



MARIPOSA COUNTY

Planning · 209-966-5151



RESOLUTION - ACTION REQUESTED 2016-389

MEETING: July 19, 2016

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Print Services Agreement for Large Format Plotter

RECOMMENDATION AND JUSTIFICATION:

Approve a Four-Year Agreement with ARC Document Solutions to Provide Large Format Print Services for the Planning Department; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The current department plotter is outdated and is no longer supported by the computer system. Repair parts for the existing unit need to be purchased through a third party supplier as the manufacturer no longer produces parts.

Having a four-year print services agreement will allow the Planning Department to have access to new technology at a low monthly cost without having to purchase equipment that becomes quickly outdated. Maintenance costs are the responsibility of the vendor. The new plotter also has a large format scanner which will enable the department to scan large prints, so that items can be archived digitally. The printer will be primarily used by the GIS personnel in the Planning Department.

Annual expenses will be approximately \$2,388 plus \$0.15 per square foot of printed material. The Planning Department has funds allocated for this expense in current and future budgets.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Agreements that are longer than one year require Board approval. The Board has approved similar agreements for copy machine services.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Not signing the agreement would mean that the Planning Department would not be able to produce large format maps which is an important component of the GIS and planning program for the County.

FINANCIAL IMPACT:

FY 2016-2017 funds for the Agreement have been included in the requested Planning Budget.

ATTACHMENTS:

160706 revised ARC MPS Agreement CNTY of Mariposa Planning Dept. (PDF)

Promo Flyer (PDF)

CAO RECOMMENDATION

Requested Action Recommended



Mary Hodson, CAO 6/7/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier