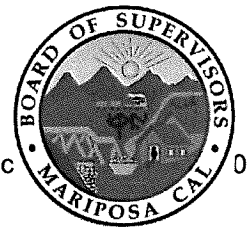




MARIPOSA COUNTY

Human Services/Behavioral Health & Recovery Services



RESOLUTION - ACTION REQUESTED 2016-111

MEETING: March 8, 2016

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Approve Adding Three New Allocations of Mental Health Assistant III Positions

RECOMMENDATION AND JUSTIFICATION:

Approve Allocating One New Mental Health Assistant III Position to the Behavioral Health Budget and Allocating Two Mental Health Assistant III Positions to the Mental Health Services Act (MHSA) Budget Effective Immediately, and Approve Budget Actions Increasing Revenue and Appropriations in the Behavioral Health Budget; Transferring Funds Within the Realignment - Mental Health Budget; and Reducing Contingency in the MHSA Budget to Accommodate the New Positions (\$36,935).

Due to an increase in volume, these positions are necessary to perform the activities in intensive case management services for targeted mentally ill clients. The Mental Health Assistant III positions will interface with coordinators of various facilities to implement treatment plans for clients. These positions will also coordinate and monitor clients placed in an Institutions for Mental Disorders (IMD), and Board and Care Homes as well as making in-home visits to assist clients in developing independent living skills, monitoring medication, and assisting in transportation to and from mental health appointments. The Mental Health Assistant III positions will also meet with clients at risk for hospital admission to assist them with coping skills and provide supportive counseling.

The Mental Health Assistant III positions will coordinate Tele-psychiatry services, monitor 5150 acute psychiatric admission, and participate in discharge planning.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per current policy, the Board of Supervisors reviews and approves any changes to the employee allocation schedule.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this action is not approved, the Department will need to adjust the work duties of existing staff to ensure we are able to meet the needs of the individuals we serve.

FINANCIAL IMPACT:

Realignment - Mental Health funding will be transferred into the Behavioral Health Budget to offset the cost of one Mental Health Assistant III position, and

Contingency in the MHSA Budget will be used to offset the cost for two Mental Health Assistant III positions. There will be no financial impact to the County General Fund and funding from Realignment and program funding should be sufficient for these positions in future fiscal years.

ATTACHMENTS:

MHA III's BA (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Mary Hodson, CAO 3/3/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
410	0436	668-01.33	MH III Salary	ASOC	7,789	
410	0436	668.03-10	SS	ASOC	483	
410	0436	668.03-11	Medicare	ASOC	113	
410	0436	668.03-13	Admin Health Fee	ASOC	5	
410	0436	668.03-13	Med/Dent/Vision	ASOC	2,194	
410	0436	668.03-17	Retirement Employer Misc	ASOC	1,654	
410	0436	668.03-17	Life Ins.	ASOC	4	
410	0436	668.03-18	SDI	ASOC	70	
410	0436	668-01.33	MH III Salary	CSOC	7,789	
410	0436	668.03-10	SS	CSOC	483	
410	0436	668.03-11	Medicare	CSOC	113	
410	0436	668.03-13	Admin Health Fee	CSOC	5	
410	0436	668.03-13	Med/Dent/Vision	CSOC	2,194	
410	0436	668.03-17	Retirement Employer Misc	CSOC	1,654	
410	0436	668.03-17	Life Ins.	CSOC	4	
410	0436	668.03-18	SDI	CSOC	70	
410	0436	668.10-90				24,623
TOTALS					24,623	24,623

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TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
TOTALS				0	0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

DEPT HEAD SIGNATURE Cheron Kote DATE 2/25/16
 APPROVED BY RES NO. 16-111 CLERK Rene LaRoke DATE 3-9-16

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY BA #
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BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0402	622.01-33	MH III Salary	MH120	7,789	
001	0402	622.03-10	SS	MH120	483	
001	0402	622.03-11	Medicare	MH120	113	
001	0402	622.03-13	Admin Health Fee	MH120	5	
001	0402	622.03-13	Med/Dent/Vision	MH120	2,194	
001	0402	622.03-14	Retirement Employer Misc	MH120	1,654	
001	0402	622.03-17	Life Ins.	MH120	4	
001	0402	622.03-18	SDI	MH120	70	
393	0412	950.04-16	Misc Expense	MH120		12,312
393	0412	950.07-87	Tranf out to 001-0402	MH120	12,312	
001	0412	309.16-94	Tranf in from 393	MH120	(12,312)	
TOTALS					12,312	12,312

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TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
TOTALS				0	0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

DEPT HEAD SIGNATURE Chevon Katz DATE 2/25/16
 APPROVED BY RES NO. 16-111 CLERK Renee LaRoch DATE 3-8-16

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY BA #
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