

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: 4-3-90
AGENDA ITEM NO.: RA 5

DEPARTMENT: Human Services BY: Wm. L'Heureux PHONE: 966-3609
Social Services Div.

RECOMMENDED ACTION AND JUSTIFICATION: The Board of Supervisors delegate signature authority to the Human Services Director for Weatherization Personal Service Agreements and contract status reports to the State. This action will decrease the extensive amount of paperwork and time needed to place routine programmatic reports and personal agreements for piecemeal weatherization work on the Board's Agenda.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attachment.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. The Board continue to sign off on routine reports and agreements which may take time away from addressing more important County matters.

COSTS: (X) Not Applicable
A. Budgeted current FY \$ _____
B. Total anticipated costs \$ _____
C. Required Add'l funding \$ _____
D. Source: _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

BACKGROUND AND HISTORY ATTACHED
COPY OF CONTRACT FOR WEATHERIZATION PG1-4

SOURCE: () 4/5ths Vote Required
A. Internal transfers \$ _____
B. Unanticipated revenues \$ _____
C. Reserve for contingency \$ _____
D. Description: _____
Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:
Res. No.: 90-164
Ord. No.: _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
Approved () Denied
() Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: _____
Deputy

Comment: _____

A.O. Initials: *Wm L'Heureux*
by mw

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The board approved a two-year contract with the Department of Economic Opportunity in January 1989 for \$221,521. This contract provides funding for weatherization of homes throughout the County. Each weatherization project requires a specialized weatherization Personal Services Agreement. To date, 121 projects have been completed. Authorizing the Human Services Director to sign the agreements will be cost-beneficial to the County by reducing Board agenda time, paperwork, and administrative and clerical support activities.

The county contract with the Department of Economic Opportunity requires quarterly and monthly reports regarding the completion of objectives and accountability of expenditures. Presently, these reports are forwarded to the Board for signature. This procedure appears to be unnecessary since the Board has assigned the Weatherization Program to the Human Services Department, which by doing so assigns the responsibility quid pro quo for contract oversight to the department director. Therefore, routine contract status reports should be reviewed, signed and forwarded to the State by the Director.