



**In-Home Supportive Services
Public Authority Advisory Committee
of Mariposa County
Post Office Box 99
Mariposa, CA 95338
(209) 966-2000**

MINUTES

Monday, October 3, 2016

Members Present: Ron Schmidt; Paul Perry; Michele Wildhaber; Sally Punte
Members Absent: Colleen Charlton (excused); Marvita Seawell
Staff Present: Tamara Bristow; Chevon Kothari; Lydia Arre; Jillian Rodriguez
BOS Liaison: Marshall Long
Guest: none
Recording Secretary: Monica Ramirez

- 1) **Call to Order and Introductions** – Chairperson Paul P. called the meeting to order at 1:36 P.M.
- 2) **Public Comments** – none
- 3) **Approval of August 8, 2016 Agenda** – Sally P. made a motion to approve the agenda, Ron S., seconded the motion, all agreed - *motion carried*.
- 4) **Approval of July 11, 2016 Minutes** – Minutes were carried over to September meeting, due to lack of members from July meeting in attendance at this meeting, to approve July's Minutes.
- 5) **UDWA - Union Status Update** - Edmundo Z. emailed Monica R. the URL links regarding the Union updates, they were printed out and are included in the packet with the Agenda. The information is as follows:
 - a) Important update on late IHSS paychecks and the future of the payroll system
 - b) State budget fully funds in-home care for three more years
 - c) Medical interpreters help California speak the language of care
 - d) Home care workers can finally claim victory

- e) Retirement savings for IHSS providers

6) Old Business -

- a) **Membership: Openings & Advertisement for new Committee Members:** No new recruitments to report, vacancies are still posted. Had discussion regarding barriers and ideas on how to overcome the lack of participation. Committee agreed that members can call-in for the meetings.
- b) **Possible training for the Advisory Committee roles and responsibilities:** Committee agreed remove this item from the agenda. Sally P. suggested that each committee member read the bylaws, roles and responsibilities; and if anyone has any questions, to bring them to the next meeting in September.
- c) **CMIPS, provider paycheck concerns:** Item was addressed in email from Edmundo Z. regarding the paycheck concerns, and the committee agreed to remove it from the agenda. Ronald S. recommended that Recipients should purchase metered stamps to accelerate the time it takes to process the time cards. Committee agreed to remove this item from the Agenda. Discussed possible training on NOA for Recipients and Providers.

7) New Business

- a) No new business was on the agenda. The committee discussed preparing a monthly fact sheet mailer i.e. RX refills, dietary needs, mental health support, community resources.

8) Committee Goals

- a) **Encourage all non-preferred providers to complete a CPR & First Aid training:** It was agreed upon to remove this item from the agenda.
- b) **Methods to Increase Provider be a Preferred Provider: Fill Committee Member:** Tamara reported that her unit is working with the Union on the trainings to assist Providers on caring for the receipts.
- c) **Fill Committee Member Openings:** Continue as we are with posting vacancies flyers. Vacancy postings are ongoing for Recipients to fill committee.

d) **Provide ideas for Committee Trainings:** The committee has been asked to bring ideas for trainings to the next meeting. A training on First Aide was on given in the Mariposa room, we had 17 providers RSVP and 7 attended. Tamara B. reported that the other trainings being scheduled will be Universal Precautions and Mental Health first Aide

9) Committee Concerns -

Training consumers about prescription refills: Ron S. mentioned that Doctors are not refilling consumer's prescriptions on time, and they are running out of medications. Paul P. suggested to table this item for next month.

10) Updates -

a) **BOS Update – Supervisor Marshall Long:** Marshall L. discussed the transfer from IHSS budget. Marshall L. also mentioned that Customer Service is important, and that every Mariposa resident should be treated with respect and decency. He also informed the committee that tomorrow the BOS will respond to the Grand Jury report regarding their concerns. Marshall L. mentioned the Economic Vitality of Mariposa, and “Made Mariposa” update will be next week, it is a new marketing program for local producers. Sally P. questioned the Bio Mass project, Marshall L. discussed the pros and cons of the project, and that the project is not being pursued at this time.

b) **Program Update – Baljit Gill:** Jillian R. Reviewed the Stats on Attachment C. Chevon K. stated that the total days to end result are down quite a bit. Chevon K. also reported that a Nurse Practitioner with a Psychiatric certification has been added to the budget, this position will assist in BH and SS. Jillian R. reported that most of the denial reasons are due to not meeting eligibility guidelines or insurance issues.

c) **PA Update: Tamara Bristow:** Tamara B. reported that they have been trying to get Preferred Providers at Orientation, they are especially needing Preferred Providers in town. Receiving calls about time sheets, and checks. She also mentioned that the Union has been calling providers telling them they have violations. There is still a lot of discussion on

this topic.

- d) **CAPA Update – Tamara Bristow:** Tamara B. reported still issues with Time Sheets and Violations. Not much has changed.
- e) **Monthly Financial Update – Chevon Kothari:** The committee had no questions regarding the budget & expenses.
- f) **Department Updates – Chevon Kothari:** Reported that the Housing Element has gone through planning commission but is still in the approval process. Once it's approved by the State, the County will start implementing plans around housing. Chevon K. also mentioned that we do have a shortage of affordable housing in Mariposa. We have resources for homes, but there are no houses available to fulfill them. There was lots of discussion on housing. Ron S. mentioned Senate Bill 1069, which is supposed to simplify the building of accessory dwelling units.

11) Next Scheduled Meeting Date: September 12, 2016 at 1:30pm- 3:00pm

12) Adjournment – Paul P. Adjourned the meeting at 2:55 P.M.