



MARIPOSA COUNTY

Health and Human Services • (209) 966-2000



RESOLUTION - ACTION REQUESTED 2019-87

MEETING: February 12, 2019
TO: The Board of Supervisors
FROM: Chevon Kothari, Health and Human Services Director
RE: Approve the Addition of Maintenance Worker I/II - Facilities Positions

RECOMMENDATION AND JUSTIFICATION:

Approve the Allocation of One Full-Time Maintenance Worker I/II-Facilities Position in the Human Services Administration Budget.

On May 23, 2017 with Resolution 2017-314 the Board of Supervisors approved adding one Maintenance Worker I/II-Facilities allocation to the Human Services Administration budget. With the consolidation to HHSA and a growing number of Transitional Houses, we find ourselves with a need for a third Maintenance Worker I/II-Facilities. This position is necessary due to the size and landscaping/maintenance needs of the Human Services Building, the Coulterville office and the Transitional Houses that Human Services leases. Currently the Human Services Department has been solely reliant on two Maintenance Worker II positions and outside vendors for these functions, but this has proven to be logistically difficult at times to coordinate in a timely fashion. Staff believe that creating this additional position will not only be cost effective in the long run, but will enable more timely and comprehensive maintenance of our facilities.

This position will coordinate and perform maintenance and repairs on the HHSA buildings, grounds, facilities and Transitional Houses. This position will be allocated in the Human Services Administration Budget. There are sufficient salary savings to fund the position through the end of the fiscal year, therefore it will not need a budget adjustment.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per current policy, the Board of Supervisors reviews and approves any changes to the employee allocation schedule.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this position is not approved the Department will continue to rely on two Maintenance Worker II staff and outside vendors for maintenance of the HHSA Facilities which may continue to cause concerns surrounding cost effectiveness and timely/comprehensive maintenance.

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FINANCIAL IMPACT:

There will be no impact to the County General Fund.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey