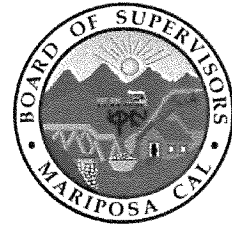




# MARIPOSA COUNTY

Administration • 966-3222



## RESOLUTION - ACTION REQUESTED 2019-6

MEETING: January 8, 2019  
TO: The Board of Supervisors  
FROM: Dallin Kimble, County Administrative Officer  
RE: Copy Machine Contract

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve a Thirty Nine (39) Month Agreement for Copy Machine Service with Spriggs, Inc. through U.S. Bank; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The County has recently completed a five year agreement for copy machine services with Spriggs, Inc. Staff has been generally very satisfied with the services received through Spriggs, but changing department needs over the term of the contract has led to a number of additional agreements with differing contract terms.

After a thorough assessment of department needs and a series of negotiations, staff is now able to recommend a new agreement with Spriggs, Inc. The new agreement is more responsive to County needs with a shorter term and a return of all equipment into a single agreement. The elimination of separate, stand-alone agreements will also result in significant savings.

The most significant upgrades will be in Parks and Recreation, who will be receiving a new machine that will replace the multiple desktop printers they currently use, and the Farm Advisor/Agriculture Commissioner's departments who has been relying on the Planning department printing needs. The latter impacts the Planning department staff who must spend time not only copying materials, but also preparing bills for the Ag department for the service.

This proposed agreement is aligned with the County values including delivery of a more excellent service at a sustainable cost. The agreement maintains the collaborative, centralized approach of the previous agreement and was made following all standards for integrity and transparency. Accordingly, staff recommends approval of the agreement.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

On December 3, 2013, the Board adopted Resolution 13-533 approving a five-year contract with Spriggs, Inc.

## Resolution - Action Requested 2019-6

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve the contract and lose copying and printing capabilities in County offices until a new contract can be negotiated.

**FINANCIAL IMPACT:**

**Sufficient funding has been included in the budget for copy machine costs.**

**ATTACHMENTS:**

**Lease Agreement County of Mariposa\_US Bank (PDF)**

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Rosemarie Smallcombe, District I Supervisor

**SECONDER:** Kevin Cann, District IV Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Menetrey