

# MARIPOSA COUNTY

Human Resources/Risk Management • (209) 742-1375



## **RESOLUTION - ACTION REQUESTED 2016-488**

MEETING: September 20, 2016

TO: The Board of Supervisors

FROM: Steve Johnson, Human Resources Director - Risk Manager

RE: Approve First Amendment to Agreement - Municipal Resource Group

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve a First Amendment to the Professional Service Agreement with Municipal Resource Group (MRG) Increasing the Compensation Amount by \$2,500 for a Not-To-Exceed Amount to \$23,300; and Authorize the Board of Supervisors Chair to Sign the Amendment.

The Board authorized MRG to perform certain Human Resources services, which included conducting training on the newly developed and approved Recruitment/Selection Policy and Departmental Selection Guidelines. MRG provided the training as agreed and there remains one outstanding invoice. There are sufficient budgeted funds to cover the additional invoice amount, however, the Agreement itself does not have sufficient funds to cover the outstanding amount. Approving this amendment will allow the invoice to be processed for payment to MRG.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

At their meeting of December 8, 2015, the Board approved a Professional Service Agreement with MRG to provide Human Resources consulting services in the amount of \$20,800.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve this action, however, the outstanding invoice will not be paid for services already provided by MRG.

### **FINANCIAL IMPACT:**

**Funding has already been approved and set-aside for this agreement.**

### **ATTACHMENTS:**

**MRG Agreement Amendment 9-2016 (PDF)**

**MRG Agreement (PDF)**

### **CAO RECOMMENDATION**

Requested Action Recommended

Dallin Kimble  
Dallin Kimble, Deputy CAO 9/15/2016

**RESULT:** ADOPTED BY CONSENT VOTE [UNANIMOUS]  
**MOVER:** Rosemarie Smallcombe, District I Supervisor  
**SECONDER:** Marshall Long, District III Supervisor  
**AYES:** Smallcombe, Jones, Long, Cann, Carrier

**FIRST AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT**

**THIS FIRST AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT** is made and entered into this 20th day of September 2016 by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "County" and the Municipal Resource Group, hereinafter referred to as "Contractor."

**WHEREAS**, the County and Contractor have heretofore entered into a Professional Service Agreement dated December 8, 2015 wherein Contractor agreed to provide Human Resources related services to the County.


**NOW, THEREFORE**, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

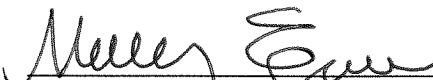
1. Amend the not to exceed amount in paragraph 4.01 from Twenty Thousand Eight Hundred Dollars (\$20,800) to Twenty-Three Thousand Three Hundred Dollars (\$23,300).
2. Except as herein amended, the Professional Service Agreement dated December 8, 2015, shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties cause this Amendment to be executed on the date first above written

**COUNTY OF MARIPOSA  
(COUNTY)**


**MARY EGAN  
(CONTRACTOR)**

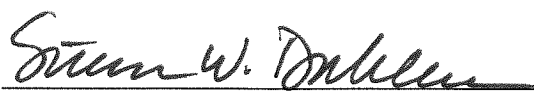
  
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John Carrier, Chair  
Mariposa County Board of Supervisors

  
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Mary Egan  
Partner, Municipal Resource Group

**ATTEST:**

**APPROVED AS TO FORM:**

  
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René LaRoche, Clerk of the Board

  
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Steven W. Dahlem, County Counsel