

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: 7/24/90
AGENDA ITEM NO: 4-C

DEPARTMENT: Public Works/ By: Robert A. Johnson PHONE: 966-5356
Operations Division

RECOMMENDED ACTION AND JUSTIFICATION:

Public Works recommends the Board of Supervisors (BOS) approve 240 hours (\$1,500) of custodial services as extra help to the existing manpower levels of the Building Maintenance Unit.

Building Maintenance Unit has two budget funded full time positions for custodial services, but one position is vacant. As of July 1, 1990, the custodial services have been reduced to cleaning bathrooms only, because the fiscal year 1990-91 budget does not provide funds for "Extra Help." "Extra Help" was funding a temporary worker who performed for the vacant custodial position. Public Works needs \$1,500 to return to full custodial services for the next six weeks or until fiscal year 1990-91 budget is approved.

Public Works proposes the transfer of \$1,500.00 from the vacant full time custodial position fund to the extra help budget line item as detailed in Attachment "A."

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Exemption from current hiring limitation is within the authority of the BOS.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The BOS may not approve the requested Extra Help. If so, reduced custodial services will continue for all County buildings.

COSTS: () Not Applicable
A. Budgeted current FY \$ _____
B. Total anticipated costs \$ 1,500
C. Required Add'l funding \$ _____
Source: Custodial Position

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Attachment "A"

SOURCE: () 4/5ths Vote Required
A. Internal Transfers \$ _____
B. Unanticipated revenues \$ _____
C. Reserve for contingency \$ _____
D. Description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:

Res. No.: 90-353
Ord. No.: _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
mw Approved () Denied
() Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: _____

Comment: _____

A.O. Initials: *[Signature]*

ATTACHMENT "A"

BUILDING MAINTENANCE EXTRA HELP FOR CUSTODIAL SERVICES

Cost:

240 hours at \$5.60 per hour	=	\$ 1,344.00
plus 8.41% (Social Security and S.D.I.)		<u>113.03</u>
Total		\$ 1,457.03
Say		\$1,500.00