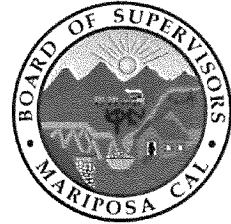


MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2019-99

MEETING: February 19, 2019

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve an Agreement with GFOA to Provide Consulting Service on the ERP Selection and Contracting

RECOMMENDATION AND JUSTIFICATION:

Approve an Agreement with GFOA to Provide Consulting Service on the Enterprise Resource Planning (ERP) System Business Process Improvements Discussion, Requirements Setting, System Selection, and Vendor Contracting Process in the Not-To-Exceed Amount of \$99,500; and Authorize the Board of Supervisors Chair to Sign the Agreement.

There are many challenges associated with the current ERP system. New technologically savvy County employees struggle to adapt to a DOS-based program because it is so old. Information cannot be retrieved in a format that can be analyzed. Significant staff time is spent translating ERP data into reports, doing data analysis and data entry.

Online capabilities for the community and employees are difficult to achieve with the current ERP system. Back-end departmental integration and resource tracking is also missing from the current ERP implementation.

AS400 is reaching its end-of-life, following a respectable 38-year run. It is truly ancient in software-years. It is likely that the system will not be supported by the manufacturer much longer.

Solicitation for proposals was distributed by email to professional organizations and networks and a few individual consulting firms. Five proposals were received by the end of the bid period on January 4, 2019. A review team including representatives from administration, public works, planning, auditor, health and human services, and technical services departments / divisions have read the proposals, interviewed the top candidates, and checked at least three references for each of the top three bidders. Based on this process, staff recommends entering an agreement with GFOA. It is the appropriate time to award the contract and begin the process.

The recommended contract period for the successful bidder will be in effect from the date it is approved February 19, 2019 to December 31, 2020. Sufficient funding for the contract expenditures in Fiscal Year 2019 will be transferred to the Administration budget from Probation Community Corrections 432 during the Mid-Year Adjustments process which will come before the board in a few weeks.

Resolution - Action Requested 2019-99

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The County frequently contracts with outside consultants to assist with special tasks requiring expertise which current County staff do not have. The process analysis, requirements setting, vendor evaluation, and contract negotiation associated with this effort have the potential to improve the quality of Mariposa County government operations and community services now and for many years to come. Most government employees involved in a decision like this will only do so once in their careers. With the support of a seasoned consultant we hope to make the best decisions in this effort on behalf of the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not award the bid; direct staff to perform another RFP; or forgo consultant support in the ERP system selection and contract negotiation.

FINANCIAL IMPACT:

Sufficient funding will be transferred from Probations Community Corrections budget 432 in the FY19 Mid Year Adjustments to the Technical Services Budget in Professional Services 001-0151-506.04-19 to support Consulting Fees through the end of FY19

ATTACHMENTS:

ERP Agreement with Termination Date (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey