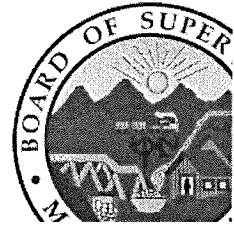




# MARIPOSA COUNTY

Health • (209) 966-3689



## **RESOLUTION - ACTION REQUESTED 2018-101**

MEETING: March 13, 2018

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Authorize the Health Officer to Add One 60% Permanent Part-Time PHN I/II Allocation

---

### **RECOMMENDATION AND JUSTIFICATION:**

Authorize the Addition of One 60% Permanent Part-Time Public Health Nurse I/II Allocation in the Health Department Effective April 1, 2018; and Approve the Budget Action Transferring Funds within the Health Department Budget to Cover the Added Position (\$9,400). This position will assist the Health Department to continue its services to the community.

Currently, there is an ongoing recruitment for a full-time Public Health Nurse I/II (PHN) and we have been unsuccessful in recruiting candidates for the position until recently. An extra-help PHN has indicated that she is willing to assist the department by transitioning to a 60% PPT employee until a full-time candidate is hired. The extra-help PHN is limited on the number of hours she can work each fiscal year in the extra-help position and she will soon be reaching the maximum number of hours. With her willingness to transition to a PPT employee until our full-time position is filled and no longer than June 30, 2018, this will ensure that the department can continue to provide health services to the County. On July 1, 2018, the employee will then return to the extra-help category.

Funds are available in the Fiscal Year 2017-2018 budget and approval of the budget action to transfer funds within the Health Department's budget will accommodate the added allocation for the period of April 1 through June 30, 2018.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Health Department has been understaffed in the nursing division. On September 19, 2017, the Board of Supervisors approved one full-time PHN I/II allocation and recruitment started soon thereafter. The recruitment efforts yielded no applicants until February 2018 with one applicant and recently, another applicant qualified for the position and the candidate will soon be interviewed.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve the addition of the 60% permanent part-time PHN allocation; this could have a negative impact on community health wellness programs and services to the community.

**ATTACHMENTS:**

**Budget Action for ID # 7998 (PDF)**

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Marshall Long, District III Supervisor

**SECONDER:** Merlin Jones, District II Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Menetrey

**BUDGET ACTION FORM**

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0401	621-02-03	Health/Clinic Extra Help			9,400
001	0401	621-01-09	Health/PHN I/II		9,400	
				TOTALS	9,400	9,400
TRANSFER BETWEEN FUNDS					DEBIT	CREDIT

**ACTION REQUESTED: (Check all that apply)**

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from contingencies
- ( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**

Transfer appropriation from Clinic Extra Help to PHN I/II to facilitate Extra Help Nurse position to permanent PHN I/II 60% status beginning April 19, 2018.  
 There is no additional cost to the general fund with this action.

<b>DEPT HEAD SIGNATURE</b>		<b>DATE</b> 2/28/2018
<b>APPROVED BY RES NO.</b> <u>18-101</u>	<b>CLERK</b> <i>Eric LaRocca</i>	<b>DATE</b> <u>3/13/2018</u>
<b>DEPARTMENT</b> Eric Sergienko, MD, MPH, Health Officer		<b>AUDITOR'S USE ONLY</b> BA #