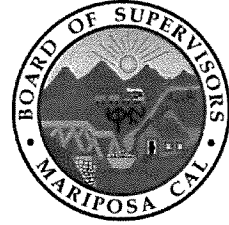


MARIPOSA COUNTY

Administration/Community Development • 966-3222



RESOLUTION - ACTION REQUESTED 2018-307

MEETING: June 26, 2018

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Reassign the Economic Development Loan Advisory Board (LAB) to Administration, Rename BA/Micro LAB

RECOMMENDATION AND JUSTIFICATION:

Reassign the Economic Development Loan Advisory Board (LAB) to Administration from Human Services; and Rename the Economic Development LAB the Business Assistance/Microenterprise LAB.

The Economic Development LAB originated in the Human Services department but has been administered by the economic development specialist in County Administration since 2012. The proper department assignment for the Economic Development LAB (to be renamed Business Assistance/Microenterprise LAB) is Administration.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Mariposa County Economic Development Loan Advisory Board (LAB) was established on July 24, 2012. The purpose of the LAB is to review eligible applications in an effort to assist business startups and expansion projects, and to review/approve loans made possible by the California Department of Housing and Community Development (HCD). Prior to funding, HCD requires jurisdictions to conduct a local review of eligible applications

On April 27, 2018, the Department of Housing and Community Development approved a request for approval from Mariposa County to establish Community Development Block Grant (CDBG) Housing and Economic Development Revolving Loan Funds (RLFs). The Economic Development RLFs will allow Mariposa County to utilize the CDBG program income funds, which were generated from the payments of loans originated through a CDBG grant. The funds will be used to loan to local business startups and expansion projects. The Housing RLFs will allow Mariposa County to utilize the CDBG program income funds, which were also generated from CDBG loan payments, to loan for homebuyer assistance, owner occupied rehab and tenant occupied rehab.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Resolution - Action Requested 2018-307

Negative action will result in the names of the boards remaining the same, which are not indicative of the scope of the projects assigned to the boards.

ATTACHMENTS:

approval letter (PDF)

micro LAB reso (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Miles Menetrey, District V Supervisor

AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey

EXCUSED: Kevin Cann

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE****Community Development Block Grant (CDBG) Program**

2020 West El Camino Avenue, Suite 500 (95833)

P. O. Box 952054

Sacramento, CA 94252-2054

(855) 333-CDBG

FAX (916) 263-2762

www.hcd.ca.gov

April 27, 2018

Tara G. Schiff
Community Development/Grant Coordinator
County of Mariposa
5100 Bullion St.
Mariposa, CA 95338

**SUBJECT: CDBG Program Income (PI) Revolving Loan Fund (RLF) Approval –
Housing and Economic Development RLFs**

Dear Ms. Schiff

The Department of Housing and Community Development (Department) has received the County of Mariposa request for approval to establish CDBG Housing and Economic Development Revolving Loan Funds (RLFs). The RLFs, per the City's approved Program Income Reuse Agreement, are as follows:

- **Housing RLF:** Activities are limited to Homebuyer Assistance (13), Owner Occupied Rehab (14A), and Tenant Occupied Rehab (14B), and are limited to 1-4 Units. (Multi-family activities, or those with 5 or more units, are not considered part of the Housing RLF activities.)
- **Economic Development RLF:** Activities are limited to Microenterprise Financial Assistance (18C) (no grants), and Business Assistance (18A) (limited to Special ED).

All the submitted documents, including an updated Program Income Reuse Agreement, the letter certifying the origin of the PI and the relevant CDBG-approved Programs Guidelines, for the above mentioned RLFs have been reviewed and are acceptable.

If you have any questions or need any other assistance, please contact Robert Jones, CDBG Contract Management Representative, at (916) 263-2319 or robert.jones@hcd.ca.gov

Sincerely,

Justin Jeremiah
Grants Management Manager