover expenditures which

Resolution - Action Requested 2019-293

were incorrectly coded to Administration and as a result of salary savings to cover additional expenses

ATTACHMENTS:

Budget Action (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0104	414.10-90	Contingency			5,000
001	0101	411.01-82	Deputy Clerk of the Board			10,000
001	0101	411.04-57	Strategic Planning Costs			5,000
001	0102	412.04-18	Professional Services		8,475	
001	0102	412.06-20	Hwy 49 Rose Building		11,525	
TOTALS					20,000	20,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS					0	0

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

DEPT HEAD SIGNATURE	<i>Jay D. K...</i>	DATE	6/24/19
APPROVED BY RES NO.	19-293	CLERK	<i>Judy Swathin Deputy</i> DATE 6-25-19
DEPARTMENT	AUDITOR'S USE ONLY BA #		