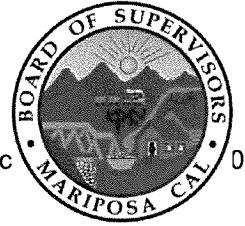




MARIPOSA COUNTY

Human Services/Behavioral Health & Recovery Service



RESOLUTION - ACTION REQUESTED 2018-46

MEETING: February 6, 2018

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Budget Action Transferring Funds Within Human Services Budgets Due to Program Changes

RECOMMENDATION AND JUSTIFICATION:

Approve Four Budget Actions Totaling \$110,246 for Fiscal Year 2017-18 transferring funds within Human Services Budgets because of changes in program expenses.

These budget adjustments 1) balance training expense lines 04-90 which have slightly exceeded projections because of staff turnover and promotions and the need for new training; 2) make adjustments to the 001-0403 residential care line 04-24 and the corresponding revenue line 309.17-40 because of Human Services' coordination of Probation's residential placements; 3) make adjustments to payroll lines in the 410-0437 because of the reclassification of a Mental Health Assistant III to a Staff Services Analyst II; and 4) Budget for the replacement purchase of the Weatherization program service van totaled in a collision. Approval of these budget actions will allow expenses incurred in the course of FY17/18 to be paid.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In the normal course of business, the Department must request Budget Actions to balance the various Human Services funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If these budget actions are not approved, the Human Services Department will be unable to pay expenses through the end of FY17/18 and balance the budgets in these funds.

FINANCIAL IMPACT:

These budget adjustments balance training line (04-90) expenses; balance 001-0403 residential care expenses due to Human Services arranging placements for Probation; balance payroll lines because of the reclassification of one employee from Mental Health Assistant III to Staff Services Analyst II; and budget for the replacement WX Van. The adjustments will decrease unused expenses and increase the needed expenses with a net impact of zero. There is no impact to the County General Fund.

ATTACHMENTS:

HS Budget Action MT 7840 20180108 (PDF)

Budget Action 334 WX Van replacement (PDF)

Resolution - Action Requested 2018-46

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
410	0437	670.01-28	Mental Health Clinician		\$1,490	
410	0437	670.01-33	Mental Health Asst III			\$13,422
410	0437	670.01-38	Staff Service Analyst		\$13,422	
410	0437	670.02-30	Overtime		\$20	
410	0437	670.02-43	Pers Incentives		\$715	
410	0437	670.03-03	Unemployment		\$148	
410	0437	670.03-04	Accrued Benefits		\$19	
410	0437	670.03-10	Social Security		\$983	
410	0437	670.03-11	Medicare		\$230	
410	0437	670.03-14	Retirement-Employer		\$170	
410	0437	670.03-17	Life Insurance		\$4	
410	0437	670.03-18	SDI		\$19	
410	0437	670.03-19	Cash/Cafeteria Plan		\$460	
410	0437	670.10-90	Contingency Appropriation			\$4,257
410	0438	685.04-18	Professional Services		\$25,000	
410	0438	685.04-27	Wet Contract		\$8,400	
410	0438	685.04-37	Purchased Services			\$4,956
410	0438	685.10-90	Contingency Appropriation			\$1,649
410	0438	685.10-91	Contingency Appropriation - WET			\$26,795
				TOTAL	\$51,079	\$51,079

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION:

DEPT HEAD SIGNATURE *Chevon Katt* DATE 1/8/18
 APPROVED BY RES NO. 18-46 CLERK *Rene LaRoch* DATE 2-6-18

AUDITOR'S USE ONLY BA #

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
334	0527	306.66-01	LIHEAP WX/Energy Rev		\$28,000	
334	0527	943.06-40	Fixed Assets/Truck			\$28,000
To budget for the purchase of the replacement WX Van totaled in a collision						
TOTAL					\$28,000	\$28,000

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION:

DEPT HEAD SIGNATURE *Cherone [Signature]* DATE 1-16-18
 APPROVED BY RES NO. 18-46 CLERK *Paul LaRoch* DATE 2-6-18

AUDITOR'S USE ONLY BA #
