



MARIPOSA COUNTY

Human Services · (209) 966-2000



RESOLUTION - ACTION REQUESTED 2016-176

MEETING: April 19, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve Budget Action to Purchase Fixed Asset

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Reducing Contingency and Increasing a Fixed Asset Line Item in the Human Services Administration Budget for the Purchase of an Air Conditioning Unit for the Human Services Building (\$7,225).

The Human Services IT equipment room located in the upper level of the Human Services building has been overheating. To prevent loss of equipment in this room, the Department would like to purchase an air conditioning unit to be installed in that area. This budget request covers the air conditioning unit, labor for installation and permits. We are in receipt of written documentation from the lease holder, Descor, that this is the appropriate action to resolve the overheating problem. County Counsel concurs that this satisfies the requirements of the Lease Agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

All budget actions reducing Contingency and requests to purchase fixed assets require Board review and approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this budget action is not approved there could be loss of equipment due to the heat in the room.

FINANCIAL IMPACT:

There is sufficient funding in the Human Services Administration Budget to accommodate the cost and installation of the Air Conditioning Unit, by reducing this budget's Contingency. There is no impact to the County General Fund.

ATTACHMENTS:

BA Fixed Asset (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 4/13/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0507	672-0643	HS/Fixed Assets		7,225	
001	0507	672-1090	HS/Contingency			7,225
TOTALS					7,225	7,225

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS					0	0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Use of contingency funds to purchase new air conditioning equipment for the IT offices on the upper level of the Human Services building.

DEPT HEAD SIGNATURE *Chevron Kote* DATE 4-7-16

APPROVED BY RES NO. 16-176 CLERK *Gene LaRode* DATE 4-19-16

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY
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