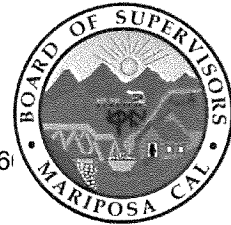




MARIPOSA COUNTY

HHS/Employment and Community Services • (209) 96



RESOLUTION - ACTION REQUESTED 2019-13

MEETING: January 8, 2019

TO: The Board of Supervisors

FROM: Chevon Kothari, Health and Human Services Director

RE: Approve One New Allocation of an Eligibility Specialist I/II *5 Budget Action*

RECOMMENDATION AND JUSTIFICATION:

Approve the Allocation of One Additional Eligibility Specialist I/II to the Employment and Community Services Budget Effective Immediately; and Approve the Budget Action to Accommodate the Additional Allocation (\$33,897)

For some time the Department has been looking at the need to add an additional Eligibility Specialist I/II in the Eligibility Unit. Due to continued movement with the Eligibility Specialist positions observed over the past 3 years, it is necessary to add a full time Eligibility Specialist I/II to keep up with the current demand.

The costs of this position will be claimed for reimbursement on the quarterly administrative claim so the majority will be reimbursed by State or Federal funds. Those costs not reimbursed will be covered with Social Services realignment funds. There will be no impact to the County General Fund.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Changes to the employee allocation schedule require Board approval. The Board has approved allocation changes that will ultimately increase the level and quality of services provided to the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve this action as recommended. Existing staff will have to manage and oversee the Eligibility Specialist duties to the best of their ability.

FINANCIAL IMPACT:

There will be no financial impact to the County General Fund.

ATTACHMENTS:

budget action (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0528	677-01.73	Salary/Eligibility Specialist I		20,216	
001	0528	677-03.10	Social Security		1,213	
001	0528	677-03.11	Medicare		293	
001	0528	677.03-13	Medical/Dental/Vision		7,686	
001	0528	677-03.14	Retirement-Employer		4,292	
001	0528	677-03.17	Life Insurance		15	
001	0528	677-03.18	SDI		182	
363	0536	306-63.06	Federal Revenue CWKS		(16,948)	
363	0536	691-07.03	Transfer out Federal Revenue		16,948	
001	0528	309-17.05	Transfer in Federal Revenue		(16,948)	
363	0536	305-45.16	State Revenue CWKS		(11,863)	
363	0536	691-07.04	Transfer out State Revenue		11,863	
001	0528	309-17.06	Transfer in State Revenue		(11,863)	
394	0523	660-04.16	Miscellaneous Expense			5,086
394	0523	660-07.87	Transfer out Realignment		5,086	
001	0528	309-16.94	Transfer in Realignment		(5,086)	
TOTALS					5,086	5,086

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
TOTALS				0	0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION To fund new Eligibility Specialist I allocation

DEPT HEAD SIGNATURE <i>Chevon Kottler</i>	DATE <i>12/4/18</i>
APPROVED BY RES NO. <i>19-13</i> CLERK <i>Kevin LaRoche</i>	DATE <i>1-8-19</i>

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY BA #
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