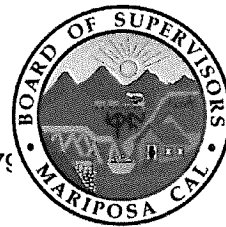




MARIPOSA COUNTY

Human Resources/Risk Management • (209) 742-1379



RESOLUTION - ACTION REQUESTED 2016-637

MEETING: December 6, 2016

TO: The Board of Supervisors

FROM: Steve Johnson, Human Resources Director - Risk Manager

RE: Appoint Dallin Kimble as the Interim County Administrative Officer

RECOMMENDATION AND JUSTIFICATION:

Appoint Dallin Kimble as the Interim County Administrative Officer (CAO) beginning January 1, 2017, with an ending date based on appointment of a new CAO; and at an annual salary of \$98,592 per year.

After more than 19 years of service to the County, CAO Mary Hodson has announced her retirement effective December 31, 2016. The County is currently conducting a recruitment to replace Ms. Hodson but anticipates that said replacement will not be able to begin work in Mariposa until sometime next year.

In Ms. Hodson's absence, and to ensure the continued smooth operation of County Administration, it is recommended that the Board of Supervisors appoint the Deputy CAO, Dallin Kimble, to the role of Interim CAO beginning January 1, 2017. Mr. Kimble has proven to be an effective Deputy CAO with a strong history of local government management, training and experience. He will be assisted in this role by a strong team of existing staff, including the County's Department heads, and the Board of Supervisors.

Staff is recommending that Mr. Kimble's annual salary be set at \$98,592 to recognize the substantial increase in his role and responsibilities within the County. This salary was calculated by taking the top step of the Deputy CAO position and adding an additional 10-percent. Despite this salary increase, the County will accrue significant salary savings from the vacancy of the CAO position. The current CAO salary is \$142,140 with a scheduled increase expected in January.

Mr. Kimble has garnered support from the Board of Supervisors, the current CAO, and the County's Department Heads and will bring a fresh and innovative approach to the CAO's functions. Based on these considerations, staff recommends that Mr. Kimble be appointed Interim CAO until the position can be filled on a more permanent basis.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors has been involved in a recruiting process for the soon-to-be-vacant CAO position, but has not yet appointed a replacement for the retiring Ms.

Hodson. Mr. Kimble is currently the County's Deputy CAO and is prepared to assume the CAO responsibilities while the recruiting process continues.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without an affirmative vote, the mission-critical CAO position will remain vacant. This could result in a dramatic slow-down of Board items, budget actions, on-going projects, and County activities.

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 11/30/2016

RESULT: ADOPTED [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier