



# MARIPOSA COUNTY

Administration • 966-3222



## **RESOLUTION - ACTION REQUESTED 2018-585**

MEETING: December 11, 2018

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve an Amendment to the RFP for an Enterprise Resource Planning (ERP) Consultant

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve an amendment to the Request for Proposals (RFP) for an Enterprise Resource Planning (ERP) system replacement consultant. The ERP system is also known as HTE, AS400 or the financial system, although it supports much more than just county financial system. The RFP was approved by the Board on November 13, 2018 by resolution 2018-545.

Prospective consultants have asked a few questions and attendance at an intervening contracting and procurement training have led to the realization that there are a few elements of the RFP that need to be amended.

Mariposa County is too small to fail in this effort. The ERP system can and does support the majority of the software requirements for the County and failure to properly select, contract, and implement a new system would be catastrophic to the County operations, financial management, and financial resources. It is rare that any one County employee will oversee the implementation of more than one ERP system in a career, so dedicated, professional, external expertise can provide the support necessary to ensure that Mariposa County successfully obtains and transitions to a new ERP system that supports the needs of the staff and community within the budget and timeline required.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Mariposa has utilized the DOS-based AS400 enterprise resource planning (ERP) software since 1992. The system, which was originally released in 1980, is running on County-owned servers maintained by County staff.

There are many challenges associated with the current ERP system. New, technologically savvy County employees struggle to adapt to a DOS-based program because it is so old. Information cannot be retrieved in a format that can be analyzed with modern tools. Significant staff time is spent translating ERP data into reports, doing data analysis and duplicative data entry.

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Online capabilities for the community and employees are difficult to achieve with the current ERP system. Back-end departmental integration and resource tracking is also missing from the current ERP implementation.

AS400 is reaching its end-of-life, following a respectable 38-year run (26 years in Mariposa). It is truly ancient in software-years. It is likely that the system will not be supported by the manufacturer much longer and the available staff and consultants that can work on AS400 are very few.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not authorize staff to amend the RFP for consulting support and utilize the existing specifications.

### **ATTACHMENTS:**

**Amendment #1 RFP - ERP Consulting Services Mariposa County (PDF)**

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Merlin Jones, District II Supervisor

**AYES:** Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey

**EXCUSED:** Kevin Cann