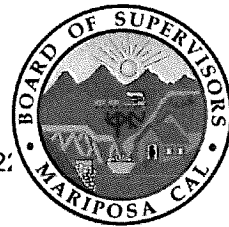




MARIPOSA COUNTY

Administration/Community Development • 209-966-3211



RESOLUTION - ACTION REQUESTED 2016-433

MEETING: August 16, 2016

TO: The Board of Supervisors

FROM: Mary Hodson, CAO

RE: Award a Contract to Craft Consulting Group to Update the 2007 Economic Vitality Strategy (EVS)

RECOMMENDATION AND JUSTIFICATION:

Award a Contract for Services to Craft Consulting Group to Update Mariposa County's 2007 Economic Vitality Strategy (EVS); and Authorize the Board of Supervisors Chair to Sign the Contract.

Solicitation for bids were distributed by email via CALED to 125 economic development consultants. The bid period closed on July 15, 2016, and four proposals were received. The review team consisting of Supervisors Long and Cann, and Tara Schiff, Administrative Analyst II, have read the Request For Proposals (RFP) and interviewed the top candidates. The review team has selected Craft Consulting Group as the lowest responsible bidder. It is the appropriate time to award the contract and begin the process of updating the EVS.

The recommended contract period for the successful bidder will be in effect from August 9, 2016 to March 30, 2017. Sufficient funding for the contract has been included in the Economic Development budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors adopted Resolution 206-266 on June 14, 2016, approving the RFP for updating the EVS.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not award the bid; direct staff to perform another RFP or forgo updating the 2007 EVS at this time.

FINANCIAL IMPACT:

Sufficient funding has been included in the Recommended Budget for 206-17 in the Economic Development Budget.

ATTACHMENTS:

contract for services_Craft Consulting Group (DOC)
exhibit A_scope of work (PDF)
craft consulting group (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 8/11/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier