

JEFFREY G. GREEN
County Counsel
(209) 966-3625



County Courthouse
P.O. Box 1966
Mariposa, CA. 95338

The County Counsel
MARIPOSA COUNTY

June 22, 1988

TO: All Department Heads _____
FROM: Jeffrey G. Green, County Counsel
RE: Policy Changes to "Notice to Bidders"

Ladies and Gentlemen:

During its regular meeting on June 21, 1988, the Board of Supervisors adopted the following policy changes to bidding procedures for public projects.


ALL "NOTICE TO BIDDERS" SHALL
CONTAIN THE FOLLOWING INFORMATION:

1. Bids shall be returned to: ATTENTION of the Clerk of the Board, 5088 Bullion Street, Courthouse, P. O. Box 784, Mariposa, CA 95338.
2. Deadline for receiving bids shall be 5 p.m. on the Friday immediately preceding the Tuesday opening by the Board. In the event Friday is a holiday, then the deadline shall be 5 p.m. on the Thursday immediately preceding the Tuesday opening by the Board.
3. All bids shall be in a sealed envelope.
4. All bids shall have "SEALED BID No. _____" with the appropriate number inserted on the front of the sealed envelope.
5. Bids may be hand delivered to the Clerk of the Board and shall conform to the time restrictions as outlined above.
6. NO LATE BIDS WILL BE ACCEPTED.

All Department Heads
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Should you have any questions regarding this matter, please feel free to contact the undersigned.

Very truly yours,



Jeffrey G. Green
County Counsel

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