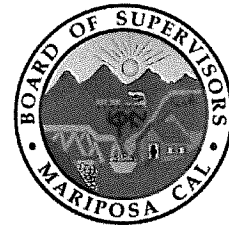




MARIPOSA COUNTY

Technical Services • (209) 966-8029



RESOLUTION - ACTION REQUESTED 2016-135

MEETING: March 22, 2016

TO: The Board of Supervisors

FROM: Rick Peresan, Technical Services Director

RE: Contract for Services with McElroy Technology Solutions

RECOMMENDATION AND JUSTIFICATION:

Approve an Agreement with McElroy Technology in an Amount Not to Exceed \$15,000 to Develop Budget Software Programs for Use with the County's Operating System and Authorize the Board of Supervisors Chair to Sign the Agreement; Approve Budget Action Transferring Funds Within the Technical Services Department to Fund the Agreement (\$15,000). In the Fiscal Year 2015-16 Budget, the Board approved funding for the Cognos report writer software program. The primary purpose of this software program was to alleviate the excessive labor burden of both producing a Recommended Budget and the final Approved Budget.

While the Cognos report writing tool is an excellent project that has many uses, it is not without challenges. Among them is identifying the labor to act as the administrator for writing and support the reports and data extracts. Another challenge is the licensing structure. If the County moved from the AS400 to a newer application, the licensing has to be re-purchased.

Technical Services staff identified a less expensive method developed by the firm McElroy Technologies. The approach was presented to the Auditor and the County Administrative Officer, and both were in favor of this new approach. Essentially this method extracts data from the AS400 directly to Excel worksheets. It leverages existing skills and licenses with Excel.

While not without risk, it is our recommendation to use this approach at a maximum cost of \$15,000 as opposed to the Cognos alternative. This agenda item also includes a budget action to transfer the funds from a fixed asset category into a programming expense line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board typically approves contracts recommended by the Department Head that will make county services more efficient. Budget actions transferring funds between categories require Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

We will not pursue this alternative to alleviate the labor and time currently required to

produce the County Budget.

FINANCIAL IMPACT:

Funding of \$40,224 was approved by the Board for financial reporting software. The requested budget action is transferring \$15,000 from a Fixed Asset line item to a more appropriate line item to pay for contracting costs. There is no impact to the General Fund.

ATTACHMENTS:

contract for services McElroy Technology (DOC)
Budget Action Financial Reporting Software (PDF)

CAO RECOMMENDATION

Requested Action Recommended



Mary Hodson, CAO 3/17/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0151-506	0675	Sungard System Upgrade			\$15,000
001	0151-506	0419	Prof Services Programming		\$15,000	
001	0104-414	1090	GENERAL CONTINGENCY			
				TOTAL	\$15,000	\$15,000

TRANSFER BETWEEN FUNDS						
				TOTALS	\$0	\$0

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Transfer funding for financial software reporting to the appropriate line item.

DEPT HEAD SIGNATURE Mary Stobson DATE 3-16-16
 APPROVED BY RES NO. 16-135 CLERK Bene LaRock DATE 3-22-16

TECHNICAL SERVICES

AUDITOR'S USE ONLY BA #
