

DEPARTMENT: Public Works/ By: Robert A. Johnson PHONE: 966-5356
Operations Division

RECOMMENDED ACTION AND JUSTIFICATION:

Public Works recommends the Board of Supervisors (BOS) approve a double step salary increase for Mr. William Criswell effective 5/1/90. At that time, Mr. Criswell was offered the position of Maintenance and Construction Supervisor for the Northside area (Coulterville) of the Road Maintenance Unit, subject to the BOS approval of a double step salary increase. Mr. Criswell is an experienced and valuable employee with an excellent 10 year service record with Mariposa County.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Public Works is taking this matter to the BOS because on 5/1/90, the Resolution No. 90-171 granting Department heads authority to give employees double step salary increases, was not implemented correctly. Consequently, Mr. Criswell is temporarily filling the Maintenance and Construction Supervisor position for the Northside (Coulterville) with a range of 152-168, Step 4, and salary of \$2,039.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. The BOS may decline the proposed salary increase for Mr. Criswell. In this case, Public Works may have to advertise this position and incur expenses in excess of \$1,500 (temporary replacement, advertising, clerical, interviews) if a qualified replacement can be found in 2 months. In the past, Public Works has had serious difficulties filling positions in Coulterville.
2. The BOS may accept the recommended salary increase effective December 1, 1990 (Mr. Criswell's service date).

COSTS: () Not Applicable

A. Budgeted current FY \$ _____

B. Total anticipated costs \$ 1,224

C. Required Add'l funding \$ _____
Source: Roads (1990-91)

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

SOURCE: () 4/5ths Vote Required

A. Internal Transfers \$ _____

B. Unanticipated revenues \$ _____

C. Reserve for contingency \$ _____

D. Description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:

Res. No.: 90-291

Ord. No.: _____

Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____

() Approved () Denied

Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

_____ Recommended

Not Recommended

_____ For Policy Determination

_____ Submitted with Comment

_____ Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA

By: _____
Deputy

Comment: _____

A.O. Initials: 

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: ENRIQUE BRUQUE, DIRECTOR PUBLIC WORKS
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *MW*
RE: MAINTENANCE AND CONSTRUCTION SUPERVISOR SALARY
INCREASE

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on June 12, 1990

ACTION AND VOTE:

F) Discussion of Maintenance and Construction
Supervisor Salary Increase
BOARD ACTION: Res. 90-291 adopted approving advanced step
salary increase, as requested, for William Criswell. Motion
amended to include further direction that the Administrative
Officer review the request on its merits, and that the
Board's policy be waived/Ayes: Unanimous.

cc ✓ File
Administrative Officer
Personnel
Auditor