



MARIPOSA COUNTY

Technical Services • (209) 966-8029



RESOLUTION - ACTION REQUESTED 2016-322

MEETING: June 21, 2016

TO: The Board of Supervisors

FROM: Rick Peresan, Technical Services Director

RE: Approve Posting System Catalog

RECOMMENDATION AND JUSTIFICATION:

Approve posting the Mariposa County System Catalog as required by Senate Bill 272 and designate the Technical Services Director's office as the location where the catalog is made available to the public.

Please see the attached Memorandum for additional information.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved departmental actions required by Senate Bills in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The County will be out of compliance with Senate Bill 272 that requires the County post a catalog of systems on our website by July 1, 2016.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

Senate Bill 272 Cover Letter (PDF)

Final System Catalog (PDF)

CAO RECOMMENDATION

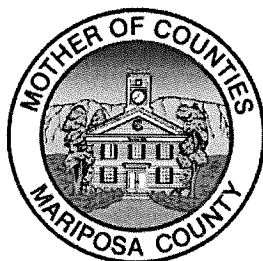
Requested Action Recommended

Mary Hodson

Mary Hodson, CAO

6/14/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier



MARIPOSA COUNTY TECHNICAL SERVICES

To: Mariposa County Board of Supervisors
From: Rick Peresan, Technical Services Director
Date: June 8, 2016
Subject: Senate Bill 272

Senate Bill 272 requires each local agency, except a local educational agency, in implementing the California Public Records Act, to create a catalog of enterprise systems, as defined, to make the catalog publicly available upon request in the office of the person or officer designated by the agency's legislative body, and to post the catalog on the local agency's Internet Web site by July 1, 2016

Exempt are systems such as information security systems, 911 and public safety dispatch systems.

Since the State itself is exempt we eliminated all State hosted application systems. That is the prevailing interpretation from CSAC.

Many of the systems that meet the criteria for posting would not be subject to public records act disclosures. Nonetheless they must be posted.

Certainly it is reasonable that the public is aware that we have automated systems to meet our increasing responsibilities. However, concern is raised that publishing the systems may result in PRA requests that we cannot meet due to other legislation. Also, system vulnerabilities that may be disclosed publicly, could result in attacks against those organizations who use those systems.

Our proposed catalog contains all systems we use except for those hosted by the State of California or are used by public safety dispatch operations.

I plan to post the following paragraph before the link that displays our catalog.

“Senate Bill 272 requires Mariposa County to create and post a catalog of computer application systems. Please note, not all of the systems in our catalog will be subject to a Public Records Act request. The request could be refused due to other legislative constraints.”

Vendor	Product	Purpose	General Description of Data	Primary	Data Collection Frequency	Data Update Frequency
RKS Software	Mailing List	Contact information	Mailing list for crop report and seminars	Ag Commissioner	As Needed	As needed
FIS	Land Management	Recorder - Assessor Parcel Data	Assessed Land Values	Assessor	Daily	Daily
Xerox	Exigent	Document Imaging	Scanned images of Parcel Legal Descriptions and Liens	Assessor	Daily	Daily
FIS	GMBA	Budgeting, General Ledger, Accounts Payable, Payroll	Chart of Accounts, payable vendors, employee payroll and dollar amounts	Auditor	Daily	Daily
FIS	Fixed Assets	Record Fixed Assets	Fixed Asset Cost and Depreciation	Auditor	Monthly	Monthly
Accela	Minute Trak	Board Agenda System	Board Agenda Documents	Board Clerk	Weekly	Weekly
FIS	Building Permit and Code Enforcement	Record Building Permits and Code Enforcement Activity	Building Permits	Building Director	Daily	Daily
Questys	Questys	Document Imaging	Documents related to Planning and Building Activities	Building Director	Weekly	Weekly
CaseLoad Pro	CASELoad	Probation's Case Management	Probation case data	Chief Probation Officer	Daily	Daily
Harmony Information Systems, Inc.	Harmony for Aging & Adult Services	To collect consumer demographics, and care plans.	Consumer demographics and personal information.	Community Services Director	As needed	As needed
Southtech	Clerk Docs	Marriage Licenses	Marriage License Information	County Clerk	Daily	Daily
Southtech	FBN	Fictitious Business Names	Fictitious Business Name	County Clerk	Weekly	Weekly
Southtech	CATS	Notary and Fish and Game	Filing Information	County Clerk	Monthly	Monthly
DFM Associates	EIMS	Elections Management	Elections Data	County Clerk	Daily	Daily
Dominion	WinnEDS	Voting System	Vote Counts	County Elections	Annual	Annual
Karpel	CASE	DA's Case Management	DA's case Information	DA	Daily	Daily
Microsoft	MS Office	General Productivity	Various Office Applications	Department Heads	Daily	Daily

GovernmentJobs.com, Inc.	NEOGOV	Online recruitment and applicant tracking	Employment application information	Human Resources Director	Daily	Daily
Google	Google Apps	Document Management, Email (APS)	Cloud based solution used for document management and email	Human Services Director	Daily	Daily
Kings View	Anasazi	Behavioral Health and Recovery Services	Electronic Medical Record	Human Services Director	Daily	Daily
Intuit	QuickBooks	PGC	Manage PGC Accounting	Human Services Director	Weekly	Weekly
Microsoft	Exchange	Email System	County Email Correspondence	IT Director	Daily	Daily
FIS	Planning and Zoning	Parcel Zoning	Land Parcel Planning and Zoning Information	Planning Director	Weekly	Weekly
ESRI	GIS	Land mapping	County Land Maps and Parcel Information	Planning Director	Daily	Daily
Accela	Envision	Record Environmental Health Inspections and Permits	Inspection Records	Public Health Officer	Daily	Weekly
Abila	SAGE	Accounting Software	Health Dept. Accounting Data	Public Health Officer	Daily	Daily
Cascade Software Systems	CAMS	Cost Accounting Management	Public Works Project Work and Accounting Information	Public Works Director	Daily	Daily
Harris Systems, Inc.	InHance	Financial Software used to track and bill customer Utility Accounts, account reconciliation and water use.	Customer Financial data normally associated with utility billing and account reconciliation	Public Works Director	Daily	Monthly
Wrike, Inc.	WRIKE	Work Order and Project and Task Management software	Project Management and Work Order Management Data	Public Works Director	Daily	Daily
TrakNet	TrakNet	Sheriff's Case Management	Deputies Case Reports	Sheriff	Daily	Daily
TrakNet	Jail Management	Detention Facility Management	Inmate Records	Sheriff	Daily	Daily
Sirron	Sirron	Civil Process application Documents	Civil Process Paperwork	Sheriff	Weekly	Weekly
Identix	Live scan	Fingerprint Process	Fingerprinting	Sheriff	Weekly	Weekly
Appriss	Vines	Inmate Release Information	Notification of Inmate Releases	Sheriff	Weekly	Weekly

Mariposa County	Dog Tag	Pet Licensing	Pet Owners Data	Sheriff	Monthly	Monthly
Inuit	QuickBooks	General Accounting	Accounting Data	Sheriff	Daily	Daily
FIS	TAX	Tax Billing and Payments	Secured and Unsecured Taxes	Tax Collector	Daily	Daily
Synesis	Transient Occupancy Tax	TOT management	TOT Payments From Transient Rentals	Tax Collector	Daily	Daily
Emphasis	Sympro	Portfolio management Software	County Investments	Treasurer	Daily	Daily
RKS Software	Mailing List	Contact information	Mailing list for crop report and seminars	University of California Cooperative Extension	As Needed	As needed