

DEPARTMENT: Board of Supervisors BY: Resources Committee PHONE: 966-3222

**RECOMMENDED ACTION AND JUSTIFICATION:**

Authorize the Chairman to develop an agreement with Hughes, Heiss & Associates for fire service analysis, and adopt resolution appropriating \$15,000 from the Reserve for Contingencies.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

At its meeting of November 13, 1990, the Board directed the Resources Committee to review and recommend a fire services consultant. Upon review by the committee, the most experienced firm in the field of fire service analysis is Hughes, Heiss & Associates. Attached is a copy of the firm's qualifications and experience related to this issue. The committee recommends execution of an agreement with this firm.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. Authorize execution of the agreement.
2. Do not authorize execution and not proceed with the fire service analysis.
3. Select another consultant.

**COSTS:** ( ) Not Applicable

- A. Budgeted current FY \$ -0-
- B. Total anticipated costs \$15,000
- C. Required add'l funding \$15,000
- D. Source: Reserve for Contingencies

**SPECIAL INSTRUCTIONS:**

List the attachments and number the pages consecutively:  
Hughes, Heiss & Assoc. info  
Budget resolution, draft study outline

**SOURCE:** ( X ) 4/5ths Vote Required

- A. Internal transfers \$ \_\_\_\_\_
- B. Unanticipated revenues \$ \_\_\_\_\_
- C. Reserve for Contingency \$15,000
- D. Description: \_\_\_\_\_

Balance in Reserve for Contingency  
if approved: \$ ~~109,286~~ 93,286.00

**CLERK'S USE ONLY:**

Res. No.: 90-584  
 Ord. No.: \_\_\_\_\_  
 Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 ( ) Approved ( ) Denied  
 (X) Minutes Order Attached

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted With Comment
- Returned for Further Action

Comment: \_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS  
County of Mariposa, State of CA

By: \_\_\_\_\_  
Deputy

A.O. Initials: [Signature]

*12/8 Res. 90-606 replaces this Res. w/ regards to Budget Action*

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: SUPERVISORS BAGGETT AND ERICKSON, RESOURCES  
COMMITTEE

FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *hms*

RE: SALARY RESOLUTION FOR APPOINTED OFFICIALS

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,  
ADOPTED THIS Order on December 4, 1990

ACTION AND VOTE:

Recommendation from the Resources Committee to Develop an Agreement with Hughes, Heiss & Associates for Fire Service Analysis; Resolution Appropriating \$15,000 from the Reserve for Contingencies (4/5ths Vote Required) (Continued from 11/27/90) (Resources Committee)

BOARD ACTION: Ed Hibler, Waldrop Associates; and Ralph Bayless provided input. Resolution 90-584 adopted transferring funds within Fire Department budget and authorization given to Resources Committee to develop agreement/Ayes: (M)Erickson, (S)Punte, Baggett; Noes: Taber; Excused: Radanovich.

cc: John McCamman, Administrative Officer  
Evelyn Billings, Auditor  
Gary Gilbert, Fire Warden  
File