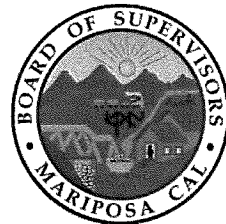




MARIPOSA COUNTY

Administration/Community Development · 966-3222



RESOLUTION - ACTION REQUESTED 2018-306

MEETING: June 26, 2018
TO: The Board of Supervisors
FROM: Dallin Kimble, County Administrative Officer
RE: Reassign the Human Services Loan Advisory Board (LAB) to Administration, Rename Housing Rehab LAB

RECOMMENDATION AND JUSTIFICATION

Reassign the Human Services Loan Advisory Board (LAB) to Administration from Human Services; and Rename the Human Services LAB the Housing Rehabilitation LAB.

The Human Services LAB originated in the Human Services department but has been administered by the economic development specialist in County Administration since 2013. The proper department assignment for the Human Services LAB (to be renamed Housing Rehabilitation LAB) is Administration.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Mariposa County Human Services Loan Advisory Board was established on June 24, 2012, with the purpose to review applications and select eligible homeowners for housing rehabilitation projects. The original loans were made possible by grants from the California Department of Housing and Community Development (HCD).

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will result in the LAB remaining under Human Services with Administration still administering both loan advisory boards under the Revolving Loan Fund program.

ATTACHMENTS:

approval letter (PDF)
housing rehab LAB resolution (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Miles Menetrey, District V Supervisor

AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey

EXCUSED: Kevin Cann

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE****Community Development Block Grant (CDBG) Program**

2020 West El Camino Avenue, Suite 500 (95833)

P. O. Box 952054

Sacramento, CA 94252-2054

(855) 333-CDBG

FAX (916) 263-2762

www.hcd.ca.gov

April 27, 2018

Tara G. Schiff
Community Development/Grant Coordinator
County of Mariposa
5100 Bullion St.
Mariposa, CA 95338

**SUBJECT: CDBG Program Income (PI) Revolving Loan Fund (RLF) Approval –
Housing and Economic Development RLFs**

Dear Ms. Schiff

The Department of Housing and Community Development (Department) has received the County of Mariposa request for approval to establish CDBG Housing and Economic Development Revolving Loan Funds (RLFs). The RLFs, per the City's approved Program Income Reuse Agreement, are as follows:

- **Housing RLF:** Activities are limited to Homebuyer Assistance (13), Owner Occupied Rehab (14A), and Tenant Occupied Rehab (14B), and are limited to 1-4 Units. (Multi-family activities, or those with 5 or more units, are not considered part of the Housing RLF activities.)
- **Economic Development RLF:** Activities are limited to Microenterprise Financial Assistance (18C) (no grants), and Business Assistance (18A) (limited to Special ED).

All the submitted documents, including an updated Program Income Reuse Agreement, the letter certifying the origin of the PI and the relevant CDBG-approved Programs Guidelines, for the above mentioned RLFs have been reviewed and are acceptable.

If you have any questions or need any other assistance, please contact Robert Jones, CDBG Contract Management Representative, at (916) 263-2319 or robert.jones@hcd.ca.gov

Sincerely,

Justin Jeremiah
Grants Management Manager